



**MINUTES OF REGULAR MEETING  
OF THE  
GLENCOE BOARD OF EDUCATION  
THURSDAY, SEPTEMBER 6 , 2018**

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:01 p.m. on Thursday, September 6, 2018, in Young Auditorium at Central School, Glencoe, Illinois.

**ROLL CALL**

Present: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Absent: None

**APPROVAL OF MINUTES**

Mr. Gale made a motion to approve the minutes from the Regular and Closed session meetings of August 2, 2018, and the August 6, 2018 Facilities Planning meeting. Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Nay: None

The minutes were approved.

**PUBLIC COMMENTS**

There were no comments during the first opportunity for public comment.

**BUDGET HEARING ROLL CALL**

Present: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Absent: None

**BUDGET HEARING**

The Budget Hearing was opened at 7:05 p.m. Mr. Edelheit, Director of Finance and Operations, presented the final draft of the 2018-2019 Fiscal Year Budget. The document represented items discussed by the Board concerning staffing levels and budget allocations. The following assumptions were utilized when preparing the document:

## **REVENUE**

1. Taxes are indicated at a tax cap level 2.1% for levy year 2019. It is also anticipated that collection of the tax extensions will be approximately 98% of the total extension.
2. Interest earnings are estimated using an average rate of .20%.
3. Revenue anticipated by the district is budgeted with local revenue at 96%, state at 3%, and federal at 1%.
4. Monies are included in the final draft of the Budget for PTO and GEF donations. These donations reflect the conversations between the district administrators and the organizations.
5. Fees (busing, athletic, materials) are reflected at current levels as proposed by the Administration and approved by the Board this past spring.

## **EXPENDITURES**

1. Staffing levels approved by the board are incorporated into this document.
2. Supply/equipment budgets for instructional purposes are again categorized in a site-based format. This includes an allocation of \$300 per child for each building, incorporating supplies, textbooks, equipment and Crawford Learning Center resources. This amount continues to meet the educational programming needs of the district.
3. The District is in the first year of a 3-year contractual agreement with Alltown Bus Service. Eight (8) South/West bus routes are again incorporated into the budget document anticipating consistent ridership.
4. Contingencies in the Educational and Operations and Maintenance Funds are budgeted at a total of \$125,000 for FY19.
5. TRS Fund is again included in the non-operating category, as is recommended by district auditors. This fund was created for state reporting purposes only and reflects anticipated payroll expenses and the anticipated state costs for retirement.
6. Expenditure allocation levels remain consistent, with salary/benefits making up 56% of the operating budget.
7. The Education Fund budget represents approximately 80% of the operating budget.

## **SUMMARY**

The FY19 budget reflects anticipated revenues, including normal tax collections, as well as assumptions made for revenue from state and federal funding sources. Additional allocations have been made in the area of benefits in expectation of pension reform legislation. This budget also reflects transfers that will re-establish the Capital Projects Fund. Major capital expenditures going forward will shift from the Operations and Maintenance Fund to the Capital Projects Fund.

The long-term financial goal of the District is to continue to utilize the resources made available by the community as efficiently as possible, while maintaining alignment with our guiding principles and strategic themes.

## **BUDGET HEARING CLOSURE**

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Nay: None

## **REVIEW OF OPENING ENROLLMENT**

Dr. Wang shared opening day enrollment data for District 35. On August 29, 2018, 1,171 students were enrolled. When compared to the opening enrollment of 1,187 students in 2017, there are 16 fewer students. The chart below was shared to review the enrollments and withdrawals in first through eighth grade.

<b>2018/2019</b>			
<b>Grade</b>	<b>Enrollments</b>	<b>Withdrawals</b>	<b>Net</b>
1st	13	1	12
2nd	12	6	6
3rd	13	7	6
4th	5	5	0
5th	7	4	3
6th	6	7	-1
7th	5	7	-2
8th	5	10	-5
<b>TOTAL</b>	<b>66</b>	<b>47</b>	<b>19</b>

The Fall Housing Report was identified as the benchmark for enrollment comparisons throughout the State of Illinois. This report will be filed with the Illinois State Board of Education reflecting enrollments on September 30, 2018.

## **WHAT IS LEARNING**

Dr. Wang facilitated a conversation with the Board, administration and audience members to define learning for the children of District 35. Members reviewed statements on learning, considered three which best defined their hopes of learning in District 35, and shared perspective on their selections. A consensus was reached on statements which involve active engagement and real-life experiences for our students. District 35 will support ongoing conversations on this topic as the *One Book, One District* work continues during the 2018-2019 school year.

## **FACILITIES UPDATE**

Mr. Edelheit provided an update on the summer construction projects. The geothermal project and enhancements at West School were completed successfully in a timely manner given all the constraints of the summer months. A small number of punch-list items remain for completion and will be scheduled during after school times and upcoming days off of school. The fire panel work has been completed at Central School; a small number of punch-list items are being reviewed and final training will occur to ensure all functionality is completed for notifications. The security

enhancements are nearing the final phase of completion across the three schools. A walk-through will be scheduled to share all updates with the Board of Education.

