



**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
THURSDAY, JUNE 14, 2018**

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:09 p.m. on Thursday, June 14, 2018, in Young Auditorium at Central School, Glencoe, Illinois.

ROLL CALL

Present: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver

APPROVAL OF MINUTES

Mr. Gale made a motion to approve the minutes from the Regular session and Closed session meetings of May 3, 2018, and the Safety and Security Committee meeting of May 23, 2018. Mrs. Glauberman seconded the motion.

Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver
Nay: None

PUBLIC COMMENTS

During the first opportunity for public comment, Mr. Robert Young expressed concerns about antisemitic graffiti which was found at the Glencoe Public Library in April. He requested District 35, the Village of Glencoe, and the Glencoe Public Library take seriously such action in our community.

ENROLLMENT UPDATE

During the Information Items and Reports, Dr. Wang provided end-of-year enrollment data to the Board. Student enrollment was at 1196 on June 7, 2018. This represents an increase of nine students from the opening enrollment of 1187. Based on the current student enrollment and data on prospective students, the administration is proceeding with five sections for Kindergarten for the 2018-2019 school year. Dr. Wang will share a summer update at the August Board meeting.

FACILITIES UPDATE

Mr. Edelheit reported on facilities updates in the schools. A final pre-construction meeting for the Central fire alarm project was held last week. Full construction will commence on Monday, June 11, 2018. Maintenance of current or the provision of temporary fire alarm service has been provided to office areas that remain occupied over the summer. The District 35 environmental services

contractor will be available to address any remediation needs during the project. Substantial completion of the fire panel project is scheduled for the first week of August.

As of June 14th, 37 geothermal wells are completed. Drilling is on schedule to be completed by the end of June. Appreciation was shared with the West School staff and the facility staff for making the transition from the school year to construction season as smooth as possible.

Mr. Edelheit also reviewed the electronic security improvements which were detailed in closed session. Following the Board Safety and Security Committee's recommendation, the electronic security scope would include cameras (interior and exterior), access control, and panic button installation. All components of this system will be fully integrated in a single, web-based platform.

Proposed equipment, installation, and integration costs:

Cameras - \$68,000

Access Control - \$18,000

Panic Buttons - \$26,000

The option of an audio-based intrusion detection system was discussed and not recommended for inclusion in the scope of the work. The total cost recommended "not to exceed" authorization is \$189,000.

Additionally, the District recommends a scope of glass replacement work in conjunction with the geothermal and piping project currently underway at West School. The Board discussed the preferred option of glass versus a film in all locations. Additional glass replacement at West School and across District 35 would be planned for the future.

ASSESSMENT UPDATE

Dr. Wang shared a review of the 2017-2018 Assessment Plan including an overview of District 35 selected assessments, those required by the Illinois State Board of Education (ISBE), and the ERB/CTP4 assessment 8th graders take for New Trier High School. The ERB/CTP4 remains one data point which is considered among many factors as students transition to high school. The data does not provide any useful information for District 35 to consider student needs or define instructional plans. Dr. Wang shared a commitment to use the resources and assessment tools within District 35 to plan for our students. Administration and teachers reflect on the information gathered, time for assessment, and usefulness of any data received. The Board and administration discussed the continuation of the District 35 plan to thoughtfully use local assessment data for instructional decisions. The administration will bring the recommended 2018-2019 assessment schedule to a fall Board of Education meeting.

POLICY REVISIONS

Dr. Wang shared five policy revisions for the Board's review. The revisions were provided by the Illinois School Board Association and intended to keep the policy manual current with changes in legislation. In addition, recommended changes to include vaping and vaping products were shared. The Board was asked to review the policy revisions and will be asked to take action at the August Board meeting:

1:20 School District Organization: District Organizations, Operations, and Cooperative Agreements
5:50 General Personnel: Drug and Alcohol Free Workplace
7:190 Students: Student Behavior
8:30 Community Relations: Visitors to and Conduct on School Property
8:70 Community Relations: Accommodating Individuals with Disabilities

FREEDOM OF INFORMATION REQUESTS

Dr. Wang reported two FOIA requests were received since the May Board meeting. Responses were made within the required timeframe.

EVERY STUDENT SUCCEEDS ACT AND EVIDENCE BASED FUNDING

Dr. Wang and Mr. Edelheit reported on the Every Student Succeeds Act (ESSA) and the Evidence Based Funding Model (EBF). In December 2015, the House passed a reauthorization of ESEA now titled the Every Student Succeeds Act (ESSA) and President Obama signed ESSA into law on December 10, 2015. Portions of ESSA were implemented in schools in the fall of 2016, more specifically the inclusion of new accountability plans with federal grant programs.

