



**MINUTES OF REGULAR MEETING  
OF THE  
GLENCOE BOARD OF EDUCATION  
THURSDAY, DECEMBER 6, 2018**

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:04 p.m. on Thursday, December 6, 2018, in Young Auditorium at Central School, Glencoe, Illinois.

**ROLL CALL**

Present: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Absent: None

**APPROVAL OF MINUTES**

Mrs. Ackerman made a motion to approve the minutes from the Regular, Closed, Finance Committee, Special Meeting, and Behavior Committee Sessions held in November 2018. Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Nay: None

The minutes were approved.

**PUBLIC COMMENTS**

Dr. Wang shared highlights of the recent Cradles to Crayons District 35 service session. Over 50 staff and family members joined on December 1, 2018, to work in the Giving Factory.

**SWANCC GRANT UPDATE**

During the Information Items, Dr. Wang reported on the Solid Waste Agency of Northern Cook County (SWANCC) Grant Update. District 35 has benefitted from the resources through SWANCC in regard to education and support. Each of the three schools was awarded \$900 for the 2019 Waste Reduction Grant Program. Funds will be used to lower waste in the lunchroom operations in the schools. In connection with this topic, Mrs. Mary Kelly and Mrs. Erica Zuhr presented on the recent Innovation Challenge at West School. Students learned about food waste and designed options to lower food waste in the West School lunchroom. An overview of the student learning was presented.

## **2018 TAX LEVY HEARING AND PROJECTIONS**

Present: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Absent: None

The annual Tax Levy Hearing was called to order at 7:20 p.m. Following roll call, Mr. Ruben announced the opening of the Tax Levy Hearing.

Mr. Edelheit presented information regarding the 2018 Tax Levy. No changes were recommended since the October Tentative Levy. The Board is seeking an operational increase of 4.57% for the 2018 Tax Levy, when compared to the 2017 tax extension. The total levy requested, including debt service, for 2018 is \$28,646,100 (\$26,979,133 - Operational; \$1,666,967 - Debt Service). The proposed tax levy increase, inclusive of Loss and Cost extensions, incorporates the possibility of \$25 million of new growth for the District. The 4.57% proposed levy allows for significant new growth, while only increasing existing property taxes, for operational purposes, by the tax cap level of 2.1%.

Mr. Edelheit also shared the five year financial projections which included the proposed transfer of funds and multi-year capital improvement expenditures as recommended by the Board at previous meetings. The projections include the following conservative assumptions:

- CPI – 1.5%
- Tax Collection Rate – 98%
- New Growth - \$5 million
- \$14 million in capital projects
- Extend current CBA provisions

The Tax Levy Hearing was adjourned at 7:40 p.m

## **INTERFUND TRANSFER HEARING**

Present: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Absent: None

The Interfund Transfer Hearing was called to order at 7:41 p.m. after roll call. Mr. Edelheit presented inter-fund transfer amounts as budgeted and detailed in the prior month's notice of intent to enact inter-fund transfers. Discussion was held regarding how these transfers, and any potential future transfers, would impact the district's long-term fund balance levels. Mr. Gale noted the significant difference in the updated projections as compared to the previous year's projections. Concern was expressed regarding the scale of expenditures detailed in the district's multi-year facilities plan and how these expenditures were shown in the district's most recent five-year projections. The Board and administration committed to reviewing and updating both the district's five-year projections and multi-year facilities plan on an annual basis. The Interfund Transfer Hearing was adjourned at 8:10

p.m.

### **SAFE ROUTES TO SCHOOL GRANT UPDATE**

Dr. Wang reported on the Safe Routes to School Grant. The Village and District 35 have again partnered to improve transportation by submitting to the Safe Routes to School Grant Program, using recommendations developed during the Active Transportation Planning process. The application included infrastructure improvements such as closing gaps in sidewalks, crosswalk and intersection upgrades on Dundee Road and Forest Way Drive around West School, and crosswalk improvements and pavement marking upgrades on Linden Avenue around South School. In addition to the infrastructure improvements, educational programming encouraging safe walking and biking to school is included as part of the joint application. The Village and District 35 have worked jointly with the Active Transportation Alliance to develop the grant application. The final document was submitted at the end of November; notifications of grant awards will be shared in March 2019.

