



**MINUTES OF REGULAR MEETING  
OF THE  
GLENCOE BOARD OF EDUCATION  
THURSDAY, JANUARY 11, 2018**

President Gary Ruben called the Regular Meeting of the Glencoe Board of Education to order at 7:03 p.m. on Thursday, January 11, 2018, in Young Auditorium at Central School, Glencoe, Illinois.

**ROLL CALL**

Present: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Absent: None

**APPROVAL OF MINUTES**

Mr. Gale made a motion to approve the minutes from the Tax Levy Hearing and the Regular and Closed session meetings of December 7, 2017. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver

Nay: None

**PUBLIC COMMENTS**

There were no comments during the first opportunity for public comment.

**DIFFERENTIATION UPDATE**

Mrs. Holaday and Dr. Wang shared an update on differentiation approaches and new initiatives related to Mathematical Mindset in District 35. Information contained in the posted agenda provided background knowledge for the Board and public to review. The Board acknowledged the positive work of the teachers and offered support for continued work in this area.

**SECTION PROJECTIONS FOR 2018-2019**

Dr. Wang reviewed planning information for the 2018-2019 school year. In addition to examining past and projected enrollments, the administrative team reviewed the current enrollments at each grade level. Given the current information, the following number of sections is recommended per grade level:

- 5 sections of Kindergarten (with potential for 6 based on enrollment)
- 6 sections of 1st grade

7 sections of 2nd grade  
6 sections of 3rd grade  
6 sections of 4th grade  
7 sections of 5th grade  
5 sections of 6th grade  
7 at 7th and 8th grades depending upon the content area

Based upon current enrollments, the administrative team will monitor the need for an increase in sections at the Kindergarten level due to students enrolling during the spring months. Additionally, the team is recommending an increase in the sections for the current K cohort due to increasing enrollment completed for the 1st grade year. The total number reported for a class includes students attending out of district placements, students in special education pull out programs, and students attending resource classes offered during core blocks. This impacts the size of general education groups.

The additional staffing considerations discussed included:

- increase in 1.0 Kindergarten Teacher due to enrollment
- increase in 1.0 Kindergarten Teacher Associate due to enrollment
- shifting of assignments between Central and West to support section needs

The District will celebrate the retirement of eight teachers at the end of the 2017-2018 school year. Based on enrollment and shifts of current staff, not all positions will be posted for hiring. A Physical Education position (K-4) and the Central CLC Director position will be posted.

### **FY17 AUDIT**

Auditor, Nick Cavalieri of Baker Tilly Virchow Krause, reviewed the 2017 Fiscal Year Audit. Mr. Cavalieri reported on the positive financial stability and health of District 35. Baker Tilly provided an unmodified audit opinion. A copy of the audit will be filed with the North Cook Intermediate Service Center and Illinois State Board of Education. The 2017 audit will be available for review in the Board Offices and posted on the District web page [www.glencoeschools.org](http://www.glencoeschools.org).

### **TRANSPORTATION UPDATE**

Mr. Edelheit reported an update on the process to post bid documents for the 2018-2019 bus service. New Trier High School has proceeded with an extension of the current Alltown contract. District 35 will proceed with the bidding process and plans to post documents by mid February. Additionally, the District has been working on a trial of the parent GPS app (SafeStop). The accuracy and timing data has not been at a level which would warrant proceeding with this tool. District 35 will continue to work with the vendor and consider alternate options for such an application for parents.

### **VILLAGE CROSSING GUARD UPDATE**

Dr. Wang shared an update on the request from the Village of Glencoe to consider an outsource option for the crossing guard locations in Glencoe for the 2018-2019 school year. Mr. Edelheit and

Dr. Wang met with Mr. Phil Kiraly and Chief Lewandowski to review the proposal and consider details. The Board discussed options to provide a portion of the cost. A request was made for Dr. Wang to review details with the Village and proceed with an intergovernmental agreement to be reviewed at a future Board of Education meeting.

### **FREEDOM OF INFORMATION (FOIA) REQUESTS**

Dr. Wang shared two Freedom of Information Act (FOIA) requests were received:

- Steve Sadin of Daily North Shore for historical special education data for District 35
- Rosa Garza of Parent's Foundation for Education for teacher and staff District 35 contact information

The District provided a response to these requests within the required timeframe.

