



**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION**
Thursday, December 1, 2016

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:04 p.m. on Thursday, December 1, 2016, in Young Auditorium at Central School, Glencoe, Illinois.

ROLL CALL

Present: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben

Absent: None

APPROVAL OF MINUTES

Dr. Glucksman made a motion to approve the minutes from the Regular and Closed session meetings of November 3, 2016. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben

Nay: None

PUBLIC COMMENTS

There were no comments during the first opportunity for public comment.

AUDITORS REPORT

Mr. Nick Cavaliere of Baker Tilly Virchow Krause, reviewed the 2016 Fiscal Year Audit. He reported on the positive financial stability and health of the district. Baker Tilly provided an unmodified audit opinion. A copy of the audit will be filed with the North Cook Intermediate Service Center and Illinois State Board of Education. The 2016 Audit will be available for review in the Board Office and posted on the District web page www.glencoeschools.org.

THERAPY DOGS AT SOUTH SCHOOL

Mrs. Lamberti provided an update on a new therapy dog experience within the NSSSED classroom at South School. District 35 proudly welcomes two Glencoe District 35 retirees and their dogs in the

new program. Mrs. Maggie Schmieder prepared a video to highlight the therapy experiences with the children.

2016 TAX LEVY HEARING

Mr. Ruben called the annual Tax Levy Hearing to order at 7:22 p.m.

ROLL CALL OF THE BOARD

Present: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben

Absent: None

Following roll call, Mr. Ruben announced the opening of the Tax Levy Hearing. Mr. Edelheit presented information regarding the 2016 Tax Levy. The tax levy was identified as \$26,763,482 for operational purposes, an increase of 8.56% over the 2015 tax extension. This proposed increase is recommended in light of a tax cap limitation of 0.7% (CPI) above the 2015 tax extension.

The proposed tax levy increase, inclusive of Loss and Cost extensions, incorporates the possibility of \$40 million of new growth for the District. Historical annual new growth was reported as:

2010 \$6.9 million (year of the three-year reassessment)
2011 \$7.9 million
2012 \$5.0 million
2013 \$4.0 million (year of the three-year reassessment)
2014 \$6.9 million

New growth for 2015 was \$8.1 million, in comparison to \$6.9 million in 2014. Mr. Edelheit shared we have set our new growth allotment at \$40 million. Assuming no new growth in the District, the operating tax extension will increase by 0.7% (\$172,565) over the 2015 tax extension. The 8.56% proposed levy allows for significant new growth, while only increasing existing property taxes, for operational purposes, by the tax cap level of 0.7%.

The Tax Levy Hearing was adjourned at 7:30 p.m.

FIRE PANEL AND SYSTEM UPGRADES

District 35 architect, Mr. Colin Marshall, provided an update on the fire panel and system upgrade. The proposed fire alarm system will:

- meet requirements of 2015 International Building Code (IBC) and 2015 International Fire Code (IFC) as mandated by Illinois School Code.
- be a fully addressable system with detection in all spaces not protected by sprinklers.
- include voice evacuation notification per 2015 IBC and IFC.

- meet Accessibility requirements per ADA and Illinois Accessibility Code.
- be compatible with Glencoe Public Safety's directive for wireless transmission.
- include Carbon monoxide detection as required by Illinois School Code.
- integrate with a sensitivity to historic character of architecture.

The cost estimate is \$600,000 for the materials and installation; an additional \$110,500 is estimated for environmental work to be completed in the three schools. Based on the scope of the project the following timeline was recommended:

- Issue Bidding Documents and Receive Bids: January 2017
- Contract Award for All Schools: February 2017 BOE Meeting
- Phased Implementation
 - South and West Schools: Summer 2017
 - Central School: Summer 2018

PROFESSIONAL DEVELOPMENT IN DISTRICT 35

Mrs. Holaday provided an update on the professional development options available within District 35. A range of options are available to all staff members to address instructional goals and personal growth. Mrs. Holaday shared highlights of the new District iLearn portal for staff members to participate in online learning courses on specific topics tied to learning goals for their classroom.

Glencoe District 35

Did You Know ?

- 21** In the first three months of school we hosted 21 Glencoe University Courses.
- 12** Each grade level team holds a weekly team meeting. We have had 12 team meetings since the start of the year. This year we have been able to utilize many of these meetings for professional development.
- 50%** 50% of our grade level teams have participated in or planned instructional work days. These days are designed to give teams time to work on new units of study and new curriculum materials.
- 46** In the first quarter, 46 of our staff members registered for out of district professional development opportunities.
- 10** In the first three months of school our Technology Integration Specialists have held 10 Lunch & Learn sessions.
- 6** Since its launch in mid-October we have developed 6 new online courses on our new iLearn platform.

BOARD POLICY REVISIONS

Dr. Wang shared an update on two policy revisions for the Board's review:

- General Personnel: Expenses 5:60
- General Personnel: Teacher Qualifications 5:190

On July 22, 2016, the Governor signed HB4379, establishing the *Local Government Travel Expense Control Act* (effective January 1, 2017). The law requires significant revisions to Board Policy 5:60. While District 35 practices have been aligned with the policy, the revisions document more details within the process for approving expenses. The revisions to 5:190 reflect updates in language for teacher licensing requirements. The Board will be asked to approve these revisions at the January 2017 Board of Education meeting.

MONTHLY FINANCIAL SUMMARY - OCTOBER 2016

Mr. Edelheit reported October Expenditures as \$2,049,016 and the Ending Fund Balance for October 2016 as \$39,778,304.

APPROVAL OF PAYMENT OF BILLS – DECEMBER 2016

Mr. Ruben made a motion to authorize payment of the December 2016 bill list. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben
Nay: None

The Board approved the Bill List for December 2016.

APPROVAL OF 2016 FISCAL YEAR AUDIT

Mr. Chez made a motion to approve the 2016 Fiscal Year Audit. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben
Nay: None

The Board approved the 2016 Fiscal Year Audit as reviewed during the Board meeting.

APPROVAL OF TAX LEVY 2016

Mrs. Hahn made a motion to approve the Tax Levy 2016. Mr. Bailey seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben
Nay: None

The Board approved the Proposed Tax Levy for 2016, as reviewed during the public hearing held earlier in the evening.

PUBLIC COMMENTS

During the second opportunity for public comments Mr. Ruben commended Mr. Chez for his letter shared in the Winter Glencoe Quarterly. Mr. Ruben thanked Mr. Chez for his 24 years of outstanding service on the District 35 Board of Education.

COMMITTEE REPORTS

No Committee Reports were shared during the meeting.

ADJOURNMENT TO CLOSED SESSION

Dr. Glucksman made a motion to adjourn to closed session for the purpose of discussing matters related to collective negotiating between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
Mrs. Estes seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben
Nay: None

The meeting was adjourned to closed session at 8:00 p.m.

Board President

Board Secretary