

**MINUTES OF A REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
Monday, December 11, 2006**

President Catherine Schulte called the regular meeting of the Glencoe Board of Education to order at 7:35 p.m. on Monday, December 11, 2006 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Chez, Makoul, Myefski, Schulte and Stender
Absent: Katz

APPROVAL OF MINUTES

Mr. Bailey made a motion to approve the Regular Meeting Minutes and Closed Session Minutes held on November 13, 2006. Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Makoul, Myefski, Schulte and Stender
Nay: None
Absent: Katz

PUBLIC COMMENTS

There were no public comments at this point in the meeting.

ADMINISTRATORS REPORT

Dr. Howe, Assistant Superintendent, presented information regarding differentiated instruction with three of the Differentiation Curriculum Specialists. The presentation consisted of examples of projects underway throughout the school district. Joy Caron, Matilda Manfredini and Alyssa Osterman vided a description of their work with students and staff members. The brochure on District 35's webpage, Learning Looks Different, The Differentiated Classroom, was also identified as a source if information.

MONTHLY FINANCIAL SUMMARY

Ron Chilcote, Business Manager, reported the End Fund Balance for November 2006 as \$12,311,178.59.

FINANCIAL PROJECTIONS UPDATE

Mr. Chilcote reviewed updated long-term financial projections. These projections included two years of budget history, the current 2006-2007 budget, and six additional years of projection. An actual audited balance for July 1, 2006 was not utilized, as it had not yet been received.

In the projections Mr. Chilcote estimated a revenue increase of 4.5% per year. This reflected the average of the last six years of increased tax revenues, excluding the reassessment years of 2001

and 2004. The projections also assumed tax collections to continue at the current rate of 99% of the District's tax extension.

Expenditures included salary and benefit rates identified in the negotiated agreement. With the expiration of this agreement in 2008, comparable rates of increase were used for the final years of projections. Purchased services and supplies were reflected at an annual increase of 5% with tuition and related costs for special education anticipated to increase at an annual rate of 10%. The contingency fund was reported at a .5% level.

Based upon these projections use of reserve funds would begin during the 2012-2013 fiscal year. Mr. Chilcote indicated his projections showed a decrease in expenditures averaging approximately \$450,000 per year, over the length of the projections. He attributed this to a reduction in salary and benefit costs as well as purchased services and supplies. It was noted that the current contract with the Glencoe Education Association would expire at the end of the 2007-2008 school year. Miscellaneous revenue was projected to increase approximately 1.5% per year due to additional interest revenue generated by increased tax rates, early collection of taxes and additional monies available from investments.

It was further explained that the school district benefited from several abnormalities resulting in unforeseen new property growth, two consecutive years of large new property growth, and two consecutive years of 3+% CPI growth. The combination of these factors resulted in an additional \$2.5million of tax revenue by the close of the 2008-2009 fiscal year, when compared with the projections presented last fall.

FOIA REQUEST

A Freedom of Information Act request for the 2006-2007 compensation terms for the Superintendent was received from J.T. Morand, Pioneer Press on November 20, 2006. The information was provided.

MODIFIED SCHOOL CALENDAR – SNOW DAY

The Board discussed options for modifying the 2006-2007 school calendar to reflect the snow day on December 1, 2006.

APPROVAL OF BILL LIST

Mr. Bailey made a motion to approve the December 2006 bills and Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Makoul, Myefski, Schulte and Stender
Nay: None
Absent: Katz

APPROVAL OF STIPEND FOR 2007 EYP DIRECTOR

Dr. Crawford asked for approval of a stipend for Director of the 6-week Extended Year Program (EYP) for special education students. In the past, Mr. Dempsey, Special Education Director coordinated the EYP, which runs through July 20, 2007. Mr. Dempsey would be retiring in June 2007 and this would provide a smooth transition.

Ms. Stender made a motion to approve the stipend for 2007 EYP Director and Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Makoul, Myefski, Schulte and Stender
Nay: None
Absent: Katz

APPROVAL OF PERSONNEL REPORT

Ms. Schultz presented Mr. Chilcote with a plaque and expressed the Board's gratitude for his 18 years of service with the district. She congratulated him on his retirement effective December 15, 2006. Dr. Crawford announced Dr. Howe, Assistant Superintendent, would continue in his role with the school district rather than retire at the close of the 2007-2008 school year. Mr. Kaiz, Assistant Business Manager, will be leaving the district June 30, 2007 in order to pursue a career as a building administrator.