The ISBE ESSA plan was approved by the Department of Education on August 30, 2017. ISBE has outlined ambitious and essential goals as a guide for the Illinois ESSA Plan:

- All kindergartners are assessed for readiness.
- Ninety percent or more of third-grade students are reading at or above grade level.
- Ninety percent or more of fifth-grade students meet or exceed expectations in mathematics.
- Ninety percent or more of ninth-grade students are on track to graduate with their cohort.
- Ninety percent or more of students graduate from high school ready for college and career.
- All students are supported by highly prepared and effective teachers and school leaders.
- Every school offers a safe and healthy learning environment for all students.
- All English Learners (EL) achieve proficiency in English within five years of their identification as EL.

The Illinois ESSA Plan establishes a 15-year timeline to meet the four academic goals (the second through fourth bullets above). Beginning in October 2018, a tier/color designation of each school building will be listed in a school report card. In October 2019, a letter grade for student growth for each school building will be listed in the school report card. A system of support will be initiated for those schools designated as comprehensive or targeted.

Mr. Edelheit shared details of the Evidence Based Funding Model (EBF) which is now being used to determine funding levels across Illinois districts. An adequacy target is calculated for each district based on 26 components of review. Such factors determine a funding tier designation and the distribution of new revenue at the state level. Currently, District 35 remains in Tier 4 for funding allocation. As more details emerge regarding the new school designations updates will be shared with the Board and community.

ROLL CALL FOR TENTATIVE BUDGET HEARING

Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver
Nay: None

TENTATIVE BUDGET HEARING

The Tentative Budget Hearing for FY19 was called to order and Mr. Edelheit, Director of Finance and Operations, presented information regarding anticipated revenues and expenditures. Assumptions utilized when preparing the document included:

REVENUE:

- Taxes are indicated at a tax cap level 2.1% for levy year 2019. It is also anticipated that collection of the tax extensions will be approximately 98% of the total extension.
- Interest earnings are estimated using an average rate of 0.2%.
- Revenue anticipated by the district is budgeted with local revenue at 97%, state at 2%, and federal at 1%.
- Monies are included in the Tentative Draft of the Budget for PTO and GEF donations. These donations reflect the conversations between the district administrators and the organizations.
- State revenue and pension continue to evolve. As information is clarified, shifting of funds may occur before the final budget is adopted.
- Fees (busing, athletic, materials) are reflected at current levels as proposed by the Administration and approved by the Board this spring.
- Total operating revenue is estimated to increase 5.15% (\$1.492,160) from FY18. As the timeline for final budget submission in September draws near, revenue numbers will be updated to reflect the best information available.

EXPENDITURES:

- Staffing levels approved by the Board are incorporated into this document.
- Supply/equipment budgets for instructional purposes are again categorized in a site-based format. This includes an allocation of \$300 per child for each building, incorporating supplies, textbooks, equipment and Library Learning Center resources. This amount has not increased and continues to meet the educational programming needs of the district.
- The District will be entering the first year of a contractual agreement with Alltown Bus Service. Eight (8) South/West bus routes are incorporated into the Budget document.

- Contingencies in the Educational and Operations and Maintenance Funds are budgeted at a total of \$125,000 for FY19 (0.4% of the operating budget).
- TRS Fund is again included in the non-operating category, as is recommended by district auditors. This fund was created for state reporting purposes only and reflects anticipated payroll expenses and the anticipated state costs for retirement.
- Budgeted operating expenses are anticipated to increase by 26.70% (\$7,770,037) when compared to the FY18 budget. This increase is due to planned facility improvements.
- Expenditure allocation levels remain consistent with previous budgets, with salary/benefits accounting for 56% of the operating budget. This percentage is lower due to the inclusion of increased expenditures related to planned facility improvements.

SUMMARY:

The preliminary FY19 budget reflects anticipated revenues, including normal tax collections, as well as assumptions made for revenue from state and federal funding sources.

The long-term financial goal of the District should be to continue to efficiently utilize the resources made available by the community to support the needs of our students and goals of District 35.

Following this report the Tentative Budget Hearing was adjourned.

MONTHLY FINANCIAL SUMMARY - APRIL 2018

Mr. Edelheit identified the April 2018 revenues as \$136,522 and the April 2018 expenditures as \$2,249,899. Mr. Edelheit reported an April End Fund Balance of \$45,037,935. The Board will see the processing of the six summer payroll cycles for teachers and teacher associates in June.

