

**MINUTES OF A REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
Monday, February 13, 2006**

President John Myefski called the regular meeting of the Glencoe Board of Education to order at 7:35 p.m. on Monday, February 13, 2006 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender

Absent: None

APPROVAL OF MINUTES

Mr. Katz made a motion to approve the Regular Meeting Minutes and Closed Session held February 13, 2006. Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender

Nay: None

PUBLIC COMMENTS

Ms. Jill Dimitrief, PTO Co-President, thanked the Board, administration and support staff for their assistance in making Family Game Night a success.

ADMINISTRATORS REPORT

Dr. Jay Howe, Assistant Superintendent, introduced three Modern Language teachers who have been working on a Lesson Study of the K-5 Spanish Programs. Eliza Everett – Central School, Allison Gottlieb – West School and Lynn Sica-Nelson – South School, reviewed the pathways to achieve improvement, focus of the project (comprehension, participation, and retention), and findings of the study. Recommendations were made for revision of the scope and sequence and curriculum content of the K-5 Spanish program. The teachers also recommended regular meetings for the purpose of evaluating curriculum revisions. The project provided the teachers opportunities to strengthen collaboration and plan for improvement of the modern languages program.

Mr. Mollet, Central School Principal, reviewed the Central School Advisory Program. He indicated fifth and sixth grades used this time for executive functioning skills while seventh and eighth grades focused upon team building and service projects. Work

continued in developing the program and activities. Decisions regarding groupings, advisor assignments, and activities would be staff driven.

Mrs. Wang, South School Principal reported on the status of NTTC's dissolution. The district team continued to hold planning meetings with staff from the high school and Prescient Development, Inc. Preliminary information was received regarding the scope of work required to independently manage the district's Internet, software, virus protection, security, and redundancy. Information regarding the cost of a one-year only, 4-school NTTC membership was being determined by high school staff.

MONTHLY FINANCIAL SUMMARY

Mr. Chilcote, Business Manager, reported the End Fund Balance for the month of January as \$7,134,445.68.

ILLINOIS TEXTBOOK LOAN - 2006

Dr. Crawford reviewed the Illinois Textbook Loan program for 2005-2006 targeting grades five through eight. Glencoe was awarded \$23,432.52 based upon enrollments in the targeted grade levels. She thanked Dr. Howe and Mr. Mollet for their work with the Central staff compiling student material requests. Materials purchased related to recent curriculum revisions and textbook replacement plans for Central School.

APPROVAL OF BILL LIST

Mrs. Stender reviewed the February 2006 Bill List and made the motion for their approval. Mr. Katz seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF PERSONNEL PLAN

Dr. Crawford reviewed the proposed Personnel Plan for 2006-2007. The proposed changes in staffing included district employment rather than contracting of services for two special education positions. There was no proposed increase in the number of sections per grade level. Two support staff positions were included, however each would be monitored to determine the need for replacement or level of replacement. The level of teacher associate support was increased in the event special education needs dictated additional hiring.

Ms. Schulte made a motion to approve the personnel plan. Mr. Makoul seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF REVISED PERSONNEL REPORT

Mrs. Stender made a motion to approve the revised personnel report. Mr. Katz seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF PREPARATION OF THE 2006-2007 BUDGET

Mr. Chilcote requested authorization to begin preparation of the 2006-2007 budget. The administration and members of the Finance Committee would develop the assumptions necessary in drafting a tentative budget for review at the May 8th Board meeting.

Mr. Katz made a motion to approve preparation of the 2006-2007 budget. Mr. Chez seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF APPOINTMENT – DISTRICT AUDITOR

Mr. Chilcote indicated Bark Associates has performed the District's annual audit for ten years. During this time Bark Associates assisted the District in the attainment of the ASBO and GFOA Excellence in Accounting Awards. He recommended the District appoint Bark Associates to complete the 2005-2006 audit. The fee of \$11,800 was identified representing an increase of \$400 over last year's fees.

Mr. Chez made a motion to approve the appointment of Bark Associates to perform the school district audit for fiscal year 2006. Mrs. Stender seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF 2006-2007 TRANSPORTATION FEES

Mr. Chilcote reported the District was in the first year of a 2-year extension contract with Alltown Bus Service. The total cost of the current program was identified at \$249,000 with approximately \$191,700 or 77% of the cost of the transportation program collected from user fees. The cost of the 2006-2007 program was anticipated at approximately \$256,000. A 4% increase in fees was recommended for the 2006-2007 school year. There was discussion regarding District subsidy of transportation versus the full cost of transportation paid by the user. In particular the impact of transportation costs should South and West students only be transported by bus. This option would be investigated with the results brought back to the Board.

