

**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION**

Monday, March 14, 2011

President Robert Bailey called the Regular Meeting of the Glencoe Board of Education to order at 7:35 p.m. on Monday, March 14, 2011 in Misner Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Absent: None

APPROVAL OF MINUTES

Mr. Stauber made a motion to approve the Regular and Closed session minutes of February 14, 2011. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

PUBLIC COMMENTS

There were no comments from the public during the first opportunity.

ADMINISTRATOR REPORTS

MUSIC IN OUR SCHOOLS MONTH PRESENTATION

The West School Chorus Club, Central School Jazz Band, and Orchestra Ensemble performed in honor of "Music in Our Schools" month. The West School Chorus Club, under the direction of Sarah Porretta, sang, "Orange Colored Sky". Central School Jazz band performed two songs under the direction of Matt Pickett and Kristen Kudert, band teachers. The Chamber Orchestra, under the direction of Ashley Grebe, played one piece. A short clip from the 2nd grade music program directed by Angie Wilson was also shown.

TECHNOLOGY AUDIT REPORT

Dr. Steven Baule provided a report to the Board regarding the recent Technology Audit. Dr. Baule and Mr. Mike Swanson reviewed print materials, monitored network data, met with staff members and administrators, and conducted on-site visits during January. In their report, comments and recommendations were made in the following areas: Network Infrastructure, Hardware, Software, and Staffing.

Board discussion included questions from Mr. Burnham regarding the cost of product and specifications of the project. The project was for the purpose of upgrades to the network infrastructure, installing a unified wireless network, and providing cable and access point deployment for a wireless environment throughout the school district. The following itemized total costs associated with the CDW-G contract:

Equipment

Network – Central School	\$79,882.11
Network - West School	\$32,356.03
Network – South School	\$39,967.27
Wireless – 1142 AP	\$72,441.76

Installation

Network Deployment	\$43,300.00
Wireless Deployment	\$12,010.00
Cabling for Wireless	\$24,325.00
Trade-In Incentives	(\$20,500.00)

Project Total \$328,869.17

Ms. Malehorn made a motion to approve a contract with CDW-G contingent upon District administrators contacting two additional vendors to determine product costs. If other vendors could generate \$45,000 or more in savings on product costs, then the contract would not be executed. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF PHASE I ENERGY PERFORMANCE CONTRACT

A second Action Item was moved forward in the agenda. Johnson Controls was previously awarded the bid for Energy Performance Contracting. The Board was asked to approve the contract identifying cost and scope of Phase I. District legal counsel, an engineering consultant, and the school architect reviewed this proposal. The following capital improvements were scheduled to begin during summer 2011:

- District wide energy management system upgrades
- District wide lighting upgrades
- Central School exterior door upgrades
- Central school steam trap replacement
- Central School replacement of domestic water heater
- Central School building envelope upgrades
- South School building envelope upgrades
- West School boiler upgrades
- West School building envelope upgrades
- West School replacement of 4 roof top units

The cost of this project was broken into four payments:

March 15, 2011	\$288,184
June 15, 2011	\$345,820
July 30, 2011	\$403,456
Final	\$115,273 (at substantial completion)

Measurement and verification services were identified at an annual cost of \$14,529 for 10 years.

Mr. Stauber made a motion to approve the Energy Performance Contract, as identified, with Johnson Controls. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
 Nay: None

FINANCIAL PROJECTIONS

Mr. Edelheit reviewed the five-year financial projections. Assumptions used to develop the projections included:

- General State Aid at – Approx. \$270,000
- New Growth at \$8 Million
- Enrollments identified at an average of the Kasarda B and C projection level
- CPI at 1.5% in 2012, 2.0% in 2013, and 2.5% in 2014 and 2015
- Interest average at .3%
- Health Insurance increases at 10%
- Replacement of all retired staff at the MA Step 5 level

Projected year-end balances were reviewed and given current assumptions the end fund balance in 2016 was projected to be approximately 11 months. It is not anticipated that an operating referendum would be needed during this 5-year period.

