



MINUTES OF REGULAR MEETING  
OF THE  
GLENCOE BOARD OF EDUCATION  
MONDAY, JANUARY 4, 2016

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:00 p.m. on Monday, January 4, 2016, in Young Auditorium at Central School, Glencoe, Illinois.

ROLL CALL

Present: Mrs. Ackerman, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and  
Mr. Sherman  
Absent: Mr. Bailey

APPROVAL OF MINUTES

Dr. Glucksman made a motion to approve the Regular and Tax Levy Hearing minutes for December 2015. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and  
Mr. Sherman  
Nay: None  
Absent: Mr. Bailey

PUBLIC COMMENTS

There were no public comments shared.

CIVIC ENGAGEMENT AT CENTRAL

During the information items, Mrs. Lamberti, Director of Pupil Services, introduced two Central School staff members: Jamie Williams (Special Education teacher) and Caitlin Gonka (Speech and Language Pathologist). They provided a video which highlighted a civic engagement experience which was implemented with students at Central School. After learning about childhood hunger in the United States, the students carried out activities to purchase supplies, sort food items, and travel to the New Trier Food Pantry to share the items. The video captured all elements of the experience and the embedded academic and social skill lessons for the students.

## PARCC UPDATE

Dr. Wang reviewed District 35's Partnership for Assessment of Readiness for College and Careers (PARCC) data from the Spring 2015 administration of the new assessments. An overview of the performance data for 3<sup>rd</sup> through 8<sup>th</sup> grade was reviewed. PARCC included extended tasks and technology-enhanced items to measure students' critical thinking, problem solving, and writing. Due to these changes, the results cannot be compared to ISAT results. After PARCC is given for multiple years with a consistent test format, District 35 would begin to analyze the results for trends. The format for the 2016 PARCC testing was shared and schedules are being planned for the April testing window. At this time no additional details have been shared about the Science assessment, which has been added to the 5<sup>th</sup> and 8<sup>th</sup> graders testing requirements.

## ENGLISH LEARNERS IN DISTRICT 35

Dr. Zelaya provided the Board with an overview of the English Learner requirements within our district. In conjunction with the update to Board policy 6:160, our district practices and procedures for identification, support, assessment, and ongoing monitoring of our English Learners (EL) have been reviewed and revised.

Illinois School Code ILSC 14C 1-13 guided the development of the new process. Based on the current number of EL students in the district, District 35 has implemented a Transitional Program of Instruction (TPI). A TPI program is the program of instruction to serve fewer than 20 students of any one language in any one building. Currently within District 35, we have 21 EL students representing multiple languages. Additional components of the Illinois School Code requires District 35 to:

- Screen a student if another language is indicated on the Home Language Survey at time of registration
- Notify parents of EL status within 30 days of identification
- Provide academic support by an educator who possesses an English as a Second Language (ESL) endorsement on his/her teaching license
- Administer the ACCESS state assessment each year a student qualifies as an EL learner
- Monitor student progress for 2 years after exiting the TPI program

Dr. Zelaya detailed the current practice of compliance with the EL requirements. Additional consideration will be given to personnel and staffing needs for support within Central School.

## FULL -DAY KINDERGARTEN

Dr. Wang and Mr. Edelheit provided information regarding the full-day kindergarten updates at South School. The South School schedule committee has developed a new master schedule for the school. Classroom teachers, special area teachers, and pupil service team members participated in the revision work. A sample Kindergarten schedule was shared detailing the instructional periods, lunch/recess, and special area classes for a Kindergarten student. Additionally, Mr. Edelheit shared updates on the renovation plans for the South CLC.

