

GLENCOE SCHOOL DISTRICT 35
620 Greenwood Avenue
Glencoe, Illinois 60022
Phone: 847-835-7800 – Fax: 847-835-7805

July, 2011

Dear Parent or Guardian:

Glencoe School District 35 participates in the Illinois Child Care Food Program. We ask your cooperation in completing the attached Parent Application, if applicable. The information will be confidential and will not be used for any other purpose.

If your child is a member of a food stamp household or an Aid to Families with Dependent Children (AFDC) assistance unit, the child is automatically eligible to receive Child Care Food Program benefits. To be eligible, complete Parts **1** and **5** on the Parent Application including the name(s) of the child(ren) and the signature of an adult household member. If your child is terminated from receiving food stamps or AFDC benefits, contact this office.

A foster child may be eligible for benefits regardless of your household income. If you are enrolling a foster child, complete parts **1**, **3**, and **5**.

Parts **1**, **4**, and **5** of the Parent Application should be completed if your child is not a member of a food stamp household or does not receive benefits under AFDC and your household income is less than or equal to the following United States Department of Agriculture income guidelines:

<u>Household Size</u>	<u>Weekly Income</u>	<u>Monthly Income</u>
1	\$ 273	\$ 1,180
2	\$ 368	\$ 1,594
3	\$ 464	\$ 2,008
4	\$ 559	\$ 2,422
5	\$ 655	\$ 2,836
6	\$ 750	\$ 3,249
7	\$ 846	\$ 3,663
8	\$ 941	\$ 4,077
Each additional family member add:	\$ 96	\$ 414

The following is the definition of income:

Income is defined as any monies earned before any deductions such as income taxes, Social Security taxes, insurance premiums, charitable contributions, and bonds. It includes the following: (1) monetary compensation for services including wages, salary, commissions or fees; (2) net income from non-farm self-employment; (3) net income from farm self-employment; (4) Social Security; (5) dividends or interest on savings or bonds or income from estates or trusts; (6) net rental income; (7) public assistance or welfare payments; (8) unemployment compensation; (9) government civilian employee or military retirement or pensions or veteran payments; (10) private pensions or annuities; (11) alimony or child support payments; (12) regular contributions from persons not living in the household; (13) net royalties; and (14) other cash income. Other cash income would include cash amounts received or withdrawn from any source including savings, investments, trust accounts, and other resources which would be available to pay the price of a child's meal.

(over)

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The Parent Application must contain complete documentation of eligibility information including:

1. Names of enrolled children
2. Names of all household members
3. Social Security number of the primary wage earner or the adult household member signing application. (If the adult does not possess a Social Security number, the word "none" is to be stated on the application.)
4. Food stamp or AFDC case numbers or the current income for each household member is to be identified by source (earnings, wages, welfare, pensions, support payments, unemployment compensation, and Social Security); and
5. Signature of an adult household member.

If your household size decreases or you have an increase of income in the amount of \$50.00 per month or \$600.00 per year or if your employment status changes and your income falls at or below the guidelines, your child's eligibility status may change. Notify the District Office of any changes.

In the operation of child feeding programs, no child will be discriminated against because of race, color, national origin, sex, age, or handicap. Any person who believes he or she has been discriminated against in any United States Department of Agriculture-related activity should write immediately to the Secretary of Agriculture, Washington, DC 20250.

FAIR HEARING: If you do not agree with the school's decision on your application, you may wish to discuss it with the school. You have the right to a fair hearing. This can be done by calling or writing the following official:

Jason Edelheit
Director of Finance and Operations
Glencoe School District 35
620 Greenwood Avenue
Glencoe, IL 60022
(847) 835-7800

Sincerely,

Jason Edelheit
Director of Finance and Operations

JE/gs
Enclosure