

**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION**

MONDAY, OCTOBER 17, 2011

President Eddie Chez called the Regular Meeting of the Glencoe Board of Education to order at 7:30 p.m. on Monday, October 17, 2011 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Chez, Hahn, Ruben, Shaw and Stauber
Absent: None
Late Arrival: Chavin

APPROVAL OF MINUTES

Mr. Bailey made a motion to approve the Budget Hearing Minutes of September 12, 2011 and Mr. Ruben seconded the motion.

Aye: Bailey, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None
Absent: Chavin

Mr. Bailey made a motion to approve the Regular and Closed session minutes of September 12, 2011 as modified. Ms. Hahn seconded the motion.

Aye: Bailey, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None
Absent: Chavin

PUBLIC COMMENTS

There were no comments from the public during the first opportunity.

ADMINISTRATOR REPORTS

The administrative team acknowledged Boss's Day with a presentation to Dr. Crawford. Mr. Chez also referred to the Vision 2020 award presented to Mr. Edelheit and Dr. Crawford on October 12th.

CURRICULUM REVIEW PROCEDURES

Mrs. Wang provided the Board members with requested information regarding the curriculum review cycle. She discussed the six-year cycle as follows:

- Year 1: Research and Standards Review
 - Conduct Needs Assessment
 - Best Practices Research
 - Define Essential Questions

- Year 2: Development and Design
 - Review Course Expectations
 - Review Resources/Materials and Pilot if Necessary
 - Devise Assessment Plan
 - Create Professional Development Plan

- Year 3: Implement
 - Launch Programs in Classrooms
 - Finalize Assessment
 - Provide Professional Development for Staff

- Year 4: Evaluation
 - Review Assessment Data
 - Continue Professional Development for Staff
 - Identify Needs

- Year 5: Monitor, Reflect and Revise
 - Review Assessment Data
 - Organize Time to Reflect
 - Identify Needs

- Year 6: Monitor and Maintain
 - Review Assessment Data
 - Organize Time to Reflect
 - Identify Needs

An overview was also presented which identified where each curricular area fell in the six-year cycle.

SERVICE LEARNING

The principals reviewed Veteran's Day activities and service learning programs. Dr. Cinnamon highlighted South School's organic vegetable garden, the planting, weeding and harvesting by students and parents, and donation of produce to Family Services of Glencoe. Mr. Rongey reviewed the Veteran's Day observance held at West School and an all school flag ceremony. Dr. Mollet reviewed the all school Veteran's Day assembly and service projects for veterans planned for November 10th. Students will also view the Congressional Medal of Honor program in their advisory. The Kindness Connection will assist with this all school service day. The Glencoe PTO was thanked for their support of these projects.

FALL HOUSING REPORT

Dr. Crawford reported that the Fall Housing Report was filed with the September 30, 2011 enrollment figures. A total enrollment of 1,285 was reported as compared to the 2010 Fall Housing Report total enrollment of 1,326.

ILLINOIS SCHOOL LIBRARY GRANT

Dr. Crawford reviewed the Illinois School Library Grant for school year 2011-2012. The grant was based upon enrollments reported on September 30, 2011. A total of \$963.75 would be received if the grant were fully funded at \$.75 per student. These funds would be applied to the cost of software, audio-visual materials, and/or equipment. The following were reviewed as part of the grant application process: staff development opportunities in technology, parent and community member opportunities to enhance skills in the area of technology, and examination of available equipment and software.

FREEDOM OF INFORMATION REQUEST

Dr. Crawford stated the school district received two Freedom of Information Act (FOIA) requests. The first was from Donna McShea. The request was for student enrollment figures for the current and past 4 school years. The opening enrollments for school years 2007-08, 2008-09, 2009-10, 2010-11, and 2011-12 were provided.

Mr. Edelheit informed the second FOIA request was received from Jennifer Schaefer, 7827 Ogden Avenue, Lyons, IL. The request was for the following transportation information:

- 1.) Bid specifications for most recent Student Transportation contract(s) held by successful bidder(s). This included regular education, special education and extracurricular activities.
- 2.) Most recent Student Transportation contract(s) awarded to successful bidder(s). This included regular education, special education and extracurricular activities.
- 3.) A list of all bus companies that submitted bids for most recent student transportation contracts. This included regular education, special education and extracurricular activities.
- 4.) Lists of all certified employees from the bus company(s).
- 5.) Any and all contract violations by the bus company(s).
- 6.) Any and all accident records for the bus company(s).

MONTHLY FINANCIAL SUMMARY

Mr. Edelheit reported the Ending Fund Balance for August 2011 as \$26,651,228 and September 2011 as \$24,850,850.

