



**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
MONDAY, MAY 2, 2016**

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:03 p.m. on Monday, May 2, 2016, in Young Auditorium at Central School, Glencoe, Illinois.

ROLL CALL

Present: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben
Absent: None

APPROVAL OF MINUTES

Dr. Glucksman made a motion to approve the Regular and Closed session minutes for April 4, 2016, Closed session from April 21, 2016, and Closed session from April 25, 2016. Mr. Bailey seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben
Nay: None
Absent: None

PUBLIC COMMENTS

During the first opportunity for public comment, Dr. Wang thanked the Glencoe School District staff in recognition of Staff Appreciation Week in the schools. Dr. Wang stated the daily work is only accomplished with the teamwork and dedication of all staff members. Comments of support were shared from the Board.

OATH OF OFFICE – NEWLY APPOINTED BOARD MEMBER

Mr. Ruben led Mrs. Melissa Estes in the Oath of Office as the newly appointed Board member for a one year term.

ROLL CALL OF THE NEWLY SEATED BOARD

Present: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben.

Absent: None

REORGANIZATION OF THE BOARD

Reorganization of the Board of Education was conducted with a motion made by Dr. Glucksman and seconded by Mrs. Hahn for the following slate of officers:

President: Gary Ruben
Vice President: Marc Glucksman
Secretary: Catherine Wang
Secretary Pro-Tem: Jason Edelheit

Present: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben.

Nay: None

Absent: None

DESIGNATION OF REGULAR MEETING DATES, TIME AND PLACE

A discussion was held regarding the monthly meeting dates. Mrs. Hahn made a motion to approve new meeting dates. Mr. Bailey seconded the motion. The regular meeting date of the Board of Education of Glencoe Schools is set as the first Thursday of the month. The exceptions to this are the June 6, 2016, meeting which will remain on a Monday due to Graduation, and the July 28, 2016, meeting. The regular meeting time was set at 7:00 p.m. with the location identified as Young Auditorium in Central School. The following Board meeting dates were established:

Monday, June 6, 2016
Thursday, July 28, 2016
Thursday, September 1, 2016
Thursday, October 6, 2016
Thursday, November 3, 2016
Thursday, December 1, 2016
Thursday, January 5, 2017
Thursday, February 2, 2017
Thursday, March 2, 2017
Thursday, April 6, 2017
Thursday, May 4, 2017

APPOINTMENT OF COMMITTEE MEMBERS

After review of the Board Committees and Board member assignments, Dr. Glucksman made a motion to approve the following assignments. Mr. Ruben seconded the motion.

Present: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben.

Nay: None

Absent: None

Behavior Intervention – Rob Bailey

Finance – Eddie Chez, Rob Bailey, and Gary Ruben

Facilities – Julie Ackerman, Rob Bailey, Gary Ruben, Jean Hahn, and Marc Glucksman

Technology – Julie Ackerman, Eddie Chez, and Marc Glucksman

Communications - Julie Ackerman and Jean Hahn

The following Board Representation was assigned for outside organizations:

NSSSED (North Shore Special Education District) – Eddie Chez

Plan Commission/Intergovernmental Affairs – Gary Ruben

Sustainability Task Force - Jean Hahn

IASB Representative – Marc Glucksman

Glencoe Parent Connection – Julie Ackerman

READERS THEATRE AT SOUTH SCHOOL

Dr. Zonghetti introduced Mrs. Cimino and Mrs. Corvo as the teacher leaders of the PTO-sponsored Readers Theatre Club at South School. Six second grade students presented **The Three Little Pigs** to highlight their work within the Readers Theatre experience.

SCIENCE AND SERVICE AT CENTRAL SCHOOL

Dr. Zelaya, Mrs. Rosenson, Mrs. Meyer, and Mrs. Quinn presented on the opportunities for Science & Service at our sixth and seventh grade levels. Our 7th grade classes will continue their connection to the *Backyard Nature Center* and participate in a day of Science & Service at the Skokie Lagoons. On May 17th all 7th graders will be out in the field and rotate through four opportunities to serve as citizen scientists:

- Carbon impact data collection
- Water quality testing
- Invasive plant removal
- Observational nature walk

Mr. Couturier, Mrs. Dwan-Collins, and Mr. Sitz have coordinated these learning opportunities to tie into their current ecosystem study. The data collected will also be compared with data gathered by Wilmette students earlier in the school year.

