



**MINUTES OF REGULAR MEETING  
OF THE  
GLENCOE BOARD OF EDUCATION**  
Thursday, July 27, 2017

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:00 p.m. on Thursday, July 27, 2017, in Young Auditorium at Central School, Glencoe, Illinois.

**ROLL CALL**

Present: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Absent: None

**APPROVAL OF MINUTES**

Mr. Gale made a motion to approve the minutes from the Regular and Closed session meetings of June 1, 2017. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Nay: None

Prior to the first opportunity for public comment, Mr. Ruben shared a statement from the Board of Education.

Dear Parents, Guardians and Staff,

On July 17, 2017, District 35 was contacted by an adult, former student of Glencoe Schools in regard to allegations the student has made toward a teacher who retired from the Glencoe Schools in 1996. We are aware that this information is circulating through the community and we wanted to be sure you learned of this matter directly from the Glencoe Schools. The teacher who is the subject of these allegations no longer resides in Illinois. The Glencoe Schools were previously made aware of these allegations in relation to a 2012 investigation by Glencoe Public Safety. The Glencoe Schools cooperated with all requests from Glencoe Public Safety and the case was closed.

The allegations are of a sexual nature involving an incident or incidents which the former student alleges occurred at a private residence in the early 1970's. We contacted Glencoe Public Safety regarding these allegations and we have been reviewing District records for evidence in support of these allegations. As of the date of this statement, the District has not been able to verify the allegations. Of course, should any evidence be discovered, the District will report such to Glencoe Public Safety. Likewise, District 35 stands ready to work with Glencoe Public Safety should we be asked to participate in any investigation they may conduct involving these allegations. We have also

invited the former student to provide us with any additional information that may assist us with our review of the matter.

Furthermore, although these allegations do not indicate that anything occurred at our schools, we want to emphasize that District 35 is committed to protecting and ensuring the safety of our learning community and the well being of our students. The District conducts criminal background checks as a part of our pre-employment process. In addition, all faculty and staff participate in annual mandatory training regarding the parameters of appropriate conduct with minor students, as well as other topics related to recognizing signs of sexual abuse, and maintaining a safe school environment. All District faculty and staff members also affirm in writing their acknowledgement of a duty to report any abuse, neglect or other situations that could cause harm or present a danger to a student.

Parents, staff, or community members with questions about District 35's practices regarding such matters should contact Catherine Wang ([wangc@glencoeschools.org](mailto:wangc@glencoeschools.org)). We encourage anyone with information regarding this matter or any criminal activity in Glencoe to contact Glencoe Public Safety at 847-835-4112.

### **PUBLIC COMMENTS**

During the public comment opportunity, several members of the community shared comments in regard to recent allegations a former student made toward Marvin Martin who retired from the Glencoe Schools in 1996. Parents, staff, or community members with questions about District 35's practices regarding such matters should contact Catherine Wang ([wangc@glencoeschools.org](mailto:wangc@glencoeschools.org)). District 35 encouraged anyone with information regarding this matter to contact Glencoe Public Safety at 847-835-4112.

### **ADJOURN TO CLOSED SESSION**

Following the public comments, the meeting was adjourned to Closed Session at 7:52 p.m. A motion was made by Mrs. Ackerman and seconded by Mrs. Hahn to adjourn to closed session for the purpose of discussing:

- Matters related to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the school district, 5 ILCS 120/2(c)(1)
- Matters related to the placement of individual students in special education programs and other matters relating to individual students, 5 ILCS 120/2(c)(10)

Mrs. Glauberman made the motion to adjourn closed session and return to open session and Mrs. Kain Silver seconded the motion.

**Ayes:** Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

**Nays:** None

**Absent:** None

The Board of Education returned to Open Session at 8:35 p.m. and continued with the agenda items.

## **DISTRICT IMPROVEMENT PLAN UPDATE**

An update was presented on the 2016-2017 District Improvement Plan (DIP) goals. Dr. Wang shared the recommendation for the 2017-2018 District Improvement Plan goals. Within the District Improvement Plan, four core goals are recommended to allow the integration of activities across the key areas of:

1. Teaching & Learning
2. Communication
3. Recruitment & Staffing
4. Operations



The goals of the District Improvement Plan reflect shared priorities for all grade levels. The School Improvement Plans (SIPs) are aligned to the four goal areas to address priorities at our grade-center schools. Dr. Wang shared examples of key activities to address the goals within each area of improvement. The updated information will be posted on the District website.

## **CONTINUUM OF SPECIAL EDUCATION SERVICES**

The Continuum of Special Education Services presentation was tabled until the September 7, 2017, Board of Education meeting.