### **ASSESSMENT SCHEDULE FOR 2018-2019**

Dr. Wang shared the updated Assessment Schedule for the 2018-2019 year. The 2018 KIDS (Kindergarten Individual Developmental Survey) results were shared. The Board was reminded of the 14 readiness indicators which teachers complete for each child. Student reports from the 2018 Partnership for Assessment of Readiness for College and Careers (PARCC) administration arrived from the state and all data is being reviewed by the administrative team. Student reports will be shared with parents by the first week of October. The Illinois State Board of Education (ISBE) plans to release student data in late October in conjunction with the updated Illinois School Report Card. Additionally, Dr. Wang shared that ISBE has announced that PARCC will no longer be the required assessment for 3rd-8th graders. Final vendor selection for the new Illinois Assessment of Readiness is underway. The new assessment will continue for 3rd-8th grade students in reading and mathematics. Additional information will be shared as it becomes available from ISBE.

### **2019-2020 CALENDAR**

Dr. Wang requested the Board's input on calendar options for the 2019-2020 school year. The option to use School Improvement half-days was reviewed with the Board to address ever increasing requirements for training mandates and professional learning goals. Such an option exists after banking time for school days which extend beyond five hours. A School Improvement half-day may be added to the calendar for staff members to address professional development needs; such a day must contain three hours of instruction for students. The Board directed the administrative team to gather additional information on substitute data, use of days in other districts, and consideration of parental and staff input. Additional information will be shared with the Board at future meetings

### **FREEDOM OF INFORMATION ACT REQUESTS**

Dr. Wang reviewed two Freedom of Information Act (FOIA) requests received since the August 2018 Board of Education meeting. The first request was from received from Jared Rutecki, an investigative reporter from Better Government Association. The request was for the following information:

*“Records sufficient to show all cases where a plaintiff or plaintiffs were paid -- by verdict, settlement or satisfaction -- as the result of a sexual misconduct or sex/gender discrimination claim, from January 1, 2008 to the present.”*

The second Freedom of Information Act (FOIA) request was received from Eric Poders. The request was for the following information:

*“any/all annual or multi-year contracts with firms for residency checks/truancy investigations with your school district for the past five (5) years.”*

A response to these requests was made within the required timeframe. District 35 had no responsive records.

## **MONTHLY FINANCIAL SUMMARY - 2018**

Mr. Edelheit identified the June 2018 revenues as \$934,368 and the June 2018 expenditures as \$5,903,809. Mr. Edelheit reported a June End Fund Balance of \$37,961,844. Mr. Edelheit reported that the Board would notice the processing of the six summer payroll cycles for teachers and teacher associates.

### **APPROVAL OF PAYMENT OF BILLS – SEPTEMBER 2018**

Mr. Gale made a motion to authorize payment of the September 2018 bill list. Mrs. Kain Silver seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the payment of September 2018 bills.

### **APPROVAL OF PERSONNEL REPORT - SEPTEMBER 2018**

Mrs. Glauberman made a motion to approve the September 2018 Personnel Report. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the September 2018 personnel report.

### **APPROVAL OF 2018-2019 FISCAL YEAR BUDGET**

Mr. Gale made a motion to approve the 2018-2019 Fiscal Year Budget. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the 2018-2019 Fiscal Year Budget.

### **APPROVAL OF BOARD POLICY REVISIONS**

Mrs. Hahn made a motion to approve the board policy revisions. Mr. Gale seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the policy revisions.

### **APPROVAL OF RELEASE OF CLOSED SESSIONS MINUTES**

Mrs. Glauberman made a motion to approve the release of Closed Sessions Minutes. Mr. Gale seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

### **APPROVAL OF DESTRUCTION OF CLOSED SESSION TAPES**

Mrs. Hahn made a motion of destruction of Closed Session tapes. Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

### **PUBLIC COMMENTS**

Dr. Wang introduced the PTO Co-Presidents: Mrs. Natalie Brown and Mrs. Shayna Plankar. Appreciation was shared for the tasks completed to open the school year and future support provided by the Glencoe PTO.

Dr. Rongey shared thanks for the tremendous efforts of the District 35 team, West School teachers, and all support staff involved in the opening of West School after the intensive construction which was completed. The enhancements have improved all spaces for the students and staff members.

### **COMMITTEE REPORTS**

During Committee Reports, Mrs. Hahn shared an update on the Sustainability Task Force. The Village will include two student representatives on the task force to engage younger citizens of Glencoe in the process. In addition, District 35 has been asked to participate in an exploration stage of a solar power energy project within the Village of Glencoe. Two years of electricity bills will be shared for review as a first step in the process.

Mrs. Ackerman shared an update from the special August NSSSED meeting called to approve the new Business Office staff members. The position has been filled by two team members, Asif Dada and Yasmine Dada.

Dr. Wang shared an update on the August 14, 2018, Behavior Threat Assessment Training hosted by District 35 in collaboration with the Village of Glencoe, the Glencoe Park District, the Glencoe Public Library, and Family Service of Glencoe. A district level Threat Assessment team will be formed to implement procedures and protocols to ensure thoughtful consideration is given to any threat to the well-being of students and/or staff members. Dr. Wang also shared a draft Memorandum of Understanding with the Village of Glencoe to address reciprocal reporting and access to the enhanced security cameras. The document is currently under legal review and recommended revisions will be shared with the Board at a future meeting.

**ADJOURNMENT TO CLOSED SESSION**

Mrs. Hahn made a motion to adjourn the meeting to closed session for the purpose of discussing matters related to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the school district, 5 ILCS 120/2(c)(1), and matters related to the placement of individual students in special education programs and other matters relating to individual students, 5 ILCS 120/2(c)(10). Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The meeting was adjourned to closed session at 8:38 p.m.

**ADJOURNMENT**

At 9:40 pm, Mr. Gale made the motion to adjourn the meeting; Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

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Board President

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Board Secretary