



**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
THURSDAY, FEBRUARY 2 , 2017**

Vice President Dr. Marc Glucksman called the Regular Meeting of the Glencoe Board of Education to order at 7:00 p.m. on Thursday, February 2, 2017, in Young Auditorium at Central School, Glencoe, Illinois.

ROLL CALL

Present: Mrs. Ackerman, Mr. Bailey, Mrs. Estes, Dr. Glucksman, and Mrs. Hahn
Absent: Mr. Chez and Mr. Ruben

APPROVAL OF MINUTES

Mr. Bailey made a motion to approve the minutes from the Regular and Closed session meetings of January 5, 2017. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mrs. Estes, Dr. Glucksman, and Mrs. Hahn
Nay: None
Absent: Mr. Chez and Mr. Ruben

PUBLIC COMMENTS

There were no comments during the first opportunity for public comment.

CONCUSSION TEAM UPDATE

During the information items, Dr. Wang introduced the District 35 School Nurse team:

Fay Kovar, BSN, RN, PEL-CSN	South School Nurse
Olivia Hoyt, BSN, RN, PEL-CSN	West School Nurse
Susan Ross, MSN, BSN, RN, PEL-CSN	Central School Nurse

The nurses have posted updated and relevant health information on the new Nurses and Healthcare website. Positive accolades were shared for the ongoing efforts of the nurse team to support students, families and staff members in health/wellness.

Susan Ross presented concussion awareness information, including all details of the Youth Sports Concussion Safety Act for Illinois schools. The District 35 Concussion Oversight Team has prepared documents and materials which were shared with all District 35 parents. The Return-to-Learn and Return-to-Play protocols are required to be implemented should a student sustain a concussion within or outside of the school environment. All details of our protocol and supporting information may be found at the Concussion section of the [District 35 Nurse and Healthcare website](#).

The nurse team provided details of the required training and the additional training provided to all teachers within the district. The team continues to support our students and staff members with the best practice for implementation of the new concussion requirements.

Members of the Concussion Oversight Team include:

Dr. Jessica Drescher, Physician
Dr. Ryan Mollet, Central School Principal
Olivia Hoyt, West School Nurse
Fay Kovar, South School Nurse
Susan Ross, Central School Nurse
Lisa Matthew, PE Teacher and Athletic Director
Nick Tabic, PE Teacher and Athletic Director
Dr. Catherine Wang, Superintendent

BOARD POLICY REVISIONS

Dr. Wang shared an update on three policy revisions for the Board's review:

6:140	Instruction: <i>Education of Homeless Children</i>
7:50	Students: <i>School Admissions and Transfers to Non-District Schools</i>
7:250	Students: <i>Student Support Services</i>

The policies reflect updated information related to children in foster care. The Board will be asked to approve these revisions at the March 2017 Board of Education meeting.

BOARD EXPENSE RESOLUTION

Dr. Wang shared an updated resolution as required by the Local Government Travel Expense Act (HB4379). District 35 is required to approve a resolution detailing the type of business for which expenses are allowed and the maximum allowable reimbursement. The Board will be asked to approve the resolution at the March 2017 Board of Education meeting.

FREEDOM OF INFORMATION ACT REQUEST

Dr. Wang reported one Freedom of Information Act (FOIA) request was received since the last Board meeting. The request came from Donna McShea, 800 Lloyd Place, Winnetka, Illinois via email. The request was for information from the New Trier testing for 8th grade students:

"Pursuant to the Illinois F.O.I.A., I am requesting copies of the Administrator's Summary reports for the 2016 ERB/CTP4 student testing. The tests were administered by New Trier in December 2016 and subsequently reported to District 29."

No district information was reported for students and the report does not exist. Dr. Wang shared that a response to the request was made within the required timeframe.

MONTHLY FINANCIAL SUMMARY - SEPTEMBER 2017

Mr. Edelheit identified the December 2016 revenues as \$262,534 and the December 2016 expenditures as \$1,847,365. He reported the Ending Fund Balance for December 2016 as \$34,920,470. Additionally, Mr. Edelheit shared a positive increase in the revenues will be seen with the spring District 35 tax collection.

APPROVAL OF PAYMENT OF BILLS – FEBRUARY 2017

Mr. Bailey made a motion to authorize payment of the February 2017 bill list. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mrs. Estes, Dr. Glucksman, and Mrs. Hahn
Nay: None
Absent: Mr. Chez and Mr. Ruben

The Board of Education approved the Bill List.

APPROVAL OF PERSONNEL REPORT FEBRUARY 2017

Mrs. Hahn made a motion to authorize payment of the Personnel Report February 2017. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mrs. Estes, Dr. Glucksman, and Mrs. Hahn
Nay: None
Absent: Mr. Chez and Mr. Ruben

The Board of Education approved the Personnel Report for February 2017.

