

**GLENCOE SCHOOL DISTRICT 35
 BUS TRANSPORTATION REGISTRATION 2011-12
 PLEASE PRINT**

Parent (Guardian) Name: _____
 (Last Name) (First Name – Father) (First Name – Mother)

Home Address: _____

Home Phone () _____ Work Phone-Father: () _____

Work Phone-Mother: () _____

I/We have read and understood the Description of Service as stated in the Busing Registration Letter. We further understand and will comply with the late fee schedule and criteria. We have read the bus Safety Rules as described in this packet, agree to the same, and the Bus Safety Rules have been discussed with our child(ren). We also understand that the fees provide transportation for the entire year, regardless of utilization.



Signature – Parent/Guardian

Date

<u>Child's Name</u> (Please Include Last Name)	<u>Gender</u> (Circle One)	<u>Grade</u> (In Fall)	<u>Plan Code</u> (See Other Page)	<u>Desired Stop</u> (See Other Page)	
_____	M F	_____	_____	_____	\$ _____
_____	M F	_____	_____	_____	\$ _____
_____	M F	_____	_____	_____	\$ _____
_____	M F	_____	_____	_____	\$ _____
				Sub Total	\$ _____
				Late fee (if received/postmarked after Wed., 5/25/11)	\$ _____
				Grand Total	\$ _____

**To register on-line, and pay with Credit Card, go to the District Website
www.glencoeschools.org**

**Click on appropriate school name. Scroll down to the “Resources” box,
 and then click on the “Transportation” link.**

Registrations paid by credit card will only be accepted via the on-line School Store

If paying by check, mail completed form with check payable to Glencoe School District 35 to:
 Glencoe School District 35
 Bus Registration
 Attention: Mrs. Johanna Urban
 620 Greenwood Avenue
 Glencoe, IL 60022
 Phone: 847-835-7800 -- Fax: 847-835-7805

**GLENCOE SCHOOL DISTRICT 35
BUS TRANSPORTATION FEE SCHEDULE 2011-12**

	PLAN CODE	DESCRIPTION	COST PER YEAR
SOUTH - Kindergarten	K - AM	Bus Service twice per day – AM Kindergarten Student	\$525
	K - PM	Bus Service twice per day – PM Kindergarten Student	\$525
SOUTH – Grades 1 - 2	1 – 2	Bus Service twice per day – 1 st or 2 nd Grade Student	\$525
WEST – Grades 3 - 4	3 – 4	Bus Service twice per day – 3 rd or 4 th Grade Student	\$525
CENTRAL – Grades 5 - 8	5 – 8 AM	Bus Service AM Only – 5 th thru 8 th Grade Student	\$200
	5 – 8 PM	Bus Service PM Only – 5 th thru 8 th Grade Student	\$200
	5 – 8 2W	Bus Service twice per day – 5 th thru 8 th Grade Student	\$400
PARK DISTRICT BUS SERVICE (KINDERGARTEN ENRICHMENT, AFTER SCHOOL ADVENTURES, CHILDREN'S CIRCLE, ETC.)			
SOUTH – Kindergarten	K-PD	2-Way Park District Only Bus Service	\$525
SOUTH/WEST – Grades 1-4	After School Adventures A	2-Way Park District Only Bus Service	\$525
CENTRAL – Grades 5-8	After School Adventures B	2-Way Park District Only Bus Service	\$400

Refunds:

1. Refunds will be pro-rated when moving from the District at any time during the school year
2. Full refunds will be available prior to the first day of the school year to allow for changes in family situations, etc.
3. The last refund date will be Tuesday, November 1, 2011 and will be pro-rated from the beginning of the school year.
4. **There will be no refunds after Tuesday, November 1, 2011.**
5. Students who receive a refund will not be allowed to re-register for bus transportation during the 2011-12 school year.
6. Requests for refunds must be submitted to the Business Office, in writing, by the deadlines indicated.

Late Registrations:

1. **Late registrations will be pro-rated for students new to the District with no late fee assessed.**
2. **Late registrations received/postmarked after Wednesday, May 25, 2011 and before Thursday, June 30, 2011 (other than Park District Only) will be subject to a non-negotiable late fee of \$75.00.**
3. **Registrations received/postmarked after Thursday, June 30, 2011 (other than Park District Only) will be:**
 - A. **Subject to a non-negotiable late fee of \$75.00.**
 - B. **Processed without guarantee of start date for ridership. NOTE: Registrations received/postmarked after Monday, August 15, 2011 (other than Park District Only) will be held for processing until Wednesday, September 7, 2011.**
 - C. **Subject to seat availability and route design.**
4. **Students enrolling in Park District Only bus service (Plan Codes K-PD, After School Adventures A & After School Adventures B) may register with no late fee assessed. However, these students will only be bused to/from the Park District.**
5. **After School Adventures/Children's Circle, etc. students must register by the deadlines in order to participate in busing to/from their homes when not going to the Park District.**

**IF ELIGIBLE, FINANCIAL ASSISTANCE IS AVAILABLE. FOR FURTHER INFORMATION, PLEASE CONTACT
MRS. JOHANNA URBAN IN THE BUSINESS OFFICE: 847-835-7800.**