

**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION**

Monday, May 2, 2011

President Robert Bailey called the Regular Meeting of the Glencoe Board of Education to order at 7:30 p.m. on Monday, May 2, 2011 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Burnham, Chez, Shaw, Sigurdson and Stauber
Absent: Malehorn

APPROVAL OF MINUTES

Ms. Shaw made a motion to approve the Regular and Closed session minutes of April 7, 2011. Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Shaw, Sigurdson and Stauber
Nay: None
Absent: Malehorn

PUBLIC COMMENTS

During the first opportunity for public comments, Mrs. Laura Lederer addressed the Board regarding the Washington Trip. Her stated concern was that six 8th grade students were invited to attend the Washington DC trip in 2011 and were not included due to the program parameters. It was her hope that in the future every 8th grade student invited would have the opportunity to participate with their peers on this trip to Washington DC. Mrs. Lederer reviewed timelines and communication received from the two individuals in charge of this trip.

Mr. Bailey reminded the audience and fellow Board members that this trip was not a District 35 sponsored event and that the two individuals in charge were members of the teaching staff. The Board discussed ways to communicate to parents that this trip, decisions regarding participation, and the manner in which it was run were decisions made outside of the school district and Board of Education. The Board directed the administration to draft a disclaimer, and take necessary steps to ensure the district resources, technology, information data, and facilities were not used to promote this

independent enterprise. Mr. Bailey also indicated that it would be the Board's hope that this independent enterprise would work to ensure all students invited to participate would be allowed to attend the Washington trip.

REORGANIZATION OF BOARD

Board President Bailey proceeded with the swearing in of newly elected Board Members James Chavin, Jean Hahn, and Gary Ruben.

ROLL CALL

Present: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Absent: None

Ms. Shaw made a motion to nominate Mr. Chez for Board President. Mr. Chez made a motion to nominate Ms. Shaw for Vice President. Mr. Bailey nominated Dr. Crawford for Secretary and Mrs. Wang as Secretary Pro-Tem. Mr. Stauber seconded all motions.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

DESIGNATION OF REGULAR MEETING DATE, TIME AND PLACE

Mr. Stauber made a motion to approve the regular meeting date of the Board of Education of Glencoe Schools as the second Monday of the month. The meeting time was set at 7:30 p.m. with the location identified as Young Auditorium at Central School. The Board meeting dates established were as follows:

Monday	June 13, 2011
Monday	July 11, 2011
No meeting in August	
Monday	September 12, 2011
Monday	October 17, 2011 (Third Monday due to Columbus Day)
Monday	November 14, 2011
Monday	December 12, 2011
Monday	January 9, 2012
Monday	February 13, 2012
Monday	March 12, 2012
Monday	April 9, 2012
Monday	May 14, 2012

Mr. Chez seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

APPOINTMENT OF COMMITTEE MEMBERS

The following Board Committee assignments were reviewed and Board members were asked to contact Dr. Crawford regarding their interests.

Behavior Intervention
Communications
Facilities
Finance
Intergovernmental Affairs
IASB Representative
NSSED (North Shore Special Education District)
Plan Commission
Technology

ADMINISTRATOR REPORTS

CLASS OF 2014 – 1ST SEMESTER GRADE DISTRIBUTION

Dr. Crawford reviewed information regarding the Class of 2014. New Trier High School provided first semester grades and levels for core subjects. This information was for Glencoe #35 graduates and the entire Class of 2014.

SECTIONS, STAFFING AND SCHEDULES

Dr. Crawford also reviewed plans for the 2011-2012 school year. This included the number of students anticipated at each grade level, number of sections per grade level, and revised staffing projections.

Grade	2011-2012	Sections
Kindergarten	88	3 Sections -AM 2 Sections – PM - 17/18 Students
1 st Grade	110	6 Sections - 18/19 Students
2 nd Grade	150	7 Sections - 21/22 Students
3 rd Grade	122	6 sections - 20 Students
4 th Grade	160	7 Sections - 22/23 Students
5 th Grade	133	7 Sections - 18/19 Students
6 th Grade	163	8 Sections - 20/21/ Students
7 th Grade	170	9 advisories – 18/19 students

8 th Grade	156	9 advisories - 17/18/students

These changes were reflected in the following projected Personnel Plan for 2011:

