



**MINUTES OF REGULAR MEETING and BUDGET HEARING
OF THE
GLENCOE BOARD OF EDUCATION**
MONDAY, AUGUST 31, 2015

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:04 p.m. on Monday, August 31, 2015, in Young Auditorium at Central School, Glencoe, Illinois.

ROLL CALL

Present: Mrs. Ackerman, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, Mr. Bailey, and Mr. Sherman
Absent: None

APPROVAL OF MINUTES

Dr. Glucksman made a motion to approve the Regular and Closed Session Minutes for July 13, 2015. Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, Mr. Bailey, and Mr. Sherman
Nay: None

PUBLIC COMMENTS

There were no public comments at this point in the meeting.

BUDGET HEARING

President Gary Ruben called the annual Budget Hearing to order at 7:10 p.m.

ROLL CALL

Present: Mrs. Ackerman, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben, Mr. Bailey, and Mr. Sherman
Absent: None

Following roll call Mr. Edelheit, Director of Finance and Operations, presented the final draft of the 2015-2016 Fiscal Year Budget. The document represented items discussed by the Board concerning staffing levels and budget allocations. The following assumptions were utilized when preparing the document:

REVENUE

1. Taxes are indicated at a tax cap level 1.5% for levy year 2014. It is also anticipated that collection of the tax extensions will be approximately 98% of the total extension.
2. Interest earnings are estimated using an average rate of .25%.
3. Revenue anticipated by the district is budgeted with local revenue at 96%, state at 3%, and federal at 1%.
4. Monies are included in the final draft of the Budget for PTO and GEF donations. These donations reflect the conversations between the district administrators and the organizations.
5. Fees (busing, athletic, materials) are reflected at current levels as proposed by the Administration and approved by the Board this past spring.

EXPENDITURES

1. Staffing levels approved by the board are incorporated into this document.
2. Supply/equipment budgets for instructional purposes are again categorized in a site-based format. This includes an allocation of \$300 per child for each building, incorporating supplies, textbooks, equipment and Crawford Learning Center resources. This amount has not increased in fourteen (14) years, and continues to meet the educational programming needs of the district.
3. The District is in the first year of a 3-year contractual agreement with Alltown Bus Service. Seven (7) South/West bus routes are again incorporated into the Budget document anticipating consistent ridership.
4. Contingencies in the Educational and Operations & Maintenance Funds are budgeted at a total of \$110,000 for FY16.
5. The TRS Fund is again included in the non-operating category, as is recommended by district auditors. This fund was created for state reporting purposes only and reflects anticipated payroll expenses and the anticipated state costs for retirement.
6. Expenditure allocation levels remain consistent, with salary/benefits making up 76% of the operating budget.
7. The Education Fund budget represents approximately 80% of the operating budget.

The long-term financial goals remain the responsible use of resources and decision making for expenditures to continue delaying the need for a future operating referendum. Mr. Edelheit will provide the annual update to the 5-year financial projections in Spring 2016.

CLOSURE OF BUDGET HEARING

Mr. Ruben made a motion to close the budget hearing and Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and, Mr. Sherman

Nay: None

INFORMATION ITEMS AND REPORTS

OPENING ENROLLMENTS

Dr. Wang thanked the Administration for all their time and efforts to prepare for the opening of the school year. Dr. Wang reviewed opening enrollments and shared comparisons to the 2014 Kasarda projections. On August 25th 1,201 students were enrolled. When compared to the opening enrollment of 1,196 students in 2014, there are 5 more students. The enrollment/withdrawal chart was shared to review the changes in first through eighth grade. The Fall Housing Report was identified as the benchmark for enrollment comparisons throughout the State of Illinois. This report will be filed with the Illinois State Board of Education reflecting enrollments on September 30, 2015.

Enrollments/Withdrawals

Grade	Enrollments	Withdrawals	Net
1st	23	5	18
2nd	7	5	2
3rd	7	4	3
4th	3	2	1
5th	5	1	4
6th	4	5	-1
7th	7	2	5
8th	4	8	-4
TOTAL	60	32	28

1:1 IPAD INITIATIVE UPDATE

Dr. Mollet reviewed updates on the 1:1 iPad initiative for the 7th and 8th grade students. During the summer, professional development time was dedicated to preparing our teaching teams for the use of iPads in the classroom. In addition to summer sessions, training was offered during the opening Teacher Institute Days at Central School. The iPad committee members hosted summer student iPad orientation sessions to ensure students could begin the school year with an iPad. Randy Saeks, Amy Holaday, Susan Meyer and the iPad committee were thanked for their thorough planning and implementation of the new initiative.

CONSTRUCTION UPDATE

Mr. Edelheit reviewed final updates on the South School entrance renovation project. A small list remains with items for completion; temporary doors remain in the renovated main vestibule. Installation of the new entry doors is planned for a future date when school is not in session.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Dr. Wang reported two Freedom of Information Act requests were filed since the last Board meeting and responses were sent within the required timeframe. The first request was from Charlene Roche, a representative of SmartProcure. The request was for:

"... an electronic record (without scanning or printing) of purchase orders dated 2015-01-20 to current."

