



**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
THURSDAY, SEPTEMBER 7, 2017**

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:01 p.m. on Thursday, September 7, 2017, in the Crawford Learning Center at West School, Glencoe, Illinois.

ROLL CALL

Present: Mrs. Ackerman, Mrs. Estes, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Absent: Mr. Gale

APPROVAL OF MINUTES

Mrs. Ackerman made a motion to approve the minutes from the Regular and Closed session meetings of July 27, 2017, and the Closed session of August 21, 2017. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Absent: Mr. Gale

Nay: None

The minutes were approved.

PUBLIC COMMENTS

During the first opportunity for public comment Mr. Suciu, Mr. Stroud, Ms. Solberg Sarnblad, and Mrs. Elisco shared comments related to allegations against former teacher, Marvin Martin. The Board was asked to begin an internal investigation of several events during the years of service of Marvin Martin.

BUDGET HEARING ROLL CALL

Present: Mrs. Ackerman, Mrs. Estes, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Absent: Mr. Gale

BUDGET HEARING PRESENTATION

The Budget Hearing was opened at 7:35 p.m. Following roll call Mr. Edelheit, Director of Finance and Operations, presented the final draft of the 2017-2018 Fiscal Year Budget. The document represented items discussed by the Board concerning staffing levels and budget allocations. The following assumptions were utilized when preparing the document:

REVENUE

1. Taxes are indicated at a tax cap level 2.1% for levy year 2016. It is also anticipated that collection of the tax extensions will be approximately 98% of the total extension.
2. Interest earnings are estimated using an average rate of .20%.
3. Revenue anticipated by the district is budgeted with local revenue at 97%, state at 2%, and federal at 1%.
4. Monies are included in the final draft of the Budget for PTO and GEF donations. These donations reflect the conversations between the district administrators and the organizations.
5. Fees (busing, athletic, materials) are reflected at current levels as proposed by the Administration and approved by the Board this past spring.

EXPENDITURES

1. Staffing levels approved by the board are incorporated into this document.
2. Supply/equipment budgets for instructional purposes are again categorized in a site-based format. This includes an allocation of \$300 per child for each building, incorporating supplies, textbooks, equipment and Library Learning Center resources. This amount continues to meet the educational programming needs of the district.
3. The District is in the third year of a 3-year contractual agreement with Alltown Bus Service. Seven (7) South/West bus routes are again incorporated into the Budget document anticipating consistent ridership.
4. Contingencies in the Educational and Operations and Maintenance Funds are budgeted at a total of \$110,000 for FY18.
5. TRS Fund is again included in the non-operating category, as is recommended by district auditors. This fund was created for state reporting purposes only and reflects anticipated payroll expenses and the anticipated state costs for retirement.
6. Expenditure allocation levels remain consistent, with salary/benefits making up 70% of the operating budget.
7. The Education Fund budget represents approximately 74% of the operating budget.

SUMMARY

The FY18 budget reflects anticipated revenues, including normal tax collections, as well as assumptions made for revenue from state and federal funding sources. Additional allocations have been made in the area of benefits in expectation of pension reform legislation.

The long-term financial goal of the District should be to continue to utilize the resources made available by the community as efficiently as possible, while maintaining alignment with our guiding principles and strategic themes. The Budget Hearing was closed and the Board continued to the remaining Information Items.

REVIEW OF OPENING ENROLLMENT

2017/2018

Grade	Enrollments	Withdrawals	Net
1st	17	5	12
2nd	9	4	5
3rd	4	7	3
4th	7	4	3
5th	5	2	3
6th	7	1	6
7th	7	5	2
8th	7	5	2
TOTAL	63	33	30

During the Information Items and Reports, Dr. Wang shared opening day enrollment data for District 35. On August 28, 2017, 1,187 students were enrolled. When compared to the opening enrollment of 1,173 students in 2016, there are 14 more students. The chart below was shared to review the enrollments and withdrawals in first through eighth grade.

The Fall Housing Report was identified as the benchmark for enrollment comparisons throughout the State of Illinois. This report will be filed with the Illinois State Board of Education reflecting enrollments on September 30, 2017.

SUMMER CONSTRUCTION UPDATE

Mr. Edelheit provided an update on the summer construction projects. The update of the South and West fire panel and alarm systems was completed and ready for students on the opening day of school. The West School playground was also completed and fully functional for the opening day. The official opening ceremony was held on September 5, 2017. Mr. Edelheit shared special thanks with the Glencoe Park District for their partnership and high quality work on the playground and discovery area. Mr. Edelheit also referenced the shift in refuse collection in the Village of Glencoe. Beginning November 1, 2017, the Village of Glencoe will begin outsourcing the service. Mr. Edelheit is gathering updated information to shift West and South schools to Groot Waste Management for the daily service.

CONTINUUM OF SPECIAL EDUCATION SERVICES

Mrs. Lamberti, Director of Pupil Services, shared an update on our current programs and service distribution across our district. Comparative data was shared reviewing increases seen in the categories of Other Health Impairment, Autism, and Emotional Disability. Additional information was shared

regarding Illinois state data and our continuum of service for students. Current staffing levels and best practice recommendations were reviewed.

