



MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
THURSDAY, SEPTEMBER 1, 2016

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:00 p.m. on Thursday, September 1, 2016, in Young Auditorium at Central School, Glencoe, Illinois.

ROLL CALL

Present: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben
Absent: Mr. Bailey

APPROVAL OF MINUTES

Dr. Glucksman made a motion to approve the Regular and Closed Session minutes for July 28, 2016. Mrs. Hahn seconded the motion.

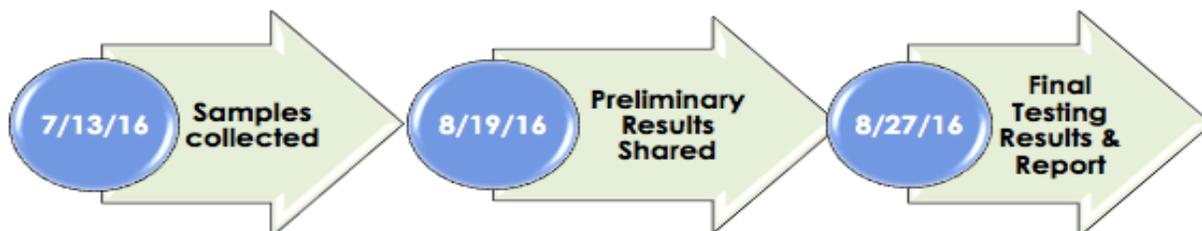
Aye: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben
Nay: None
Absent: Mr. Bailey

PUBLIC COMMENTS

No comments were shared during the first opportunity for public comment.

WATER QUALITY UPDATE

Dr. Wang and Mr. Edelheit shared an update on the water quality testing in the schools. The timeline of the steps taken was shared.



The final testing results documented four water fountains with lead levels at or above the Environmental Protection Agency (EPA) actionable guidelines of 15 parts per billion: one in the West School gym, which had been off for two years; one in the Board of Education wing at Central School; and two in the dressing rooms under the stage in Misner Auditorium in Central School. The four fountains were removed prior to students returning to school on August 25, 2016.

Sinks at all three schools (excluding custodial mop sinks) with detectable lead levels over the EPA actionable level were removed or had their fixtures replaced. This includes a combination of bathroom, classroom, and kitchen sinks. While the EPA guidelines suggest removal at 15 parts per billion, the district is removing or replacing sink fixtures across the schools with measurable lead levels between 5 parts per billion and 15 parts per billion. Proceeding with an abundance of caution, the District will replace fixtures of a similar make and age as the detectable lead fixtures.

Upon further investigation, the water fixtures within the science lab sinks at Central were not designed for potable water use. The District is investigating options to replace the 26 fixtures throughout the Central science labs. All sinks within the science labs are labeled "for lab work only" and reminders were included in the opening lab safety review. Dr. Wang requested Board input on the next steps with these sinks. The Board asked to prioritize other water sources and investigate options for the science labs after completing other required sinks.

On August 25, 2016, a second round of water samples were taken from all locations with prior elevated lead levels and 10% of other locations. The second round of results will be shared when they are returned from the laboratory. Any sink with a prior elevated level will remain labeled "for hand washing only" until the second round of test results are available. Full test results are available on the District website (<http://tinyurl.com/D35-Report>).

BUDGET HEARING PRESENTATION

ROLL CALL

Present: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben
Absent: Mr. Bailey

The Budget Hearing was opened. Mr. Edelheit, Director of Finance and Operations, presented the final draft of the 2016-2017 Fiscal Year Budget. The document represented items discussed by the Board concerning staffing levels and budget allocations. The following assumptions were utilized when preparing the document:

REVENUE

1. Taxes are indicated at a tax cap level 0.7% for levy year 2015. It is also anticipated that collection of the tax extensions will be approximately 98% of the total extension.
2. Interest earnings are estimated using an average rate of .20%.
3. Revenue anticipated by the district is budgeted with local revenue at 96%, state at 3%, and federal at 1%.
4. Monies are included in the final draft of the Budget for PTO and GEF donations. These donations reflect the conversations between the district administrators and the organizations.
5. Fees (busing, athletic, materials) are reflected at current levels as proposed by the Administration and approved by the Board this past spring.

EXPENDITURES

1. Staffing levels approved by the board are incorporated into this document.
2. Supply/equipment budgets for instructional purposes are again categorized in a site-based format. This includes an allocation of \$300 per child for each building, incorporating supplies, textbooks, equipment and Library Learning Center resources.
3. The District is in the third year of a 3-year contractual agreement with Alltown Bus Service. Seven (7) South/West bus routes are again incorporated into the Budget document anticipating consistent ridership.
4. Contingencies in the Educational and Operations and Maintenance Funds are budgeted at a total of \$110,000 for FY17.
5. TRS Fund is again included in the non-operating category, as is recommended by district auditors. This fund was created for state reporting purposes only and reflects anticipated payroll expenses and the anticipated state costs for retirement.
6. Expenditure allocation levels remain consistent, with salary/benefits making up 77% of the operating budget.
7. The Education Fund budget represents approximately 80% of the operating budget.

The FY17 budget reflects anticipated revenues, including normal tax collections, as well as assumptions made for revenue from state and federal funding sources. Additional allocations have been made in the area of benefits in expectation of pension reform legislation. The long-term financial goal of the District should be to continue to utilize the resources made available by the community as efficiently as possible, while maintaining alignment with our guiding principles and strategic themes.