### Proposed Schedule:

Authorization to Proceed	January 2016
Issue Documents for Bidding	January 2016
Receipt of Bids	February 2016
Award of Contracts	March 2016
Work Commencement	June 2016
Substantial Completion	August 2016

## TECHNOLOGY FEES

Dr. Wang shared an update on the 7<sup>th</sup> and 8<sup>th</sup> grade iPad repairs. In February 2015 the Technology Committee recommended a fee structure for the damaged, lost, or stolen 7<sup>th</sup> and 8<sup>th</sup> grade iPad devices. The following fee structure was approved:

<u>Damaged</u>	<u>Lost/Stolen</u>
1 <sup>st</sup> incident = \$0	1 <sup>st</sup> incident = \$50
2 <sup>nd</sup> incident = \$50	2 <sup>nd</sup> incident = \$100
3 <sup>rd</sup> incident = \$100	3 <sup>rd</sup> incident = \$300

The documented damage, repairs, and associated costs are included in the chart below. The data represents repairs documented August 2015 - December 2015.

	<b>iPads</b>	<b>Cases</b>	<b>Total</b>
Repairs	65	95	160
Warranty Repair	6	88	94
Non-Warranty Repairs	59	7	66

District Cost associated with APPLE iPad repairs = \$ 2996

Student Payment to date = \$ 300

The Board reviewed the repair and cost information. A decline in case repair issues is anticipated with the addition of new iPad cases for all 375 devices. Consideration is being given to the addition of a \$50 Tech Fee for all 7<sup>th</sup> and 8<sup>th</sup> graders to offset the cost of the program and repairs. Information was shared in preparation for action to be taken on student fees at the February 2016 Board meeting.

### FREEDOM OF INFORMATION ACT REQUEST

Mr. Edelheit reported one Freedom of Information Act (FOIA) request was received from Patty Birk of Champaign, Illinois. The request was for the following information:

- Risk Manager or Human Resources/Insurance Consulting Firm Name
- Annual Cost of the Risk Manager or Human Resources/Insurance Consulting Firm Name
- Expiration Date of the Contract
- A Copy of the current Risk Management or Human Resources/Insurance Consulting Firm Agreement with the School District
- Annual insurance premium paid by the district (Commercial Property, Liability, Automobile, Umbrella, and Workers Compensation)

A response to this request was made within the required timeframe.

### MONTHLY FINANCIAL SUMMARY

Mr. Edelheit identified the November 2015 revenues as \$410,793 and the November 2015 expenditures as \$2,987,291. He reported the Ending Fund Balance for November 2015 as \$35,476,834. Additionally, Mr. Edelheit shared we are at 98.5% for the District 35 tax collection rate.

### APPROVAL OF BILL LIST – JANUARY 2016

Mr. Chez made a motion to authorize payment of the January 2016 bill list. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and Mr. Sherman

Nay: None

Absent: Mr. Bailey

### APPROVAL OF RELEASE OF BID DOCUMENTS

Dr. Glucksman made a motion to approve release of Bid Documents. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and  
Mr. Sherman  
Nay: None  
Absent: Mr. Bailey

### APPROVAL OF RELEASE OF CLOSED SESSION MINUTES

Mr. Chez made a motion to approve release of Closed Session Minutes. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and  
Mr. Sherman  
Nay: None  
Absent: Mr. Bailey

### APPROVAL OF DESTRUCTION OF CLOSED SESSION TAPES

Mr. Chez made a motion to approve release of Closed Session Tapes. Dr. Glucksman seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and  
Mr. Sherman  
Nay: None  
Absent: Mr. Bailey

### PUBLIC COMMENTS

During the second opportunity for public comments Dr. Wang officially congratulated Dr. Kelly Zonghetti on the birth of her daughter. Dr. Zonghetti will officially return from her leave on January 19, 2016. Congratulations were also shared with Dr. Christine Zelaya on the successful completion of her doctoral program.

## COMMITTEE REPORTS

During Committee Reports, Mr. Chez indicated the NSSED Board Superintendent search is concluded and the team has selected the next NSSED Superintendent. The NSSED Board will officially announce the appointment after the January 20, 2016, NSSED Board meeting.

## ADJOURNMENT TO CLOSED SESSION

Mrs. Hahn made a motion to adjourn to Closed Session for the purpose of discussing matters related to the employment and performance of specific employees of the school district. Dr. Glucksman seconded the motion. The board meeting was adjourned to Closed Session at 8:05 pm.

Aye: Mrs. Ackerman, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and  
Mr. Sherman  
Nay: None  
Absent: Mr. Bailey

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Board President

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Board Secretary