

**MINUTES OF A REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
Monday, January 22, 2007**

President Catherine Schulte called the regular meeting of the Glencoe Board of Education to order at 7:30 p.m. on Monday, January 22, 2007 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Absent: None

APPROVAL OF MINUTES

Mr. Bailey made a motion to approve the Tax Levy Hearing, Regular Meeting Minutes and Closed Session Minutes held December 11, 2006. Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

PUBLIC COMMENTS

There were no public comments, but a question was asked regarding agenda clarification.

ADMINISTRATORS REPORT

Dr. Crawford informed the Board that the Administrators Report would cover Items A-F of the agenda, and reviewed planning information for the 2007-2008 school year. Information regarding student enrollment included the updated Kasarda projections received during Winter Break. Dr. Kasarda provided three scenarios based upon fertility rate, housing turnover and family migration. The "A" series anticipated reduced housing turnover and migration, the "B" series was expected enrollment, and series "C" anticipated a more rapid housing turnover and in-migration. As in past years, the actual district enrollment fell between Series "B" and "C" projections. It was noted that Dr. Kasarda scaled back his projected total enrollments for the District in the 2006 projections as compared to the 2004 projections for the same school years.

In addition to examining past and predicted enrollments, Dr. Crawford spent time reviewing the current enrollments at each grade level. There are 7 sections of each grade level in Kindergarten through 4th grade and 8 sections in grades 5-8. The current second grade class was identified as having 2 sections with 23 students and 5 sections with 24 students. At this time additional teacher associates have been assigned to each classroom. Additionally, Title I teachers support second grade reading and math, differentiation curriculum consultants, special education teachers and teacher associates, speech and language therapists, a social worker, and reading specialist also work with individuals or groups of children within or outside of the classroom setting.

She explained that options for next year when this class moves to West School included continuation of 7 sections with the addition of a teacher associate in each classroom. The same additional supports with the exception of Title I would continue to be utilized.

The second option discussed was increasing the number of sections to eight. Space accommodations discussed included construction and use of mobile units. Both of these options were not recommended for a variety of reasons. Placing art or music on a cart and using the Extended Math Program classroom were identified as options. The special education space needs were also discussed. Additional classroom startup costs and hiring of an additional teacher for potentially one year were identified.

Additional program needs and changes were discussed. Dr. Crawford recommended the Board budget for the following changes in staffing for the 2007-2008 school year:

1. An increase of 1.0 classroom teacher at the 3rd grade level due to enrollment.
2. An increase of 1.0 in support services for Central School. This position would increase support to non-special education students. The support was intended to address Tier 2 services and decrease the number of students referred for special education. This position would not be filled until a specific program description and schedule were determined.
3. Title I teaching staff at South School would be contingent upon approval of Title I funds.
4. The projected number of support staff for 2007-2008 was approximately the same (53.00) as actual number employed (52.60) in 2006-2007. This was an estimate of classroom, LLC, 1:1 and additional classroom support teaching assistants. Annual reviews have been scheduled during the coming months for District special education students. These meetings would provide the information needed to more accurately determine the number of teacher associates required for the coming school year.
5. The projected custodial staffing level included the position eliminated in December 2005. The cost of substitutes and overtime pay continued to be monitored as well as the method of covering tasks completed by the Assistant Business Manager and previous Supervisor of Buildings and Grounds.
6. A third network technician was again included in the plan. This position would not be filled unless a need was determined during the school year.
7. The elimination of one secretarial position. (Curriculum and Instruction Secretary)
8. The elimination of one administrative position. (Assistant Business Manager)

Dr. Crawford reviewed fees for the 2007-2008 as follows:

Transportation

The current cost of transportation to and from school was \$242,682. With collected fees of \$204,000, the user paid approximately 84% of the transportation costs. The contract with Alltown Bus Service called for an increase of 2.67% for the 2007-2008 school year. Discussion was held regarding the noon kindergarten fee which is currently \$235 for the Park District and \$265 for all other locations. The option of increasing this fee to one consistent amount for all noon riders was discussed.

Milk

For the past seventeen years the milk fee has remained \$.25 per carton or \$45 per child for the school year. With the addition of federal funds, the cost of milk has been covered. In 2005-2006 the milk revenues were reported as \$25,275.39 and the expenses as \$17,925.50. The additional revenues were used to offset the costs associated with staff working in the lunchrooms.

Student Fees

Dr. Crawford identified student fees as \$120 for South students and \$140 for West and Central students. The fees of other township school districts were identified and overall the District 35 fees were found to be comparable.

Athletic Participation

The athletic participation fees were identified as follows:

Basketball = \$380

Volleyball = \$225

Soccer = \$210

The anticipated costs for 2007-2008 were recognized as \$34,351 and anticipated revenue identified as \$34,705.

Central Fine Arts and Intramurals

The fee for before school programs were identified as \$200 for one activity and \$300 for participation in both activities. This year approximately \$19,000 was collected in fees and expenses were identified at \$21,000. The anticipated increase for 2007-2008 was 2.5%.

The Board discussed options for collecting this fee in a different manner such as increasing the Central School student fee, obtaining funding from the PTO or GEF, or identifying a single rather than tiered fee, etc. The administration was asked to provide additional options at the February meeting.

Dr. Crawford recommended the following for Board action at the February monthly meeting:

The Personnel Plan with identified staffing changes.