Mr. Chez made a motion to close the Budget Hearing. Dr. Glucksman seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben
Nay: None
Absent: Mr. Bailey

The Budget hearing was closed.

REVIEW OF OPENING ENROLLMENT

Dr. Wang shared opening day enrollment data for District 35. On August 25, 2016, 1,173 students were enrolled. When compared to the opening enrollment of 1,201 students in 2015, there are 28 fewer students. The enrollments and withdrawals in first through eighth grade were reviewed. The Fall Housing Report was identified as the benchmark for enrollment comparisons throughout the State of Illinois. This report will be filed with the Illinois State Board of Education reflecting enrollments on September 30, 2016.

2016/2017			
Grade	Enrollments	Withdrawals	Net
1st	18	5	13
2nd	5	8	-3
3rd	5	4	1
4th	6	6	0
5th	3	7	-4
6th	6	4	2
7th	3	7	-4
8th	3	1	2
TOTAL	49	42	7

SUMMER CONSTRUCTION UPDATE

Mr. Edelheit and Dr. Wang provided an update on the South construction project. The CLC renovation work, reading room, music room, and the new Kindergarten classroom were ready for students on the opening day of school. The circulation desk within the library awaits a newly

fabricated top for final completion of the Crawford Learning Center space. Dr. Wang shared appreciation with Dr. Zonghetti and the team at South School for the summer work to ensure these spaces were prepared for students to return.

POLICY REVISIONS

Dr. Wang reviewed Board Policy 6:90 Kindergarten revisions with the Board. The revisions are recommended to reflect the full-day Kindergarten program at South School. The Board will be asked to approve these revisions at the October 6, 2016, Board of Education meeting.

FREEDOM OF INFORMATION ACT REQUEST

Dr. Wang reviewed two Freedom of Information Act (FOIA) requests received since the July 28, 2016, Board of Education meeting. The first request was from Katy Smyser of NBC 5 Chicago. The request was for the following information:

"Does Glencoe SD 35 currently have any leases or agreements with telecommunications providers for cellular antennae and/or towers installed by the provider on your school property?"

The second FOIA request was received from Kenzie Verheyen of One Chance Illinois. The request was for the following information:

"Does your district have an acceleration policy?"

The answer to both was "no" and responses were sent within the required timeframe.

MONTHLY FINANCIAL SUMMARY

Mr. Edelheit identified the June 2016 revenues as \$292,462 and the June 2016 expenditures as \$4,630,477. Mr. Edelheit reported a June End Fund Balance of \$33,486,642. Mr. Edelheit reported that the Board would notice the processing of the six summer payroll cycles for teachers and teacher associates. Additionally, Mr. Edelheit shared the Board would see a future expenditure as the District 35 van would be replaced.

APPROVAL OF BILL LIST – SEPTEMBER 2016

Dr. Glucksman made a motion to authorize payment of the September 2016 bill list. Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben
Nay: None
Absent: Mr. Bailey

APPROVAL TO RATIFY BILLS PAID – AUGUST 2016

Mr. Chez made a motion to ratify bills paid August 2016. Dr. Glucksman seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben
Nay: None
Absent: Mr. Bailey

APPROVAL OF PERSONNEL REPORT

Mrs. Hahn made a motion to approve the September 2016 personnel report. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben
Nay: None
Absent: Mr. Bailey

APPROVAL OF 2016-2017 FISCAL YEAR BUDGET

Dr. Glucksman made a motion to approve the 2016 – 2017 Fiscal Year Budget. Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben
Nay: None
Absent: Mr. Bailey

APPROVAL OF BOARD POLICY REVISIONS

Mrs. Hahn made a motion to approve Board policy revisions. Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben
Nay: None
Absent: Mr. Bailey

Revisions of the following Board Policies were approved as reviewed during the July 28, 2016, Board meeting:

7:190	Student Behavior
7:200	Suspension Procedures
7:210	Expulsion Procedures
7:220	Bus Conduct
7:305	Student Athlete Concussions and Head Injuries

APPROVAL OF APPLICATION FOR RECOGNITION OF SCHOOLS REPORT

Mr. Chez made a motion to approve the application for recognition of schools report.
Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben
Nay: None
Absent: Mr. Bailey

These applications are filed annually with the Regional Office of Education.

PUBLIC COMMENTS

During the second opportunity for public comments no comments were shared.

COMMITTEE REPORTS

During Committee Reports Mr. Chez shared feedback on the positive launch to the NSSED school year with the newly appointed Superintendent, Dr. Kurt Schneider. Mr. Chez shared highlights of the opening activities and the positive manner in which Dr. Schneider has assumed his duties.

Dr. Wang shared New Trier Township High School District 203 is seeking community input as the Board of Education begins its search for a new superintendent to lead the district after Dr. Linda Yonke retires at the end of this school year. Additional information and opportunities are shared on the New Trier High School website.

ADJOURNMENT

Mrs. Hahn made a motion to adjourn the meeting. Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Mrs. Estes, Dr. Glucksman, Mrs. Hahn, Mr. Ruben

Nay: None

Absent: Mr. Bailey

The meeting was adjourned at 7:50 p.m.

Board President

Board Secretary