

**MINUTES OF BUDGET HEARING MEETING
OF THE
GLENCOE BOARD OF EDUCATION**

Monday, September 8, 2008

President Rob Bailey called the Budget Hearing of the Glencoe Board of Education to order at 7:00 p.m. on Monday, September 8, 2008 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Burnham, Chez, Malehorn, Myefski and Stauber
Absent: Sigurdson

Mr. Tanner, Director of Finance and Operations, presented the final draft of the 2008-2009 Fiscal Year Budget. This document represented items discussed by the Board of Education and Finance Committee concerning staffing levels and budget allocations.

The following assumptions were applicable when preparing this document:

Revenue

1. Taxes were indicated at a tax cap level of 3.3% for the tax levy year 2005, and 3.4% for levy year 2006, 2.5% for levy year 2007, and 4.1% for levy year 2008. It was anticipated that the collection of tax extensions would remain at approximately 99% of the total extension.
2. Interest revenue was estimated at \$391,000 in the Operating Funds.
3. The revenue to be received by the District was budgeted at a level similar to 2007-2008, with local revenue at approximately 95%, state revenue at approximately 4%, and federal revenue 1%. The grant programs were reflected at levels consistent with fiscal year 2008.
4. Funding from the P.T.O. and Educational Foundation were included at an estimated donation level.
5. It was anticipated that state revenue would remain relatively constant with an estimated General State Aid of \$294,546.

6. Fees for busing, materials, and athletics were reflected at the levels approved by the Board.

7. Total revenue was expected to increase by approximately 3.44% when compared to actual funds received in 2007-2008 budget.

Expenditures

1. Staffing levels approved by the Board, salaries reflecting the negotiated agreement, and actual salaries of new staff, support staff and administrators were included.

2. The same allocation as used for the past ten years, \$300 per child, was incorporated for supply/equipment budgets.

3. The budget reflected the sixth year of the contractual agreement with Alltown Bus Service. Seven (7) South/West bus routes were incorporated into the budget with consistent ridership anticipated. The base cost of this contract was held constant with a budgeted 15% increase to meet fuel rate adjustments.

4. Contingencies were included at a .7% level or approximately \$145,000.

5. A TRS fund was again included in the non-operating category as recommended by district auditors. The fund was created for reporting purposes only and reflected anticipated payroll expenses and the associated state cost for retirement.

6. Operating expenses were anticipated to increase by 7.95% or \$1,559,031. This increase reflected the costs associated with the negotiated agreement, contracts, technology lease, increases in cooperative costs and capital improvements for facilities maintenance.

7. Replacement of technology equipment/hardware was budgeted at \$250,000. Included in this amount was the newly secured 3-year lease/purchase agreement with Apple.

8. The expenditure allocation level remained consistent with previous budgets as salary/benefits represented 74% of the operating budget.

9. The Education Fund budget continued to represent approximately 80% of the operating budget (81.17% for 2008-2009).

10. Capital Outlay represented an increase of approximately \$300,000 to cover one-half of the cost of new lockers at South and Central Schools, and a variety of minor facilities improvements.

11. Special education costs were increased for 2008-2009 to \$1.2 million.

Mr. Tanner indicated the financial condition of the district remains strong with revenue from the 2005 referendum adding to the district reserves. The long-term financial goal remains utilizing resources and options available to the Board for as long as possible to delay the need for a future operating referendum.

Mr. Burnham made a motion to adjourn the Budget Hearing. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Stauber
Nay: None
Absent: Sigurdson

**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION**

Monday September 8, 2008

President Robert Bailey called the Regular Meeting of the Glencoe Board of Education to order at 7:30 p.m. on Monday, September 8, 2008 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and Stauber
Absent: None

APPROVAL OF MINUTES

Mr. Burnham made a motion to approve the Regular Meeting Minutes and Closed Session Minutes held July 14, 2008 and Mr. Stauber seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and Stauber
Nay: None

PUBLIC COMMENTS

Mrs. Marcie Pickard addressed the Board during the first opportunity for public comments. She expressed concerns regarding student pick up at West School and reviewed her proposed rerouting of traffic. This proposal has been forwarded to the Village Manager, Director of Public Works, and Commander of Public Safety. Mrs. Pickard also identified her suggestions for increasing bus ridership and potentially lowering transportation fees.