The District will celebrate our annual BikelWalk to School Day on May 18th to promote healthy choices and lessening the impact on our environment. In addition, in connection to their study of climate, our 6th graders will participate in Science & Service throughout the Glencoe community on May 18, 2016. Classes will participate in one of the following learning experiences:

- Trail service with the *Friends of the Green Bay Trail*
- Garden work at the *Glencoe Community Garden*
- Garden work at the Central School Garden

ASSESSMENT UPDATE

Within District 35, our formal Partnership for Assessment of Readiness for College and Careers (PARCC) testing sessions ended last week for our third through eighth grade students. Dr. Wang shared that an increased number of students tested each week to allow for a more condensed testing window; a combination of laptops, desktops and ipads were used as testing devices. The month-long testing window was well organized and ran seamlessly as our students tested in several zones across West and Central. Dr. Wang formally recognized the team members responsible for providing daily support during the PARCC testing sessions. The team included:

Mr. Randy Saeks, Mr. Dan Cullnan, Mr. Mark Olson, Ms. Roseanne Nelson, Mrs. Mary Kelly, Mrs. Susan Meyer, Mrs. Amy Holaday, Mrs. Erica Zuhr, and Dr. Christine Zelaya

In compliance with federal testing requirements, all Illinois schools must also administer a newly developed science assessment to students in 5th and 8th grade. The Illinois Science Assessment (ISA) is aligned to the Illinois Learning Standards for Science incorporating the Next Generation Science Standards (NGSS). Final preparations are underway and we anticipate the ISA testing window will be open in May. Final testing format (online or paper) is yet to be determined and pending updated information from ISBE.

SAFETY AND SECURITY

Mr. Edelheit presented updates on the Safety and Security initiatives in our schools. After attending the annual Illinois School Safety Conference, new information and ideas are being discussed with our administrative team. Select initiatives are being evaluated, investigated, and implemented. The following lists initiatives in various states of implementation:

Two-way Radios are being investigated as a tool for emergency communication. Devices and repeaters in the schools would allow for ongoing communication within and across the schools should other systems fail.

Improvements to our **Fire Alarm** devices and panel would provide for enhanced notification, information, and service. The total cost estimate ranges from \$100k - \$300k. Additional information is being gathered to assess possible timeline for implementation.

Additional steps to **secure classrooms** and remind staff of best-practice are being taken across the schools. A focus on proper door lock utilization and options for classroom vision panels will be reviewed.

District 35 is also ensuring a safe environment while maintaining an updated cycle of review on air quality and water quality. An indoor air quality and AHERA three year re-inspection was completed in February 2016. District-wide water testing is scheduled to be completed this summer.

Mr. Edelheit will share updates on progress and information gathered at the June Facilities Committee meeting.

GRADUATION

Dr. Wang reminded the Board members of graduation ceremonies scheduled for 7:00 p.m. on Thursday, June 2nd. The following Board members will attend and participate in the ceremony: Julie Ackerman, Rob Bailey, Eddie Chez, Marc Glucksman, and Gary Ruben. In addition, former board member, Nancy Shaw, will also participate.

FREEDOM OF INFORMATION ACT REQUEST

Mr. Edelheit reported three Freedom of Information Act (FOIA) requests have been received since the April meeting. The first was from Gabriella Lauricella, a representative of SmartProcure. The request was for the following information:

"... an electronic record (without scanning or printing) of purchase orders dated 2015-07-23 to current.

The information requested is:

1. Purchase order number or equivalent
2. Purchase order date
3. Line item details
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and email address"

The second Freedom of Information Act request was received from John Klingner of the Illinois Policy Institute in Chicago, Illinois. The request was for the following information:

"A list of all current administrative and all other support staff employed by the district office...requesting district personnel only, not administrative or support staff employed by individual schools within the district."

For each district employee the following was requested:

- Full time equivalency amount
- Total annual compensation (salary plus any other benefits)

The third Freedom of Information Act request was received from Steve Goba of the Illinois Document Preparation Company in Lombard, Illinois. The request was for the following information:

"the payment bond provided by Expedia Construction for the Glencoe School Entrance Renovation project"

Responses were provided within the required timeframe for the three requests.

MONTHLY FINANCIAL SUMMARY

Mr. Edelheit identified the March 2016 revenues as \$8,434,336 and the March 2016 expenditures as \$1,788,436. Mr. Edelheit reported a March End Fund Balance of \$41,563,696. He reported that the Illinois Department of Revenue (IDOR) discovered an error in the disbursement of Corporate Personal Property Replacement Tax (CPPRT) for the past two years. Mr. Edelheit will share updates on next steps as they become available.

APPROVAL OF BILL LIST – MAY 2016

Dr. Glucksman made a motion to authorize payment of the May 2016 bill list. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben.
Nay: None
Absent: None

APPROVAL OF PERSONNEL REPORT

Mrs. Hahn made a motion to approve the May 2016 personnel report. Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben.
Nay: None
Absent: None

PUBLIC COMMENTS

There were no comments during the second opportunity for public comments.

COMMITTEE REPORTS

During Committee Reports, Mr. Chez indicated that NSSD will host the retirement celebration for NSSD Superintendent, Dr. Tim Thomas, on May 25, 2016. The celebration is scheduled from 4:30 p.m. to 6:30 p.m. at the Art Center of Highland Park.

ADJOURNMENT

Mr. Chez made a motion to adjourn the meeting. Mrs. Hahn seconded the motion. The meeting was adjourned at 7:52 p.m.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, and Mr. Ruben.

Nay: None

Absent: None

Board President

Board Secretary