The second request was from Joe Hart, a representative of Illinois Education Association. The request was for the following information:

"The names of all non-certified support staff employed in Glencoe SD 35 excluding those already represented by an IEA-affiliated local."

POLICY REVISIONS

Dr. Wang reviewed two policy revisions for the Board's review. The Illinois School Board Association provided the following revisions:

- 7:310 Restrictions on Publications
- 8:80 Gifts to the District

The revisions are recommended to keep the policy manual current with changes in legislation. The Board will take action on these revisions at the October 5, 2015, Board meeting.

MONTHLY FINANCIAL SUMMARY

Mr. Edelheit reported the End Fund Balance for June 2015 as \$31,518,767 and June 2014 as \$29,077,416.

APPROVAL TO RATIFY BILLS PAID

Mrs. Hahn made a motion to ratify bills paid in August 2015 and Mr. Chez seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and, Mr. Sherman

Nay: None

AUTHORIZATION TO APPROVE PAYMENT OF SEPTEMBER 2015 BILLS

Dr. Glucksman made a motion to authorize payment of the September 2015 bill list. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and, Mr. Sherman

Nay: None

APPROVAL OF PERSONNEL REPORT

Mr. Chez made a motion to approve the August 2015 personnel report. Mr. Bailey seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and, Mr. Sherman

Nay: None

APPROVAL OF 2015-16 FISCAL YEAR BUDGET

Mr. Chez made a motion to approve the 2015-16 Fiscal Year Budget. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and, Mr. Sherman
Nay: None

APPROVAL OF FULL-DAY KINDERGARTEN

Mr. Bailey made a motion to approve full-day kindergarten. Dr. Glucksman seconded the motion. Mr. Bailey reiterated the board's decision to proceed with a full day kindergarten with no additional fee to parents. Additionally, Mr. Sherman thanked the administration for their efforts to consider cost-saving measures during the process to prepare for full-day kindergarten. Mrs. Ackerman thanked the administration for the thorough review and preparation which would allow South School to be ready for the new full-day program. Dr. Wang thanked the Board for their guidance and support. The Kindergarten Registration will be held on October 1, 2015, at South School. The administration will bring preliminary numbers to the October 5, 2015, Board of Education meeting.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and, Mr. Sherman
Nay: None

APPROVAL OF DEERFIELD 109 REQUEST TO WITHDRAW FROM NSSED

Mr. Chez made a motion to approve the request to withdraw. Mr. Bailey seconded the motion. Mr. Chez reviewed the details of the withdrawal and clarified the vote signifies agreement that District 109 is responsible for, and capable of, meeting the program and service needs of the students receiving special education.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and, Mr. Sherman
Nay: None

APPROVAL OF APPLICATION FOR RECOGNITION OF SCHOOLS REPORT

Mrs. Hahn made a motion to approve the Recognition of Schools Report. Mrs. Ackerman seconded the motion. It was reported the application would be electronically transmitted to the North Cook Intermediate Services Center (NCISC) following Board approval. Following review at NCISC the application will be forwarded to the Illinois State Board of Education (ISBE).

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and, Mr. Sherman

Nay: None

APPROVAL OF FOIA OFFICER

Mr. Chez made a motion to approve Dr. Wang as new Freedom of Information Act Officer. Dr. Glucksman seconded the motion. Mr. Edelheit reported that Dr. Wang has completed the required training to assume this responsibility. Mr. Ruben expressed his thanks to Dr. Wang and Mr. Edelheit for sharing this responsibility.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and, Mr. Sherman

Nay: None

PUBLIC COMMENTS

During the second opportunity for public comment a community member expressed gratitude to the Board members for the approval of full-day kindergarten with no additional fee to parents.

COMMITTEE REPORTS

Mr. Chez indicated the NSSED Board Superintendent search is well underway. The goal of the committee remains finalizing selection of the next NSSED Superintendent by January/February 2016.

Dr. Wang reported that the Park District Task Force work has been completed; the Board also thanked Dr. Mollet for dedicating time to the meetings. The Park District is finalizing the plans for the renovation of Central Park; all plans as presented remain on Park District property and do not impact the school district field area. The Park District remains in communication with the school as the planning proceeds. Additionally, Dr. Wang reported that Lisa Sheppard, Park District Executive Director, will join the October 5, 2015 Board of Education meeting to share an update on future projects planned for the spaces surrounding the schools.

ADJOURNMENT OF OPEN SESSION

At 7:45 p.m. Mr. Bailey made a motion to adjourn the meeting and Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mr. Chez, Dr. Glucksman, Mrs. Hahn, Mr. Ruben,
and Mr. Sherman

Nay: None

Board President

Board Secretary