



MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
MONDAY, FEBRUARY 1, 2016

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:05 p.m. on Monday, February 1, 2016, in Young Auditorium at Central School, Glencoe, Illinois.

ROLL CALL

Present: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and Mr. Sherman

APPROVAL OF MINUTES

Dr. Glucksman made a motion to approve the Regular and Closed Hearing minutes for January 4, 2016. Mr. Bailey seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and Mr. Sherman
Nay: None

PUBLIC COMMENTS

There were no public comments shared.

PUPIL SERVICES UPDATE

Mrs. Lamberti, Director of Pupil Services, shared an update on our current programs and service distribution across our district. Comparative data was shared reviewing increases seen in the categories of Other Health Impairment, Autism, and Emotional Disability. Additional information was shared regarding our Social Work programs and service responsibilities. Current staffing levels and best practice recommendations were reviewed. The National Association of Social Workers recommends one school social worker for every 250 general education students. When school social workers are supporting students with identified emotional needs, a lower ratio is recommended. The administrative team is recommending the addition of one social work position to address proactive support needs for students and staff members. This position would also address specific student needs for transition and support in crisis situations.

STAFFING PLANS FOR 2016-2017

Dr. Wang reviewed planning information for the 2016-2017 school year. In addition to examining past and predicted enrollments, the administrative team reviewed the current enrollments at each grade level. Given the current information, the following number of sections is anticipated per grade level:

6 sections of Kindergarten
6 sections of 1st grade
6 sections of 2nd grade
6 sections of 3rd grade
5 sections of 4th grade
6 sections of 5th grade
7 sections of 6th grade
7 at 7th and 8th grades depending upon the content area

Based upon current enrollments, the following class sizes for each cohort are anticipated for next year:

Kindergarten: 18-20 per section	4th Grade: 20-22 per section
1st Grade: 18-20 per section	5th Grade: 20-22 per section
2nd Grade: 20-22 per section	6th Grade: 21-23 per section
3rd Grade: 22-24 per section	7th/8th Grades: varies per section

The total number reported for a class includes students attending out of district placements, students in special education pull out programs, and students attending resource classes offered during core blocks. Such considerations impact the size of general education groups. The additional staffing considerations discussed included:

- Addition of 3.5 Kindergarten Teachers for full-day Kindergarten
- Addition of 3.5 Teacher Associates for Kindergarten
- Addition of .5 English Language Teacher
- Addition of 1 Social Worker position for District
- Shifting of assignments across the schools

Given the 2016 retirements, the district has taken time to reconfigure and shift teaching assignments to maximize staffing options for the retiree positions. Only one of the four upcoming retirements will be posted for hiring.

PROFESSIONAL DEVELOPMENT PLANS

Dr. Zelaya provided the Board with an overview of the plans for February 12, 2016. Teachers at South School will engage in Parent-Teacher Conferences. Teachers Associates and West/Central teachers will engage in a variety of focused professional development opportunities. Dr. Zelaya worked with administration and the District Literacy Specialist, Mrs. Michele Byrne, to coordinate plans for this day.

FREEDOM OF INFORMATION ACT REQUEST

Dr. Wang reported two Freedom of Information Act (FOIA) requests were received since the last Board meeting. The first request came from Trey Cobb of One Chance Illinois of Chicago, Illinois. The request was for the following information:

- Whether your district has a gifted and talented program.
- If yes, in what areas of learning?
- If yes, how many students are enrolled?
- If yes, how many students are enrolled by grade level?
- If yes, how many students are enrolled by race/ethnic classification?
- If yes, how many students are enrolled by income classification?
- If yes, how many students are enrolled by gender classification?
- If yes, does your district provide a universal gifted assessment for students?
- If so, what grade levels?

The second FOIA request was received from Donna McShea, 800 Lloyd Place, Winnetka, Illinois via email. The request was for information from the New Trier testing for 8th grade students: "Pursuant to the Illinois F.O.I.A., I am requesting copies of the Administrator's Summary reports for the 2015 ERB/CTP4 student testing. The tests were administered by New Trier in December 2015 and subsequently reported to District 29."