APPROVAL OF BILL LIST

Mr. Ruben made a motion to approve the October 2011 bill list and Mr. Stauber seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

APPROVAL OF PERSONNEL REPORT

Ms. Hahn made a motion to approve the personnel report and Mr. Bailey seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

APPROVAL OF 2011 INTENT TO LEVY

Mr. Edelheit recommended the Board approve the Intent to Levy for 2011. The tentative tax levy was \$22,736,761 for operational purposes, an increase of 4.53% over the 2010 tax extension. The proposed increase was recommended in light of the tax cap limitation of 1.5% above the 2010 tax extension. The Tax Cap Law required the lesser, CPI or 5%, to be used thus the 1.5% CPI figure.

The proposed tax levy increase incorporated the possibility of \$30 million of new growth in the District. Historical annual new growth was reported as:

1998	\$4.8 million
1999	\$5.2 million
2000	\$5.7 million
2001	\$13.3 million (year of the three-year reassessment)
2002	\$8.8 million
2003	\$8.8 million
2004	\$17.9 million (year of the three-year reassessment)
2005	\$20.1 million
2006	\$17.4 million
2007	\$23.1 million (year of the three-year reassessment)
2008	\$18.3 million
2009	\$24.0 million
2010	\$6.9 million (year of the three-year reassessment)

New growth for 2010 significantly decreased from prior years. Mr. Edelheit estimated that the operating tax extension would increase 1.5% (\$326, 279.55) over the 2010 tax extension. The proposed 4.53% levy allowed for significant new growth while increasing existing property taxes for operational purposes by the tax cap limitation of 1.5%.

Mr. Edelheit also indicated the total tax levy would be tempered due to the consistent level of debt services for tax year 2011.

Mr. Bailey made a motion to approve the tentative 2011 Intent to Levy. Mr. Stauber seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

A public hearing to approve the proposed 2011 property tax levy increase for Glencoe School District was scheduled for 7:15 p.m. on December 12, 2011. The meeting will be held in Young Auditorium at Central School.

APPROVAL OF BOARD POLICY REVISIONS

Ms. Shaw made a motion to approve changes to the following Board policies:

6:15 School Accountability
6:150 Home and Hospital Instruction
6:340 Student Testing and Assessment

Mr. Ruben seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

APPROVAL OF TUITION REIMBURSEMENT PAYMENTS

Mr. Edelheit recommended the Board approve the request to pay tuition reimbursement requests totaling \$49,906. The Collective Bargaining Agreement with the Glencoe Education Association included the following details for the tuition reimbursement program: an annual amount of \$50,000 was identified for tuition reimbursement; the first payment made following the October Board of Education meeting; and the second payment made following the February Board of Education meeting. The Board will be asked to allocate additional funds to this program when the February tuition reimbursement requests are made.

Mr. Stauber made a motion to approve the tuition reimbursement payments and Ms. Shaw seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

PUBLIC COMMENTS

A second opportunity was provided for public comments. Mr. Rosin asked for clarification regarding the estimated amount of new growth included in the Intent to Levy.

Mr. Nello Lucchesi asked for additional information regarding the curriculum review process. The procedures, outcomes, and details of the most recent curriculum study for modern languages were identified through responses from Mr. Chez, Mr. Rueben, Mrs. Shaw, Mrs. Wang, and Dr. Crawford.

COMMITTEE REPORTS

The following information was reviewed during Committee reports:

Mr. Stauber reported the Facilities Committee met with district architect, Colin Marshall. The scope of projects planned for Central School maintenance and renovation were discussed. The bid specification will now be completed and bids brought for the Board's review in January. The work would be accomplished during summer 2012 and possibly summer 2013.

Mrs. Shaw reported Glencoe Parent Connection conducts three types of opportunities for parent support networks. We Need to Talk is a grade level series on specific topics, Taking it Home is follow-up conversations after guest speakers are brought to the community or township, and Al Ross conducts a monthly parent drop in session at Glencoe Roast.

ADJOURNMENT TO CLOSED SESSION

Mr. Bailey made a motion to adjourn to closed session for the purpose of discussing matters related to personnel. Mr. Stauber seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

ADJOURNMENT TO OPEN SESSION

Mr. Stauber made the motion to adjourn to open session and Ms. Shaw seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

ADJOURNMENT OF OPEN SESSION

Mr. Bailey made the motion to adjourn open session, and Mr. Chavin seconded the motion.

Aye: Bailey, Chavin, Chez, Hahn, Ruben, Shaw and Stauber
Nay: None

Board President

Board Secretary