



**MINUTES OF REGULAR MEETING  
OF THE  
GLENCOE BOARD OF EDUCATION  
THURSDAY, JANUARY 5, 2017**

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:02 p.m. on Thursday, January 5, 2017, in Young Auditorium at Central School, Glencoe, Illinois.

**ROLL CALL**

Present: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben

Absent: None

**APPROVAL OF MINUTES**

Mr. Bailey made a motion to approve the minutes from the Regular and Closed session meetings and Tax Levy Hearing on December 1, 2016. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben

Nay: None

**PUBLIC COMMENTS**

Dr. Wang thanked the administrative team and the custodial team for their productive use of the winter break period. Several projects were completed across the schools to ensure all was ready for the return of students and staff on January 3, 2017.

**INNOVATION NIGHTS AT SOUTH SCHOOL**

Dr. Zonghetti shared an update on the Innovation Nights scheduled at South School. Two nights remain for parents and children to participate in collaborative activities in the new Crawford Learning Center:

First Grade Families - January 19<sup>th</sup> (5:30 p.m. - 6:30 p.m.)

Kindergarten Families - March 16<sup>th</sup> (5:30 p.m. - 6:30 p.m.)

Mrs. Eidelman, Mrs. Zuhr, and the South planning committee were thanked for their efforts to coordinate these events for South School.

## **SECTION PROJECTIONS FOR 2017 - 2018**

Dr. Wang reviewed planning information for the 2017-2018 school year. In addition to examining past and projected enrollments, the administrative team reviewed the current enrollments at each grade level. Given the current information, the following number of sections is recommended per grade level:

- 5 sections of Kindergarten
- 6 sections of 1<sup>st</sup> grade
- 6 sections of 2<sup>nd</sup> grade
- 6 sections of 3<sup>rd</sup> grade
- 7 sections of 4<sup>th</sup> grade
- 5 sections of 5<sup>th</sup> grade
- 6 sections of 6<sup>th</sup> grade
- 7 at 7<sup>th</sup> and 8<sup>th</sup> grades depending upon the content area

Based upon current enrollments, the administrative team will monitor the need for an increase in sections at the 1st grade level due to students enrolling during the spring months. Additionally, the team is monitoring the possible decrease in the 2nd grade classes due to shifts in enrollment for students in that cohort.

The total number reported for a class includes students attending out of district placements, students in special education pull out programs, and students attending resource classes offered during core blocks. This impacts the size of general education groups.

The additional staffing considerations discussed included:

- decrease in 1.0 Kindergarten Teacher due to enrollment
- decrease in 1.0 Kindergarten Teacher Associate due to enrollment
- shifting of assignments between Central and West to support section needs at 4<sup>th</sup> grade

The District will celebrate the retirement of Mrs. Fay Kovar, School Nurse at South School, at the end of the 2016-2017 school year. This position will be posted for hiring in March 2017.

## **FIRE PANEL UPGRADE**

Mr. Edelheit reported an update on the timing for the fire panel replacement project. The following timeline was shared:

January 9, 2017: Release of Bidding Documents

January 12, 2017 at 3:00 p.m.: Pre Bid Meeting

January 25, 2017 at 10:00 a.m.: Bid Due Date

January 27, 2017: Recommendation of Contract Award to District 35

February 2, 2017: Contract Award at Board of Education Meeting

## TECHNOLOGY UPDATE

Dr. Wang shared a Technology Update in connection with the District's decisions for the 3-year Apple lease renewal. The District 35 priorities with technology are:

1. To increase student engagement and productivity through equal access to technology
2. To continue use of technology as a learning tool

Since the implementation of the 1:1 iPad program for the 7th and 8th grade students, the District has:

- ❑ Launched an APP selection committee to define core apps for all devices
- ❑ Defined procedures for home use, tech fee, repair, and app requests
- ❑ Designed professional development for staff, students and parents
- ❑ Gathered staff input via our District Technology Team

The District Tech Team gathered feedback and recommends the continued use of multiple devices (laptops, desktops, and ipads) across our schools to support varied tasks by students and staff. The recommendations are to:

1. Continue 1:1 iPad program with 7th and 8th grade
2. Expand teacher laptop program for all teachers
3. Expand iPad pack numbers for K – 6th classrooms
  - a. 8 in each K-5 classroom
  - b. 12 in each 6th grade classroom

The renewal of the Apple lease to accommodate student and staff needs totals \$410,052.48. Additionally, due to quality care and support of our current devices, the District is pursuing the opportunity to recycle over 500 devices currently in use from our 2008 and 2011 lease. The lease documents will be finalized and returned to the Board of Education for final approval at the March Board of Education meeting.

## FREEDOM OF INFORMATION ACT (FOIA) REQUEST

A Freedom of Information Act (FOIA) request was received from Nathan Mihelich of the Illinois Retired Teachers Association. The request was for the following information:

*“Please provide the name, title and email address of any teachers or administrators who are retiring in 2017.”*

The District provided a response to this request within the required timeframe.

## **MONTHLY FINANCIAL SUMMARY - NOVEMBER 2016**

Mr. Edelheit identified the November 2016 revenues as \$107,866 and the November 2016 expenditures as \$3,380,869. He reported the Ending Fund Balance for November 2016 as \$36,505,300. Additionally, Mr. Edelheit shared a positive increase in the revenues will be seen with the spring District 35 tax collection.

## **APPROVAL OF PAYMENT OF BILLS – JANUARY 2017**

Dr. Glucksman made a motion to authorize payment of the January 2017 bill list. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben  
Nay: None

The Board approved the Bill List for January 2017.

## **APPROVAL OF PERSONNEL REPORT - JANUARY 2017**

Mr. Chez made a motion to approve the January 2017 personnel report. Dr. Glucksman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben  
Nay: None

The Board approved the Personnel Report for January 2017.

## **APPROVAL OF BOARD POLICY REVISIONS**

Dr. Glucksman made a motion to approve the board policy revisions. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben  
Nay: None

The Board approved the two Policy revisions reviewed in December.

- Policy 5:60 - General Personnel: Expenses
- Policy 5:190 - General Personnel: Teacher Qualifications

### **APPROVAL TO RELEASE CLOSED SESSION MINUTES**

Mr. Bailey made a motion to approve to release Closed Session minutes. Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben  
Nay: None

The Board approved the release of Closed Session minutes through December 2016.

### **APPROVAL OF DESTRUCTION OF CLOSED SESSION TAPES**

Mrs. Hahn made a motion to approve the destruction of Closed Session tapes. Mr. Bailey seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben  
Nay: None

The Board approved the destruction of Closed Session tapes 18 months or older.

### **PUBLIC COMMENTS**

There were no public comments during the second opportunity.

### **COMMITTEE REPORTS**

During Committee Reports Mr. Edelheit and Dr. Wang shared an update on the West playground committee work with the Glencoe Park District. Altamanu, Inc. was selected as the landscape architect. The design phase has begun and the intent is to award the bid for construction and materials in April 2017.

Dr. Wang shared an update from the Illinois School Board Association for the Board to consider a development session in summer 2017. Dates will be shared with board members to review availability for a training.

Mr. Chez shared an update on the progress of the NSSED Board and development work to understand best practice in meeting the needs of all students. The NSSED Board is continuing to review options for a formal strategic planning process to commence in the summer.

**ADJOURNMENT TO CLOSED SESSION**

Mr. Bailey made a motion to Adjourn to Closed Session for the purpose of discussing matters related to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the school district, 5 ILCS 120/2(c)(1) and to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2) Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben  
Nay: None

The meeting was adjourned to Closed Session at 8:04 p.m.

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Board President

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Board Secretary