A response to each request was made within the required timeframe.

MONTHLY FINANCIAL SUMMARY

Mr. Edelheit identified the December 2015 revenues as \$207,520 and the December 2015 expenditures as \$2,411,930. He reported the Ending Fund Balance for December 2015 as \$33,272,424. Additionally, Mr. Edelheit shared details of the recent funding formula updates proposed by the state; using the new formula, Glencoe would see approximately \$150,000 decrease in funding. The District 35 projections account for these and additional potential funding decreases.

APPROVAL OF BILL LIST – FEBRUARY 2016

Dr. Glucksman made a motion to authorize payment of the February 2016 bill list. Mr. Ruben seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and Mr. Sherman
Nay: None

APPROVAL OF PERSONNEL REPORT

Mrs. Hahn made a motion to approve the February 2016 personnel report. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and Mr. Sherman
Nay: None

APPROVAL OF TUITION REIMBURSEMENT PAYMENTS

Mr. Chez made a motion to approve tuition reimbursement payments. Mrs. Hahn seconded the motion.

The total amount of reimbursement for the 2015-2016 year is \$39,789 (\$56,646 in 2015). This total is below the maximum annual amount identified in the collective bargaining agreement, \$80,000. The Board approved the second tuition reimbursement payment in the amount of \$10,381.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and Mr. Sherman
Nay: None

APPROVAL OF 2016-2017 STUDENT FEES

Mr. Chez made a motion to approve 2016-2017 student fees. Dr. Glucksman seconded the motion.

Fees included transportation fees, extracurricular athletic participation fees, and student registration fees including the 7th/8th grade technology fee as reviewed at the January 2016 Board meeting. A more simplified transportation fee structure was approved.

<u>TRANSPORTATION SERVICE</u>	<u>FEE</u>
2 way service K-8 th	\$500
AM only service K-8 th	\$250
PM only service K-8 th	\$250

The Extracurricular Athletic Participation Fees were approved at the current rates:

Basketball:	\$ 380
Volleyball:	\$ 225
Soccer:	\$ 210
Cross Country:	\$ 40
Track:	\$ 40

Student registration fees were approved at the current rate for Kindergarten through 6th grade. The 7th and 8th grade fee was increased by \$50 to include the technology fee to support the 1:1 iPad initiative.

<u>SCHOOL</u>	<u>FEE</u>
South School	\$125
West School	\$106
Central School 5th Grade	\$163
Central School 6th Grade	\$148
Central School 7th & 8th Grade	\$192

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and Mr. Sherman

Nay: None

APPROVAL OF PREPARATION OF 2016-2017 BUDGET

Mr. Chez made a motion to approve preparation of 2016-2017 student budget, which allows for developing assumptions necessary to draft a tentative budget. Dr. Glucksman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and Mr. Sherman
Nay: None

PUBLIC COMMENTS

During the second opportunity for public comments Dr. Wang officially congratulated Glencoe Junior High Project on a successful production of *Tarzan the Musical*. Over 70 students participated as cast or crew for the production. As a no-cut production, students successfully participated and enjoyed new opportunities for celebrating success and collaboration.

COMMITTEE REPORTS

During Committee Reports Mr. Chez indicated the NSSED Board Superintendent search has concluded and the team is pleased to announce the appointment of Dr. Kurt Schneider as the next Superintendent of the Northern Suburban Special Education District. Dr. Schneider will begin his duties on July 1, 2016. In the meantime, he will be meeting regularly with Dr. Tim Thomas and others to ensure a smooth transition.

ADJOURNMENT OF MEETING

Dr. Glucksman made a motion to adjourn the meeting and Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, and Mr. Sherman
Nay: None

The meeting was adjourned at 7:43 p.m.

Board President

Board Secretary