ADMINISTRATOR REPORTS

Dr. Crawford reviewed comparisons of the opening of school enrollments as well as the Kasarda projections from December 2006. The total opening enrollment for 2008 was 1,346 which is 8 students less than the 2007 opening enrollment of 1,354. (However, 4 additional students registered

since the first day of school.) The Fall Housing Report was identified as the benchmark for enrollment comparisons throughout the State of Illinois. This report would be filed with the Regional Office of Education reflecting enrollments on September 30, 2008. Dr. Kasarda would then use the information from township schools to update enrollment projections.

Dr. Crawford also reviewed 2008 ISAT information. Parent materials will be mailed once these results are received. The school report card will be posted on the district web page when that information is received.

The Board revisited the comments made by Mrs. Pickard and indicated their focus is upon student safety. The recommended rerouting of traffic proposed by the school district was not accepted by Public Works and the Board indicated they would work with the route endorsed by Public Works. The distance of pick up point from the school building was identified as a potential concern regarding Mrs. Pickard's proposed plan, in particular during inclement weather.

MONTHLY FINANCIAL SUMMARY

Mr. Tanner, Director of Finance and Operations, reported the End Fund Balance for July 2008 as \$13,315,315 and August 2008 as \$12,300,557.

RATIFICATION OF BILLS PAID AUGUST 2008

Ms. Malehorn made a motion to ratify bills paid for August 2008. Mr. Stauber seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and Stauber
Nay: None

APPROVAL OF BILL LIST

Mr. Sigurdson made a motion to approve the September 2008 bills and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and Stauber
Nay: None

APPROVAL OF REVISED PERSONNEL REPORT

Mr. Stauber made a motion to approve the revised Personnel Report. Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Malehorn, Myefski, Sigurdson and Stauber

Nay: None

Abstained: Chez

APPROVAL OF 2008-2009 BUDGET

Mr. Burnham made a motion to approve the 2008-2009 Fiscal Year Budget as presented during the Budget Hearing. Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and Stauber
Nay: None

APPROVAL OF 2008-2009 NSSED BUDGET

Ms. Malehorn made a motion to approve the 2008-2009 NSSED Budget. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and Stauber
Nay: None

APPROVAL OF PROPOSED AMENDMENT TO NSSED ARTICLES OF AGREEMENT

Mr. Burnham made the following motion: Glencoe School District 35 agrees to the proposed amendment to the NSSED Articles of Agreement specifically and only related to the North Shore Academy building and Administration Office remodeling project that allows for a 2/3 majority vote and alternate allocation method. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and Stauber
Nay: None

APPROVAL OF DISTRICT 35 PROPORTIONATE SHARE OF NSSED BUILDING PROJECT

Mr. Burnham made the following motion: Glencoe School District 35 agrees to pay our portion of the \$16.1 million dollar proposed expenditure to build a new NSSED North Shore Academy and remodel the NSSED Administration Office. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and
Stauber
Nay: None

APPROVAL OF METHOD OF FINANCING PROPORTIONATE SHARE OF NSSED BUILDING AND RENOVATION PROJECT

Mr. Myefski made the following motion: If the NSSED North Shore Academy building and Administration Office remodeling project is approved Glencoe School District will pay our portion of the project up front. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and Stauber
Nay: None

APPROVAL OF APPLICATION FOR RECOGNITION OF SCHOOLS

Mr. Burnham made a motion to approve the application for recognition of schools. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and Stauber
Nay: None

PUBLIC COMMENTS

During the second opportunity for public comments Mrs. Nancy Shaw commented on ISAT information and the importance of following cohort groups.

COMMITTEE REPORTS

Mr. Myefski reported for the Facilities Committee indicating the 2005 facilities report would be updated to reflect current needs and enhancements to district facilities.

Mr. Bailey indicated the Finance Committee was reviewing all funding options available for facilities projects and the district's proportionate share of the NSSED construction and renovation project.

ADJOURNMENT OF OPEN SESSION

At 8:55 p.m. Mr. Chez made the motion to adjourn and Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski, Sigurdson and
Stauber
Nay: None

Board President

Board Secretary