Increase the noon kindergarten transportation fee to \$300 and leave all other transportation fees at the current rate.

Continue the \$.25 per carton or \$45 per child per year milk fee

Continue the current student fee structure

Continue the current athletic participation fee

A fee option to be determined for fine arts and intramurals

MONTHLY FINANCIAL SUMMARY

Mr. Kazi, Assistant Business Manager, reported the End Fund Balance for December 2006 as \$11,312,014.68.

SCOTT AVENUE DETACHMENT

Mr. Myefski reviewed information regarding residents living on the North side of Scott Street. For approximately 75 years these residents paid taxes to both Glencoe and Winnetka school districts. Historically the majority of children from these homes attended District 36. At this time there is one child from the area attending District 35.

In October 2006 a Scott Avenue resident contacted Dr. Crawford stating the residents currently paying taxes to both District 35 and District 36 were discussing how to attach themselves only to District 36. This resident group previously worked with the Village of Glencoe and Village of Winnetka regarding municipality annexation/detachment.

Since that initial October contact Mr. Myefski and Dr. Crawford attended three meetings with representatives from District 36, the Scott Avenue residents and legal counsel. Based upon these discussions it was believed the District #35 Board of Education would be presented with a petition from the North Scott Avenue residents requesting a detachment hearing. Since the Township School Trustees no longer exists in this area, the Illinois State Board of Education identified District 35's Board of Education as the hearing body for a detachment hearing.

REVIEW OF 2006 AUDIT AND APPOINTMENT OF AUDITOR FOR 2007

Dr. Crawford identified that proposals were being obtained from several auditing firms and a recommendation to appoint an auditor for 2007 would be presented at the February monthly meeting.

APPROVAL OF BILL LIST

Mr. Chez made a motion to approve the January 2007 bills and Mrs. Stender seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF PERSONNEL REPORT

The Personnel Report was tabled until discussion could be held in closed session. Dr. Crawford identified that the Personnel Report included the appointment of Michael Tanner as Business Manager and Valerie Lamberti as Director of Student Services. She also indicated the Personnel Report reflected the hiring of a bookkeeper, Katie Merrill, and retirement requests of Mrs. Arlene Atlas, South School teacher associate for 17 years, and Ms. Madeleine Felix, language arts teacher for 20 years.

APPROVAL OF RELEASE OF CLOSED SESSION MINUTES

Mr. Katz made the motion to approve the release of closed session minutes for January-December 2006. Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myfeski, Schulte and Stender
Nay: None

APPROVAL OF DESTRUCTION AND CLOSED MINUTE TAPES AFTER 18 MONTHS

Mr. Katz made a motion to approve the destruction of closed minutes tapes after 18 months. Mrs. Stender seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myfeski, Schulte and Stender
Nay: None

APPROVAL OF COMCAST PROPOSAL – FIBER OPTICS

The Board Technology Committee met prior to the Board meeting to review the fiber optics contract proposals received from AT&T/SBC and Comcast for one-time hookup charges and monthly fees. The cost of the Comcast proposal was \$16,000 for the non-recurring charge and a monthly recurring charge of \$3,580. The AT&T/SBC proposal for the same length of time was \$1,470,094 for the non-recurring charge and \$4,037.50 for the monthly recurring charge.

Mr. Bailey made a motion to approve a 60-month contract with Comcast to provide fiber optics to connect the schools and provide connection of the district to the Internet. Mr. Makoul seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myfeski, Schulte and Stender
Nay: None

APPROVAL OF APPOINTMENT – TREASURER

Mrs. Stender made a motion to approve the appointment of Jason Kaiz as treasurer for the time period January 1 – June 30, 2007. Mr. Katz seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myfeski, Schulte and Stender
Nay: None

APPROVAL OF CONTINUED TUITION – 2ND SEMESTER

Mr. Katz made a motion to approve continued enrollment of a tuition student. Parents provided necessary documentation and fees. Occupancy in the Glencoe residence was anticipated in February 2007. Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myfeski, Schulte and Stender
Nay: None

PUBLIC COMMENTS

During the second opportunity for public comments Michelle Gooze-Miller asked whether the Extended Math Program classroom should be used for an eighth section of third grade. Laurie Morse asked about the use of the former Spanish classroom and commented on teacher hiring.

COMMITTEE REPORTS

Committee reports included Mrs. Stender's comments on the Glencoe Junior High Project play, Annie, and NSSED changes in IDEA funding distribution.

ADJOURNMENT TO CLOSED SESSION

At 9:00 p.m. Mrs. Stender moved to adjourn to closed session for the purpose of discussing matters related to personnel and litigation. Mr. Katz seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myfeski, Schulte and Stender
Nay: None

ADJOURNMENT TO OPEN SESSION

At 10:45 p.m. Mr. Katz made the motion to return to open session and Mr. Chez seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myfeski, Schulte and Stender
Nay: None

APPROVAL OF PERSONNEL REPORT

Mr. Katz made a motion to approve the Personnel Report. Mrs. Stender seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myfeski, Schulte and Stender
Nay: None

ADJOURNMENT OF OPEN SESSION

At 10:55 p.m. Mr. Bailey made the motion to adjourn open session and Mr. Chez seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myfeski, Schulte and Stender
Nay: None

Board President

Board Secretary