### **CALENDAR UPDATE 2019-2020**

Dr. Wang shared an update on the recommendations from the District Calendar Committee. The District Calendar Committee met on October 23, 2018, to draft a proposed school calendar for the 2019-2020 school year. Members of the committee include teachers, teacher associates, and administrators. In addition to meeting the new Illinois State Board of Education guidelines, the 2019-2020 calendar reflects major events and breaks for the school year. Winter break and spring break are consistent across the township. School will be in session on:

- Student Attendance on November 11th - Veterans' Day
- Student Attendance on February 12th - Lincoln's Birthday
- Student Attendance on March 2nd - Casimir Pulaski Day

### **FREEDOM OF INFORMATION ACT REQUEST**

Mr. Edelheit reported one Freedom of Information Act Request was received since the last meeting from SmartProcure regarding ordering details. A response was made within the required timeframe.

### **BOARD POLICY REVISIONS**

Dr. Wang shared four policy revisions for the Board's review. These will return on the January agenda for final review and approval. The revisions are recommended to keep the policy manual updated with legislation.

- 5:220 Personnel: Substitute Teachers
- 7:70 Students: Attendance and Truancy
- 7:190 Students: Student Behavior
- 7:305 Students: Student Athlete Concussions and Head Injuries

### **MONTHLY FINANCIAL SUMMARY - OCTOBER 2018**

Mr. Edelheit reported the October 2018 Revenues as \$3,476, the Expenditures as \$2,691,487 and the Ending Fund Balance for October 2018 as \$42,504,668.

**FY18 AUDIT UPDATE**

Mr. Edelheit reviewed the FY18 Audit and delays necessitated by the report issued by Teachers' Retirement System (TRS). This issue is not specific to Glencoe School District #35, but rather impacts all school districts reporting on a modified accrual basis. The audit review will be scheduled in January or February as the new information has been incorporated into the final document.

**APPROVAL OF PAYMENT OF BILLS – DECEMBER 2018**

Mrs. Kain Silver made a motion to authorize payment of the December 2018 bill list. Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the payment of December 2018 bills.

**APPROVAL OF 2019-2020 CALENDAR**

Mr. Gale made a motion to approve the 2019-2020 calendar. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the 2019-2020 calendar.

**ACCEPTANCE OF ACTIVE TRANSPORTATION PLAN**

Mrs. Hahn made a motion to accept the active transportation plan. Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board accepted the active transportation plan.

**APPROVAL OF TAX LEVY 2018**

Mrs. Ackerman made a motion to approve the Tax Levy 2018. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the Tax Levy 2018.

**APPROVAL OF ASBESTOS ABATEMENT CONTRACT**

Mrs. Glauberman made a motion to approve the Asbestos Abatement contract with Valor Technologies. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the Asbestos Abatement Contract.

**APPROVAL OF INTERFUND TRANSFER**

Mrs. Ackerman made a motion to approve the Interfund Transfer of \$8,000,000 from the Education Fund to the Capital Projects Fund. Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the Interfund Transfer.

**APPROVAL OF INTERFUND TRANSFER**

Mrs. Glauberman made a motion to approve the Interfund Transfer of \$2,000,000 from the Education Fund to the Operation and Maintenance Fund. Mrs. Kain Silver seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the Interfund Transfer.

**PUBLIC COMMENTS**

During the second opportunity for public comment no comments were shared.

**COMMITTEE REPORTS**

During committee reports Mrs. Hahn shared an update from the Illinois Association of School Board (IASB) Delegate meeting held on November 17, 2018. The Student Safety and Protection resolution calling for the IASB to support legislation that would provide local school boards the option to decide if they will allow for properly trained staff to be armed in school buildings as part of the district's overall student safety and protection plans was not adopted by the IASB Delegate Assembly. The vote tally was 179 in favor of the adoption of the resolution, 203 against. The Board agreed on annual representation attending the IASB Delegate Meeting. The role will be rotated in future years.

Dr. Wang shared a date would be selected for the Technology Committee representatives to review needs regarding network security and data management.

Mrs. Glauberman shared appreciation with the Glencoe PTO and District 35 staff members for a successful Tricks, Hoops, and Alley Oops.

**ADJOURNMENT OF MEETING**

Mr. Gale made a motion to adjourn the meeting; Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Nay: None

The meeting was adjourned at 8:40 p.m.

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Board President

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Board Secretary