Variables which will impact the fund levels includes changes in: CPI, new growth, school district obligations for state pension plans, enrollments which impact the number of sections and staff members, special education costs, and continuation of state and federal funding. Even with the amount of uncertainty, the projections show a strong financial picture for the school district.

Mr. Edelheit reminded the Board that funds from refinancing of bonds were to be used for specific items such as capital improvements, projects identified by the Facilities Committee, equipment, furniture, etc.

MONTHLY FINANCIAL SUMMARY

Mr. Edelheit reported the End Fund balance for February 2011 as \$26,925,006.

APRIL AND MAY BOARD MEETING DATES

Dr. Crawford reminded the Board of the April regular monthly meeting of the Board would be held Thursday, April 7th. In May that the regular monthly meeting of the Board would be held on Monday, May 2nd.

APPROVAL OF BILL LIST

Ms. Malehorn made a motion to approve the March 2011 bill list and Ms. Shaw seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF PERSONNEL REPORT

The Revised Personnel Report was tabled until discussion could occur in Closed Session.

APPROVAL OF ASBESTOS ABATEMENT PROJECT AT WEST SCHOOL

Mr. Edelheit discussed bids received for boiler demolition and asbestos abatement work scheduled for West School. The school architect, Colin Marshall, and Joe Sterner from JMS Environmental Associates, Ltd. assisted with the bid specifications, review and recommendations. The following bids were received for the project:

Bay Remediation	\$39,000
Colfax	\$50,000
Associated Environmental	\$55,800
LVI Environmental	\$59,200
Angel Abatement	\$73,200
Valor Technologies	\$74,100
Abel Plus Services, Inc.	\$76,500
Kinsale	\$77,000
The Luse Companies	\$85,000

Each of the nine contractors bidding on the project was a licensed asbestos/environmental contractor. After a thorough review of the bids it was reported that one bid included a five-page disclaimer that did not follow the ways and means of the asbestos/environmental demolition project specifications. Another bid did not acknowledge the addenda. It was reported the responsible lowest bidder for the project would be based upon the base bid for the specified scope of work, with the alternate covering the performance bond costs and acknowledgment of the addenda and submittal of specific project insurance coverage and experience. District legal counsel reviewed the bidding process for this project and the lowest responsible bidder was Associated Environmental/IFD of Elk Grove Village in the amount of \$58,500, which includes utility disconnects.

Mr. Burnham made a motion to approve the bid from Associated Environmental/IFD.
Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF BOARD POLICY REVISIONS

Mr. Sigurdson made a motion to approve the following Board policies:

2:140 Communication To and From the Board
4:15 Identity Protection

Mrs. Shaw asked for clarification regarding communication among Board members and Open Meeting Act requirements and seconded the motion.

Aye: Bailey, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: Burnham

APPROVAL OF SCHOOL CALENDAR MODIFICATION

Ms. Malehorn made a motion to approve the modification of the 2010-2011 school year calendar. The February 2nd and 3rd snow days become non-attendance days and June 6th becomes the final day of attendance. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

PUBLIC COMMENTS

There were no public comments during the second opportunity in the meeting.

COMMITTEE REPORTS

Ms. Malehorn stated that the Glencoe Parent Connection was moving forward in their programming.

ADJOURNMENT OF OPEN SESSION

Mr. Burnham made a motion to adjourn to closed session for the purpose of discussing matters related to personnel. Mr. Sigurdson seconded the motion,

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

ADJOURNMENT TO OPEN SESSION

Mr. Burnham made the motion to adjourn to open session, and Ms. Shaw seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF REVISED PERSONNEL REPORT

Mr. Burnham made a motion to approve the Revised Personnel Report and an individual fifth year teacher contract. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF TEACHER CONTRACT

Mr. Burnham made the motion to approve a fifth year contract for Teacher X. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Shaw and Sigurdson
Nay: Malehorn and Stauber

ADJOURNMENT OF OPEN SESSION

Mr. Chez made the motion to adjourn open session, and Ms. Shaw seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

Board President

Board Secretary