APPROVAL OF PAYMENT OF BILLS – JUNE 2018

Mr. Ruben made a motion to authorize payment of the June 2018 bill list. Mrs. Glauberman seconded the motion.

Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
 Absent: Mrs. Ackerman and Mrs. Kain Silver
 Nay: None

The Board approved the payment of June 2018 bills.

APPROVAL OF PERSONNEL REPORT - JUNE 2018

Mrs. Hahn made a motion to approve the June 2018 Personnel Report. Mrs. Glauberman seconded the motion.

APPROVAL OF EMPLOYMENT

Jessica Aquilino	Teacher Associate - West School	August 27, 2018
Wendy Cohen	Teacher Associate - South School	August 27, 2018
Erin Jackson	Kindergarten - South School	August 27, 2018
Bella Lenderman Boury	Teacher Associate - South School	August 27, 2018
Michael Timmers	Physical Education - South School	August 27, 2018

APPROVAL OF EMPLOYMENT CONTRACT

Randy Saeks	District Network Manager	July 1, 2018 - June 30, 2021
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APPROVAL OF RESIGNATION

Erin Jackson	Teacher Associate - South School	June 7, 2018
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APPROVAL OF TERMINATION

Anthony Martire	Custodian - South School	June 30, 2018
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Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver
Nay: None

The Board approved the June 2018 personnel report.

APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF GLENCOE

Mr. Gale made a motion to approve the Intergovernmental Agreement with the Village of Glencoe for crossing guard services for the 2018-2019 school year. Mrs. Glauberman seconded the motion.

Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver
Nay: None

APPROVAL OF DESIGNATION OF DEPOSITORY

Mrs. Glauberman made a motion to approve the annual Designation of Depositories for District funds. Mrs. Hahn seconded the motion.

Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver
Nay: None

The following were approved as District depositories:

Harris Bank of Glencoe: Checking account, student activity account, payroll account, revolving account, investments

Illinois School District Liquid Asset Funds: Investments

APPROVAL OF PREVAILING WAGE RESOLUTION

Mrs. Hahn made a motion to approve the Prevailing Wage Resolution. Mrs. Estes seconded the motion.

Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver
Nay: None

This resolution states contractors working in the District are paid wages comparable to other contractors in the immediate area. The prevailing wage is determined by the Department of Labor. The Board approved the resolution.

APPROVAL OF ELECTRONIC SECURITY ENHANCEMENTS

Mr. Gale made a motion to approve the district-wide electronic security enhancements. Mrs. Hahn seconded the motion.

Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver
Nay: None

The Board approved the district-wide electronic security improvements, to be primarily performed by Sonitrol, in an amount not to exceed \$189,000.

APPROVAL OF TENTATIVE BUDGET FY19

Mrs. Glauberman made a motion to approve the tentative Budget FY19. Mr. Gale seconded the motion.

Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver
Nay: None

The FY19 Tentative Budget was approved.

APPROVAL OF CERTIFICATE OF NOTICE OF PUBLICATION AND NOTICE OF PUBLIC HEARING FOR FY19 BUDGET

Mrs. Glauberman made a motion to approve the Tentative Budget for FY19 and Certificate of Notice of Publication and Notice of Public Hearing. Mrs. Hahn seconded the motion.

Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver
Nay: None

The Board approved the Certificate of Notice of Publication and Notice of Public Hearing. The Tentative Budget will be available on the District #35 web page www.glencoeschools.org.

PUBLIC COMMENTS

During the second opportunity for public comment, Mrs. Hahn thanked the administration and staff members for their generous participation in the Glencoe Grand Prix. It was a positive day in Glencoe. Mrs. Estes shared appreciation for the collaboration and team support shown by the Music Department. Such modeling of care and support across the spring concert series was noticed and appreciated. Mrs. Estes also shared positive comments on the District 35 retirement event. The sense of community and celebration for colleagues was outstanding. Dr. Wang shared a special thanks with Mrs. Winograd for her support to plan for the event.

COMMITTEE REPORTS

During Committee reports Dr. Wang requested a summer date to host a working session of the full board for facilities planning. Options will be shared with the Board and administration for a July or August date.

ADJOURNMENT OF MEETING

Mrs. Glauberman made a motion to adjourn the meeting. Mrs. Hahn seconded the motion.

Aye: Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, and Mr. Ruben
Absent: Mrs. Ackerman and Mrs. Kain Silver
Nay: None

The meeting was adjourned at 8:20 p.m.

Board President

Board Secretary