Position	Projected 11-12
Classroom	59.50
Art	3.00
Music	6.00
Foreign Language	6.00
Physical Education/Health	8.40
Technology Education	2.00
Library Learning Center	3.00
Accelerated Math 5 th /6 th	1.00
Support Services (Reading/Activities Teacher/ Intervention/Tech Integration)	6.50
Special Education/Inclusion	14.00
Speech/Language Therapists	5.60
Social Worker/School Psych.	7.00
Occupational Therapist	1.00
Principals	4.00
District Administrators	4.00
School Nurse	1.00
Title I Teacher - South	.50
Totals	132.50
Position	Projected 11-12
Health Services	2.00
Secretarial/Clerical	11.17
Custodial/Maintenance	15.00
Classroom/Library/ Sp Ed Associates	43.60
Network Technology Technician	2.00
Totals	73.77
Total Personnel	206.27

Dr. Mollet discussed schedule changes at Central School. Fifth grade would consist of two teams of two teachers and one team of three teachers. He also reviewed the fifth grade schedule for 2011-2012 highlighting that each teacher will have a literacy block, 2 periods back to back for reading and language arts instruction, and a full 42-minute period for physical education. The Central School advisory structure was described as 10 minutes per day, five days per week with a morning assembly schedule implemented. The morning assembly would provide a one-hour period, for Social Emotional Learning instruction using the Second Step curriculum.

SUMMER CURRICULUM WORK

Mrs. Wang reviewed summer curriculum work for 2011. Literacy work at 5th and 7th grades would include a review of research and plan for reading, writing and word study within these newly scheduled blocks. Additionally, staff would consider materials and instructional plans to address all learners.

Training would be provided for West and Central staff in System 44 in order to implement this program in Fall 2011. This reading intervention program for 3rd -5th grade students, emphasizes decoding skills, word strategies, sight words, and reading text.

Social Emotional Learning training with the Second Step curriculum would occur for 7th and 8th grade advisors. It would include sharing of new curricular materials and planning the timeline for implementation. Staff members would also consider core topics addressed through the HEALTH curriculum.

Other projects planned included the New Trier Writing Conference, advanced SMARTBoard training, and staff member use of laptops in the classrooms. The Glencoe Educational Foundation and AT&T grants provided funding for many of the summer curriculum projects.

CONSOLIDATED VILLAGE NEWSLETTER

Dr. Crawford stated that Village of Glencoe personnel contacted representatives from the park district, library, and school district to discuss the option of a Village newsletter. This would be in lieu of each entity sending newsletters to the residents. This concept was in the exploration and planning stages and more information would be provided in the future.

GRADUATION – JUNE 1, 2011

Dr. Crawford reminded Board Members that 8th grade graduation was scheduled for Wednesday, June 1st. Current and former Board members handing out diplomas included Mrs. Schulte, Mr. Sigurdson, Mrs. Malehorn, Mr. Bailey, and Mr. Stauber.

FREEDOM OF INFORMATION REQUEST

A Freedom of Information Act request was received from Ms. Donna McShea in Winnetka. She requested a copy of the 2010 Administrative Summary report for the ERB/CTP4. The information was provided.

MONTHLY FINANCIAL SUMMARY

Since the Board meeting was a week earlier than usual, the monthly financials were not available. Mr. Edelheit would report this information at the next monthly meeting.

APPROVAL OF BILL LIST

Mr. Stauber made a motion to approve the May 2011 bill list and Mr. Ruben seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

APPROVAL OF REVISED PERSONNEL REPORT

Mr. Stauber made a motion to approve the revised personnel report and Ms. Hahn seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

APPROVAL OF DESIGNATION OF DEPOSITORY

Ms. Shaw made a motion to approve the annual Designation of Depositories for District funds for the coming year. The following were designated as District depositories:

Harris Bank of Glencoe: Checking account, student activity account, payroll account, revolving account, investments

Illinois School District Liquid Investments
Asset Funds:

Mr. Chavin seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

APPROVAL OF APPLICATION OF BUILDING PERMIT

Mr. Stauber made a motion to approve the application of building permit.
Ms. Shaw seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

PUBLIC COMMENTS

There were no public comments during the second opportunity in the meeting.

COMMITTEE REPORTS

There were no committee reports.

ADJOURNMENT OF OPEN SESSION

Mr. Stauber made a motion to adjourn to closed session for the purpose of discussing matters related to personnel. Mr. Ruben seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

ADJOURNMENT TO OPEN SESSION

Mr. Ruben made the motion to adjourn to open session, and Mr. Stauber seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber

Nay: None

ADJOURNMENT OF OPEN SESSION

Ms. Shaw made the motion to adjourn open session, and Mr. Stauber seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

Board President

Board Secretary