ASSESSMENT SCHEDULE FOR 2017-2018

Dr. Wang shared the updated Assessment Schedule for the 2017-2018 year. Student reports from the 2017 Partnership for Assessment of Readiness for College and Careers (PARCC) administration arrived from the state and will be mailed home to parents the week of September 18, 2017. The Illinois State Board of Education plans to release student data in October in conjunction with the updated School Report Cards.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Dr. Wang reviewed three Freedom of Information Act (FOIA) requests received since the July 27, 2017, Board of Education meeting. The first request was from Jenna Reeve with Edge Point. The request was for the following information:

1. *"An accounting of all uncashed checks/warrants (checks that have been issued by your government agency and remain outstanding) for Ninety (90) days" to include the payee name, date, amount and check number.*
2. *"An accounting of any unclaimed funds which have not been escheated to the state" to include the payee name, date, amount, and any additional information if available."*

The second FOIA request was received from Jonah Meadows, Editor of the Patch. The request was for the following information:

"All personnel, disciplinary, employment or other records concerning Marvin Martin."

The first two requests were responded to within the required timeframe. The third FOIA request was received from John Bollman. The request was for the following information:

- "Any and all personnel records, discipline records, reviews, terminations or resignations for Marvin Martin:*
1. *Notes, files and internal correspondence from the 2012 complaint levied by Mr. David Stroud.*
 2. *Any correspondence, phone logs or emails between you and Richard Weiner or other members of the Public Safety Department concerning Marvin Martin.*
 3. *Any parent or child complaints or commendations concerning Martin.*
 4. *Pre-employment background checks for Martin.*
 5. *Relevant district policies that were in place at the time for Mandated Reporters under ANCRA.*
 6. *Any Board of Education discussions concerning Martin.*
 7. *Any reports made to DCFS or law enforcement concerning Mr. Martin.*
 8. *Any reports by former students concerning inappropriate behavior by Martin.*
 9. *Any communication you had with district parents concerning Martin or outreach to alumni who were impacted by Martin."*

Due to the extensive nature of this request, an extension was requested and a response to this request was made within the required timeframe.

MONTHLY FINANCIAL SUMMARY - JUNE 2017

Mr. Edelheit identified the June 2017 revenues as \$704,825 and the June 2017 expenditures as \$4,649,051. Mr. Edelheit reported a June End Fund Balance of \$37,060,387. Mr. Edelheit reported that the Board would notice the processing of the six summer payroll cycles for teachers and teacher associates.

APPROVAL OF PAYMENT OF BILLS – SEPTEMBER 2017

Mrs. Glauberman made a motion to authorize payment of the September 2017 bill list. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver
Absent: Mr. Gale
Nay: None

The Board approved payment of the bill list for September 2017

APPROVAL TO RATIFY BILLS PAID: AUGUST 2017

Mrs. Glauberman made a motion to approve to ratify bills paid August 2017. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver
Absent: Mr. Gale
Nay: None

The Board approved to ratify bills paid for August 2017.

APPROVAL OF PERSONNEL REPORT SEPTEMBER 2017

Mrs. Ackerman made a motion to approve the September 2017 personnel report. Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver
Absent: Mr. Gale
Nay: None

The Board approved the September 2017 personnel report.

APPROVAL OF 2017-2018 FISCAL YEAR BUDGET

Mrs. Hahn made a motion to approve the 2017-2018 fiscal year budget. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver
Absent: Mr. Gale
Nay: None

The Board approved the 2017-2018 Fiscal Year Budget as presented during the Budget Hearing.

APPROVAL OF APPLICATION FOR RECOGNITION OF SCHOOLS REPORT

Mrs. Hahn made a motion to approve the application for recognition of schools report. Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver
Absent: Mr. Gale
Nay: None

The Board approved the application for Recognition of Schools Report.

PUBLIC COMMENTS

During the second opportunity for public comment Dr. Wang shared details of the Inclusivity Pledge being supported in the 7th and 8th grade Social Studies classrooms. The school year opened with an increased emphasis on the message of *We Are Glencoe* and care for all. Mrs. Hahn shared thanks with a boy scout for attending the meeting.

COMMITTEE REPORTS

During Committee Reports Dr. Wang shared a reminder about the Park District update on the lights which would be in place at West Park. Dr. Wang also shared a reminder about the Board Development session with Illinois Association of School Boards on September 13, 2017.

ADJOURNMENT OF MEETING TO CLOSED SESSION

Mrs. Ackerman made a motion to adjourn the meeting to closed session. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver
Absent: Mr. Gale
Nay: None

The meeting was adjourned to closed session at 8:11 p.m. for the purpose of discussing matters related to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the school district, 5 ILCS 120/2(c)(1) and matters relating to individual students, 5 ILCS 120/2(c)(10).

ADJOURNMENT OF MEETING

Mrs. Ackerman made a motion to adjourn the meeting and Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver
Absent: Mr. Gale
Nay: None

The meeting was adjourned at 9:10 p.m.

Board President

Board Secretary