## **SUMMER CONSTRUCTION AND MAINTENANCE UPDATE**

Mr. Edelheit provided a progress update on the fire alarm panel construction project and other summer maintenance work in progress. The playground renovation work at West School is on schedule for completion by the August 16th. The following projects are scheduled or recommended for 2018:

- Fire Alarm Upgrade – Central
- West School Hallway Flooring
- West Lockers
- West Gym Floor
- West/Central Room Refresh
- Central Landscaping
- Classroom Furniture

Mr. Edelheit will share additional information on projections and price estimates at a future Board of Education meeting.

## **ENROLLMENT UPDATE**

Dr. Wang shared a summer enrollment update for District 35. Our schools continue to welcome new families enrolling for the 2017-2018 school year. The first grade enrollment continues to increase beyond our projections warranting recommendation of an additional section for the 2017-2018 year.

## **FREEDOM OF INFORMATION ACT REQUEST**

Dr. Wang reported two FOIA requests were received since the June Board meeting. The first request was received from Katie Scullion for the following information:

*"I am requesting a copy of your district's Administrator's Summary report for the 2016 ERB/CTP4 student testing. The test was administered by New Trier in November/December 2016, and New Trier provided the summary report to each feeder district this month."*

A response was made within the required timeframe.

The second request was received from Megan Bernard, the Editor of The Glencoe Anchor. The request was for the following information:

*"Any complaint regarding Marvin Martin from 1960 - present."*

An amended request was also received. The District is responding to the amended request.

## **BOARD OF EDUCATION EMAIL USE**

Dr. Wang recommended all Board of Education members use District 35 email for all Board correspondence. The District will archive the official record of messages and only delete such records as is applicable and approved in keeping with the Local Records Act. New accounts will be created and shared with board members.

## **MONTHLY FINANCIAL SUMMARY - MAY 2017**

Mr. Edelheit identified the May 2017 revenues as \$581,477 and the May 2017 expenditures as \$2,288,707. Mr. Edelheit reported a May End Fund Balance of \$42,133,644. Mr. Edelheit reported that the Board will see a future transfer from the Education Fund to the Operations & Maintenance Fund.

### **APPROVAL OF PAYMENT OF BILLS – JULY 2017**

Mr. Gale made a motion to authorize payment of the July 2017 bill list. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved payment of the bill lists for July 2017.

### **APPROVAL TO RATIFY BILLS PAID END OF FISCAL YEAR: JUNE 30, 2017**

Mr. Gale made a motion to approve the payments of End of Fiscal Year bills. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved payment of the bill lists for End of the Fiscal Year: June 30, 2017.

### **APPROVAL OF AUTHORIZATION TO PAY AUGUST 2017 BILLS**

Mrs. Hahn made a motion to approve the payments of August 2017 bills. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board authorized payment of the August 2017 bill list.

### **APPROVAL OF PERSONNEL REPORT – JULY 2017**

Mrs. Ackerman made a motion to approve the July 2017 Personnel Report. Mr. Gale seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

Approval was given for the July 2017 Personnel Report.

### **APPROVAL OF COPIER LEASE**

Mrs. Ackerman made a motion to approve the renewal of the District 35 copier lease. Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

Approval was given for the renewal of the District 35 copier lease with Canon Solutions America. District 35 will schedule the timing for the replacement process and staff training in the three schools.

### **APPROVAL OF SETTLEMENT AGREEMENT**

Mrs. Ackerman made a motion to approve the student settlement agreement in accordance with terms and conditions discussed in Closed Session on June 1, 2017. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the student settlement agreement.

### **APPROVAL TO POST COLLECTIVE BARGAINING AGREEMENT AND ADMINISTRATIVE COMPENSATION**

Mrs. Ackerman made a motion to approve to post collective bargaining agreement and administrative compensation. Mrs. Glauberman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the annual posting of the collective bargaining agreement and salary compensation report as required by SB2270.

### **APPROVAL OF BOARD POLICY REVISIONS**

Mrs. Kain Silver made a motion to approve the board policy revisions. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Nay: None

### **APPROVAL OF RELEASE OF CLOSED SESSION MINUTES**

Mrs. Glauberman made a motion to approve the release of Closed Session minutes. Mrs. Estes seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Nay: None

The Board approved the release of Closed Session minutes through June 2017.

### **APPROVAL OF DESTRUCTION OF CLOSED SESSION TAPES**

Mrs. Ackerman made a motion for the destruction of Closed Session tapes. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Nay: None

The Board approved the destruction of Closed Session tapes 18 months or older.

### **PUBLIC COMMENTS**

During the second opportunity for public comment no comments were shared.

### **COMMITTEE REPORTS**

During Committee Reports Mrs. Hahn shared an update from the Village Sustainability Task Force. Mrs. Hahn will work with District 35 to plan representation at a future French Market event. Representatives from District 35 would share highlights of sustainable initiatives within the schools.

**ADJOURNMENT OF MEETING**

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Nay: None

The meeting was adjourned at 9:35 p.m.

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Board President

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Board Secretary