### **MONTHLY FINANCIAL SUMMARY - NOVEMBER 2017**

Mr. Edelheit identified the November 2017 revenues as \$379,583 and the November 2017 expenditures as \$3,551,914. He reported the Ending Fund Balance for November 2017 as \$39,772,398. Additionally, Mr. Edelheit stated a positive increase in the revenues will be seen earlier with the spring District 35 tax collection.

### **APPROVAL OF PAYMENT OF BILLS – JANUARY 2018**

Mrs. Hahn made a motion to authorize payment of the January 2018 bill list. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved payment of January 2018 bills.

### **APPROVAL OF PERSONNEL REPORT - JANUARY 2018**

Mrs. Ackerman made a motion to approve the January 2018 Personnel Report. Mr. Gale seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the January 2018 personnel report.

## **APPROVAL OF CONSTRUCTION MANAGER SERVICE CONTRACT**

Mrs. Glauberman made a motion to approve the construction manager service contract. Mrs. Hahn seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the construction manager service contract with Frederick Quinn Corporation (FQC) for the geothermal project at West School (pending legal review). FQC will work with District 35 and Green|Associates to develop a final project approach for implementation, based on the Board's direction. The plan includes the following project components:

- Approximately 45 geothermal wells
- West School lawn site restoration
- HVAC system upgrades throughout the school including, but not limited to, heat pumps, unit ventilators, dedicated outdoor air system units, rooftop units, ductwork distribution and controls
- Associated electrical work to accommodate HVAC upgrades
- Any associated ceiling, lighting and casework changes to accommodate HVAC upgrades
- Minor architectural work to accommodate HVAC upgrades (e.g., new mechanical closets)

## **APPROVAL OF 2017 FISCAL YEAR AUDIT**

Mrs. Hahn made a motion to approve the 2017 Fiscal Year Audit. Mr. Gale seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board approved the 2017 Fiscal Year Audit.

## **PUBLIC COMMENTS**

Mrs. Estes shared a reminder about the upcoming GJHP play, *Thoroughly Modern Millie*. Details on tickets and timing of the play may be found at [www.gjhp.org](http://www.gjhp.org).

## **COMMITTEE REPORTS**

Mrs. Estes shared the final stages of the NSSSED Strategic Plan are underway. A final version will be shared with member districts pending NSSSED Board approval. Additionally, Mrs. Estes shared she would be representing NSSSED at the February NSBA Advocacy Institute and Equity Symposium. Mrs. Estes will bring all information back to the NSSSED and District 35 boards.

Dr. Wang shared an update on future Committee meetings:

- the Communication Committee will meet to review ideas for District 35 protocols
- the Technology Committee will meet to review renewal cycles for interactive whiteboards

Dr. Wang shared updates from the Village of Glencoe Active Transportation Steering Committee. Two surveys remain open for input from all Village residents:

1. Survey regarding biking and walking to school to District 35 families
2. Village community survey about biking and walking access in the village

### **ADJOURNMENT TO CLOSED SESSION**

Mrs. Hahn made a motion to adjourn the meeting to closed session. Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The meeting was adjourned to closed session at 8:27 for the purpose of discussing:

- matters related to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the school district, 5 ILCS 120/2(c)(1)
- matters related to the placement of individual students in special education programs and other matters relating to individual students, 5 ILCS 120/2(c)(10)
- minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21)  
at 8:27 p.m.

Mrs. Estes made a motion to return to open session, and Mrs. Ackerman seconded the motion.

Aye: Mrs. Ackerman, Mrs. Estes, Mr. Gale, Mrs. Glauberman, Mrs. Hahn, Mr. Ruben, and Mrs. Kain Silver  
Nay: None

The Board returned to open session at 9:50 p.m.

### **ADJOURNMENT**

Mrs. Hahn made a motion to adjourn the meeting, and Mrs. Ackerman seconded the motion. Upon a voice vote with all members voting aye, the meeting was adjourned at 9:51 p.m.

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Board President

Board Secretary