

**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION**

MONDAY, JUNE 1, 2015

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:11 p.m. on Monday, June 1, 2015 in Young Auditorium at Central School, Glencoe, Illinois.

ROLL CALL

Present: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and Mr. Sherman
Absent: None

APPROVAL OF MINUTES

Dr. Glucksman made a motion to approve the Regular Meeting and Closed Session of May 4, 2015. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and Mr. Sherman
Nay: None

PUBLIC COMMENTS

There were no public comments at this point in the meeting.

PTO CO-PRESIDENTS

Kelly Glauberman and Michelle Goldish, Co-Presidents of the Glencoe PTO, presented the Board with a check for \$137,000. These funds paid for student clubs at each school, science curriculum materials and enhancements, Kindness Connection activities, outdoor education programs, WE CARE and Family Evening Events, and Cultural Art opportunities. Additionally the PTO funded parent education programs, staff appreciation lunches and

gifts, author visits at each school, and contributed to the McKeon fund. In total the PTO provided educational gifts totaling \$181,000 to the school district during the 2014-2015 school year. Mr. Ruben thanked the co-presidents for their generosity and support of the school district.

INFORMATION ITEMS

FAMILY SERVICE OF GLENCOE

Sarah Scherdt, Family Service of Glencoe Director of Development and Communications, reviewed the results from their 2014 community-wide needs assessment study. Sarah shared details of the purpose and results of the survey. The survey results showed that FSG has many strengths. The organization's existence is well known throughout the community and the organization is viewed as an important community resource. Support and use of FSG are strong among newer residents (0 – 5 years). Respondents are aware that FSG provides many services beyond individual counseling/therapy. Survey respondents noted their concern over confidentiality and a lack of awareness of specific FSG services and staff specialties. The results will be used to plan for the future. A full overview of the results may be requested from Family Service of Glencoe (FSG).

POLICY REVISIONS

Several policy revisions were provided for the Board's review. The revisions were provided by the Illinois School Board Association. The Board was asked to review the following policy revisions and the Board will take action upon changes at the July Board meeting:

2:105	Ethics and Gift Ban
2:250	Access to District Public Records
3:40	Superintendent
3:50	Administrative Personnel Other Than the Superintendent
5:270	Employment, At-Will, Compensation, and Assignment
6:15	School Accountability
6:40	Curriculum Development

FREEDOM OF INFORMATION ACT

A FOIA request was received from Dr. Morgan Polikoff, an Assistant Professor from the University of Southern California. The request was for the following information:

- *a list of mathematics and science textbooks used (title and publisher),*
- *the grade each textbook was used in,*
- *which version of the book is used (e.g. Illinois, Common Core),*
- *and the year the textbook was first used.*

A response to the request was forwarded within the required timeframe.

TENTATIVE BUDGET HEARING AND 5-YEAR FINANCIAL PROJECTIONS

ROLL CALL

Present: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and Mr. Sherman

Absent: None

The Tentative Budget Hearing for FY16 was called to order and Mr. Edelheit, Director of Finance and Operations, presented information regarding anticipated revenues and expenditures. Assumptions utilized when preparing the document included:

Revenue

1. Taxes were indicated at a tax cap level of 1.5% for levy year 2014. Previous years were 1.7% for levy year 2013, 3.0% for levy year 2012, 1.5% for levy year 2011, 2.7% for levy year 2010, and 0.01% for levy year 2009. It was anticipated that the collection of tax extensions would be approximately 98.5% of the total extension.

2. Interest revenue was estimated using an average rate of 0.2%.

3. The revenue to be received by the District was budgeted at a level similar to FY 2014, with local revenue at approximately 96%, state revenue at approximately 3%, and federal revenue 1%.

4. Funding from the P.T.O. and Educational Foundation were included at an estimated level of donation.

5. State and Federal revenues were reported as volatile and would be adjusted as additional information was made available.
6. Fees for busing, materials, and athletics were reflected at the levels approved by the Board.
7. Total operation revenue was estimated to increase 1.35% from FY15.

Expenditures

1. Staffing levels approved by the Board, salaries reflecting the negotiated agreement, and actual salaries of new staff, support staff and administrators were included.
2. The same allocation as used for the past sixteen years, \$300 per child, was incorporated for supply/equipment budgets.
3. The budget reflected the new contractual agreement with Alltown Bus Service. Seven (7) South/West bus routes were incorporated into the budget with consistent ridership anticipated. The FY16 rates will be similar to those in FY15.
4. Contingencies were budgeted at approximately \$105,000 for FY16 (0.4% of the operating budget).
5. A TRS fund was again included in the non-operating category as recommended by district auditors. The fund was created for reporting purposes only and reflected anticipated payroll expenses and the associated state cost for retirement.
6. Operating expenses were anticipated to decrease by 2.75% (\$696,538) when compared to the FY15 budget.
7. The expenditure allocation level remained consistent with previous budgets as salary/benefits represented approximately 75% of the operating budget.
8. The Education Fund budget represented approximately 80% of the operating budget (77% for FY15).