Mr. Katz made a motion to approve the 4% increase in transportation fees for the school year 2006-2007 with transportation available to and from each of the District schools. Ms. Schulte seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF 2006-2007 SCHOOL MILK FEES

Mr. Chilcote reported that in March of 1993 the Board approved an increase in the price of a carton of milk to 25 cents. That fee continued to cover the cost of milk, ranging from 19-22 cents per carton. The balance was used to offset personnel costs related to the distribution of milk. No known increases in milk prices were anticipated and it was recommended the cost of milk remain at 25 cents per carton for the 2006-07 school year. Mr. Chilcote indicated the district would continue to participate in the Federal Milk Program generating approximately 13 cents per carton.

Mrs. Stender made a motion to approve the continuation of the current school milk fee of 25 cents for the 2006-2007 school year. Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF 2006-2007 STUDENTS FEES

Mr. Chilcote reviewed a comparison of student fees in neighboring school districts and recommended the current fee structure be increased. The fee for students attending South School was recommended to increase from \$110 to \$125 and the fee for students attending West and Central Schools from \$100 to \$110. The additional \$15 for South School students contributed toward the cost of the Transportation Clerk.

After lengthy discussion, Mr. Katz made a motion to approve the increase in student fees for South School due to the Transportation Clerk and no change to the West and Central School fees for the 2006-2007 school year. Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF 2006-2007 ATHLETIC PARTICIPATION FEES

Mr. Chilcote reviewed participation costs associated with the three interscholastic athletic programs. In order to fully fund the programs through user fees he recommended the following for 2006-2007: Basketball - \$380, Volleyball - \$225, and Soccer - \$210.

Ms. Schulte made a motion to approve the 2006-2007 athletic participation fees. Mr. Makoul seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF 2006-2007 CENTRAL SCHOOL/INTRAMURAL FEES

Mr. Chilcote reported the current Central School Art/Intramural Program participation level at 142 students. Costs were estimated to increase by approximately 2.5% for the 2006-2007 school year. He recommended maintaining the current fee structure of \$200 for one activity and \$300 for more than one activity.

Mr. Bailey made a motion to approve holding the 2006-2007 Central School Art/Intramural fees at the current level. Ms. Schulte seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF 2006-2007 PROPERTY TAX APPEAL INTERVENTION

The Board entered into discussion regarding Property Tax Appeal Interventions. In particular when the property was that of a private residency. Following lengthy discussion it was determined that upon notification of an appeal (\$100,000 or more results in notification to the school district) the Business Managers from New Trier High School and Glencoe School District would authorize the schools attorney to investigate filing an intervention on behalf of the taxing bodies. The Village of Glencoe and Park District would also be contacted to determine interest in entering into these investigations. The cost of filing the intervention would be shared among the taxing

bodies. Mr. Myefski would also contact a member of the Village Board of Trustees to discuss this matter.

Mr. Katz made a motion authorizing the school district Business Manager, upon notification of a proposed assessment reduction in excess of \$100,000, to proceed, in concert with New Trier High School's Business Manager and any of the local governmental taxing bodies, to file a response with the Property Tax Appeal Board (PTAB) objecting to the reduction in assessed value. The objection to be pursued on a shared fee basis subject to the business managers and attorney's determination there is basis for the objection. Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

Mr. Katz made a motion to approve a 2004 Property Tax Assessment Appeal resolution to authorize the firm of Robbins, Schwartz, Nicholas, Lifton, and Taylor to represent District #35 with New Trier High School. Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

PUBLIC COMMENTS

There were no public comments at this point in the meeting.

COMMITTEE REPORTS

Mrs. Stender reported the Glencoe Junior High Project play, Oliver, would be performed during the first week of March. She also reported NSSD provided comparability study information and comparisons of tuition among other cooperatives. Highly Qualified Teacher regulations and seminar opportunities sponsored by NSSD would be made available to member districts and a FED ED report was presented to the NSSD Board.

Dr. Crawford indicated school district dates have been posted on the community calendar hosted by the Village of Glencoe. She also identified host families for the February 15th Heart-to-Heart conversations and Board members attending various sites.

Mr. Katz reported the Plan Commission and Village Board of Trustees held a working session. The recommendation regarding fees in-lieu for subdivisions was discussed during this working session.

Mr. Chilcote reported 9 staff members enrolled in the commuter program.

ADJOURNMENT OF OPEN SESSION

At 9:27 p.m. Ms. Schulte made the motion to adjourn open session and Mrs. Stender seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

Board President

Board Secretary