

GLENCOE PUBLIC SCHOOLS
Central School
620 Greenwood Avenue
Glencoe, Illinois 60022
(847) 835-7600

January 4, 2010

Dear Parents of the Class of 2010:

On Wednesday, June 2, 2010, your eighth grader will graduate from Central School. This is the evening's agenda:

Graduation ceremony: 7:15 p.m. - 8:15 p.m.

Family reception: 8:15 p.m. - 8:35 p.m.

Graduation Party: 8:35 p.m. - 10:30 p.m.

The Graduation Committee has already started planning for the celebration. The graduation party will be exclusively for the students of the Central School's Class of 2010. ***We request that no other parties for the graduates be held that evening. In addition, graduates leaving the party early must be accompanied by an adult and will not be allowed to reenter.***

We are planning a very special evening and request your assistance to ensure success. There is a \$75 fee per graduate to cover the costs related to the ceremony and party. This fee also includes the class and individual graduation ceremony photo for each student. The class photo will be distributed before graduation and the photo of each student receiving a diploma will be available in July for pick up at the Central School office.

For your convenience, two methods of payment have been established. You may pay online or return the bottom portion of this letter with a check made payable to the Glencoe Schools. If paying online, please visit www.glencoeschools.org, click on Family Access, and then click on School Store. We ask that your payment be submitted by March 1. Scholarships are available; please contact Johanna Ortega in the business office, 835-7814, for further information.

In addition, Klein Video will produce a 2010 graduation DVD. This DVD will include class photos, the graduation processional, portions of the ceremony, highlights of the party, and student interviews. If you would like to purchase a copy of this DVD, it can be ordered at a cost of \$30 and will be available for pick up at Central School in July.

At the graduation party, we will continue the Central School tradition of decorating the gym walls with poster-size photographs of all the graduates as young children. At the end of the party, each graduate may take his/her poster home. Your graduate should select a photograph of himself/herself under the age of three and bring it to his or her advisory teacher, in an envelope, before February 11. When possible, the student should be alone and fill most of the picture. On the back of the picture, in pencil, write the student's full name and advisory teacher. All labeled

photos will be returned. The picture can be black and white, color, or a Polaroid, but the quality will depend on the clarity of the picture provided. The picture cannot be larger than 11" x 14".

For your information, the graduation attire for boys is a suit or sport coat with slacks, tie, and dress shoes. Girls should wear light colored pastel dresses. Parents are encouraged to use good judgment in choosing their graduate's attire. Strapless and low back dresses are considered inappropriate. Graduates may not change into different clothes for the party.

If you are willing to work on any of the graduation committees, or bake for the family reception, please contact Sheri Handelman (242-0032). We need and welcome your help and thank you for your cooperation. We will be sending information regarding tickets to the ceremony in May, however, please plan on receiving four tickets per family. We are looking forward to a wonderful graduation celebration for the Class of 2010.

Sincerely,

Ryan Mollet
Central School
Principal

Sheri Handelman
Graduation Committee
Co-Chair

Lynn Richman
Graduation Committee
Co-Chair

Graduate's Name: _____

Phone: _____

Advisory Teacher: _____

Graduation Fee: \$75.00
Graduation Video: \$30.00 per DVD
Total: \$_____

Please make checks payable to **Glencoe Public Schools** and return to Johanna Ortega in the District 35 Business Office (620 Greenwood).