Mr. Edelheit indicated declining enrollments and increased retirements mitigated salary increases for employees. The long-term financial goals included utilizing resources and options available to the Board to support student needs, district goals, and continue delaying the need for a future operating referendum.

Mr. Edelheit also reviewed the 5-year financial projections while also considering possible implications of decreased state funding. He identified the continued need for repair and maintenance of District facilities. The Facilities Committee continues working on revision of the 5-10 year Facilities Plan. Overall, due to conservative fiscal practices, the District remains in a sound financial condition.

Mr. Bailey made the motion to close the FY16 Tentative Budget Hearing. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and Mr. Sherman
Nay: None

MONTHLY FINANCIAL SUMMARY

Mr. Edelheit reported the End Fund Balance for April 2015 as \$37,418,510.

APPROVAL OF THE CRAWFORD LEARNING CENTER NAMING RESOLUTION

Dr. Glucksman made a motion to approve the *Crawford Learning Center* Naming Resolution to honor Dr. Cathlene Crawford for her twenty years of service and leadership in our schools. Mr. Bailey seconded the motion. Plaques will be added to each of the school libraries to signify this shift across our district.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and Mr. Sherman
Nay: None

APPROVAL OF BILL LIST

Mr. Chez made a motion to approve the June 2015 bill list and Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman,
Mrs. Hahn, Mr. Ruben and Mr. Sherman
Nay: None

APPROVAL OF SUMMER BILLS

Mr. Bailey made a motion to approve the June 2015 summer bill list in order to close out the FY 15 budget and Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman,
Mrs. Hahn, Mr. Ruben and Mr. Sherman
Nay: None

APPROVAL OF PERSONNEL REPORT

Dr. Glucksman made a motion to approve the June 2015 Personnel Report and Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman,
Mrs. Hahn, Mr. Ruben and Mr. Sherman
Nay: None

APPROVAL OF DESIGNATION OF DEPOSITORY

Ms. Hahn made a motion to approve the annual Designation of Depositories for District funds. Mrs. Ackerman seconded the motion.

The following were designated as District depositories:

Harris Bank of Glencoe:	Checking account, student activity account, payroll account, revolving account, investments
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Illinois School District Liquid Asset Funds:	Investments
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Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman,
Mrs. Hahn, Mr. Ruben and Mr. Sherman
Nay: None

APPROVAL OF TENTATIVE BUDGET FY 16

Mr. Bailey made a motion to approve the Tentative Budget for FY16. Dr. Glucksman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman,
Mrs. Hahn, Mr. Ruben and Mr. Sherman
Nay: None

The Tentative Budget will be available on the District #35 web page at <http://www.glencoeschools.org>.

APPROVAL OF CERTIFICATE OF NOTICE OF PUBLICATION AND NOTICE OF PUBLIC HEARING FOR FY 16

Mrs. Ackerman made a motion to approve the Certificate of Notice of Publication and Notice of Public Hearing. Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman,
Mrs. Hahn, Mr. Ruben and Mr. Sherman
Nay: None

PUBLIC COMMENTS

During the second opportunity for public comments Mr. Eddie Chez thanked the schools for the recent retirement celebration held on May 21, 2015. Mr. Chez appreciated the manner in which current and former staff members joined together to celebrate our retiring staff members.

Additionally, the Board took a moment to honor the work of Dr. Crawford as she celebrated her final Board of Education meeting with our school district. Dr. Crawford has clearly had an enduring impact on the youth of Glencoe School District and the community at large.

COMMITTEE REPORTS

During Committee Reports Mr. Chez indicated the NSSSED Board finalized the selection of a search firm at the May 13, 2015 Board meeting. The goal of the committee remains finalizing selection of the next NSSSED Superintendent by January/February 2016.

Dr. Crawford shared an update from the Park District Task Force for Central Park field. The task force has met two times and has scheduled additional meetings throughout the summer months. Dr. Mollet and Dr. Wang will continue to represent the school district at these sessions. The school district has expressed safety and access as important considerations as potential renovation ideas are shared.

ADJOURNMENT OF OPEN SESSION

Dr. Glucksman made a motion to adjourn the meeting and Mr. Bailey seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman,
Mrs. Hahn, Mr. Ruben and Mr. Sherman

Nay: None

Board President

Board Secretary