Mrs. Stender made a motion to approve the Personnel Report. Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Makoul, Myefski, Schulte and Stender
Nay: None
Absent: Katz

APPROVAL OF TAX LEVY

Mr. Chez made the motion to approve the Tax Levy of 2006, as reviewed during the public hearing. Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Makoul, Myefski, Schulte and Stender
Nay: None
Absent: Katz

APPROVAL OF NOTICE OF APPOINTMENTS

Dr. Crawford indicated that with the mid-year retirement of the Business Manager, it was necessary to approve several notices of appointment. It was recommended the Superintendent be listed as the district representative to the following organizations during the time period of January 1, 2007 through June 30, 2007:

Northern Suburban Benefit Cooperative
Collective Liability Insurance Cooperative
Illinois Gas Cooperative
Illinois Electric Cooperative

It was also recommended that Marilyn Roland be appointed as the authorized agent for Illinois Municipal Retirement Fund (IMRF) for the same time period.

Mr. Chez made a motion to approve the notice of appointments. Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Makoul, Myefski, Schulte and Stender
Nay: None
Absent: Katz

**APPROVAL OF TERMINATION OF DISTRICT AUDITOR AND
APPROVAL OF APPOINTMENT OF DISTRICT AUDITOR
CONTINGENT UPON IDENTIFIED TIME FRAME**

Mr. Chilcote stated that Bark Associates completed fieldwork for the fiscal year 2006 audit in mid-October. Since that time, numerous attempts had been made to contact representatives from Bark Associates to ascertain the status of the District's Annual Financial Report for 2006, as well as the Certified Annual Financial Report. In mid-November, Mr. Chilcote was able to make contact with representatives of Bark Associates and was assured the extension of time had been filed on behalf of the District, and the required documentation would be completed by the December 15th deadline. In subsequent attempts, Mr. Chilcote was unable to make contact with representatives of the auditing firm. Mr. Chilcote requested the Board terminate the services of Bark Associates as District Auditor for fiscal year 2006 based on non-performance. Mr. Chilcote stated that upon approval by the Board, District Legal Counsel would send the appropriate notification to Bark Associates.

Mr. Chilcote reviewed a proposal from Miller, Cooper, and Company, Ltd. for preparation of the fiscal year 2006, 2007 and 2008 District Audits. The fee proposal for completion of the audit document called for an annual cost of \$18,000 for Fiscal Year 2006; \$18,500 for Fiscal Year 2007; and \$19,000 for Fiscal Year 2008. As a point of reference, the cost of the audit proposed by Bark Associates, inclusive of a Certificate of Achievement designation was \$11,800.

Mr. Chilcote informed the Board that he was in contact with Mr. David Bark from Bark Associates earlier in the day asking for the firm to complete the audit, stating it would be transmitted by December 15th.

After a lengthy discussion, Mr. Chez made a motion that in the event Bark Associates does not produce the required financial document by noon on Thursday, December 14, 2006 services be terminated and the District engage Miller, Cooper & Co. to complete the 2006 audit and the 2007 audit. The services would include the transmittal letter and statistical sections necessary for the Certified Annual Financial Report.

Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Makoul, Myfeski, Schulte and Stender
Nay: None
Absent: Katz

PUBLIC COMMENTS

During this opportunity for public comments Mrs. Connie Brandfonbrener asked when the Board would discuss the number of sections and class size. Several Board members indicated this information was discussed annually as staffing needs were determined and throughout the school year as changes in enrollment occurred. The process of gathering information had begun and discussion would be held in future Board meetings regarding student and program needs and options for meeting those needs.

COMMITTEE REPORTS

Mr. Chez indicated the NSSD tour of schools was an informative program. He encouraged other Board members to participate when provided an opportunity.

ADJOURNMENT TO CLOSED SESSION

At 8:37 p.m. Mr. Myefski moved to adjourn to closed session for the purpose of discussing matters related to personnel and litigation. Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Makoul, Myfeski, Schulte and Stender
Nay: None
Absent: Katz

ADJOURNMENT TO OPEN SESSION

At 10:00 p.m. Mrs. Stender made the motion to return to open session and Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Makoul, Myfeski, Schulte and Stender
Nay: None
Absent: Katz

ADJOURNMENT OF OPEN SESSION

At 10:05 p.m. Mr. Bailey made the motion to adjourn open session and Mr. Chez seconded the motion.

Aye: Bailey, Chez, Makoul, Myfeski, Schulte and Stender
Nay: None
Absent: Katz

Board President

Board Secretary