APPROVAL OF TUITION REIMBURSEMENT PAYMENTS

Mr. Bailey made a motion to approve the tuition reimbursement payments. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mrs. Estes, Dr. Glucksman, and Mrs. Hahn
Nay: None
Absent: Mr. Chez and Mr. Ruben

The Board approved the second tuition reimbursement payment in the amount of \$6,996. The total amount of tuition reimbursement for the 2016-2017 year is \$51,089 (\$39,780 in 2016). This total is below the maximum annual amount identified in the collective bargaining agreement, \$80,000.

APPROVAL OF 2017-2018 STUDENT FEES

Mrs Hahn made a motion to approve 2017-2018 Student Fees. Mr. Bailey seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mrs. Estes, Dr. Glucksman, and Mrs. Hahn
Nay: None
Absent: Mr. Chez and Mr. Ruben

Approval was given to Student Fees for the 2017-2018 year. Fees included transportation fees, extracurricular athletic participation fees, and student registration fees including the 7th/8th grade technology fee. The fee structure approved remains the same as 2016-2017 fees.

TRANSPORTATION SERVICE	FEE
2 way service K-8 th	\$500
AM only service K-8 th	\$250
PM only service K-8 th	\$250

The Extracurricular Athletic Participation Fees were approved at the current rates:

Basketball:	\$ 380
Volleyball:	\$ 225
Soccer:	\$ 210
Cross Country:	\$ 40
Track:	\$ 40

Student registration fees were approved at the current rate for Kindergarten through 8th grade. The 7th and 8th grade fee includes the \$50 technology fee to support the 1:1 iPad initiative.

SCHOOL	FEE
South School	\$125
West School	\$106
Central School 5 th Grade	\$163
Central School 6 th Grade	\$148
Central School 7 th & 8 th Grade	\$192

APPROVAL OF BID FOR FIRE ALARM UPGRADES

Mrs Ackerman made a motion to approve the bid for fire alarm upgrades. Mrs. Estes seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mrs. Estes, Dr. Glucksman, and Mrs. Hahn
Nay: None
Absent: Mr. Chez and Mr. Ruben

Bids for the improvement of the District 35 fire alarm system were opened, as scheduled, on January 25, 2017. Two bids were received with very competitive options. Approval was given to award the contract to SimplexGrinnell in the base bid amount of \$789,566. Architect Carol Pugh was in attendance to answer additional questions about the process and bid specifications.

APPROVAL TO AUTHORIZE RENEWAL OF 3-YEAR APPLE LEASE

Mr. Bailey made a motion to authorize renewal of 3-year Apple Lease. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mrs. Estes, Dr. Glucksman, and Mrs. Hahn
Nay: None
Absent: Mr. Chez and Mr. Ruben

The Board reviewed the final documents for the three year Apple lease. The three annual lease payments will be \$143,812.85 if financed at 1.59% APR by Apple Financial Services. At the end of this 3-year lease term, the district reserves the right to purchase all of the equipment covered by this lease for \$1.00. Mr. Edelheit reviewed additional options for leasing and the Apple option remains the most competitive. The Board authorized Mr. Edelheit to approve this lease and forward signed documents to Apple Inc.

APPROVAL OF PREPARATION OF 2017-2018 BUDGET

Mrs. Hahn made a motion to approve the preparation of 2017-2018 Budget. Mr. Bailey seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mrs. Estes, Dr. Glucksman, and Mrs. Hahn
Nay: None
Absent: Mr. Chez and Mr. Ruben

Approval was given to begin preparation of the 2017-2018 budget. Authorization by the Board allows for developing assumptions necessary to draft a tentative budget.

PUBLIC COMMENTS

During the second opportunity for public comments Mrs. Estes officially congratulated Glencoe Junior High Project for the collaborative effort to prepare for All Shook Up. As a no-cut production, students have successfully prepared for the upcoming shows. Tickets are available online or at the door on show dates (www.gjhp.org).

COMMITTEE REPORTS

During Committee Reports, Dr. Wang shared an update from the Illinois School Board Association for the Board development session in summer 2017. No common date has been found. Additional dates will be shared with board members to review availability for a training in August or September.

ADJOURNMENT OF MEETING

Mrs. Hahn made a motion to adjourn the meeting. Mr. Bailey seconded the motion.

Aye: Mrs. Ackerman, Mr. Bailey, Mrs. Estes, Dr. Glucksman, and Mrs. Hahn
Nay: None
Absent: Mr. Chez and Mr. Ruben

The meeting was adjourned at 7:30 p.m.

Board President

Board Secretary