

**MINUTES OF A REGULAR MEETING  
OF THE  
GLENCOE BOARD OF EDUCATION  
Monday, September 10, 2007**

President Rob Bailey called the regular meeting of the Glencoe Board of Education to order at 7:40 p.m. on Monday, September 10, 2007 in Young Auditorium of Central School, Glencoe, Illinois.

**ROLL CALL**

Present: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Absent: Sigurdson

**APPROVAL OF MINUTES**

Ms. Malehorn made a motion to approve the Regular Meeting Minutes and Closed Session Minutes held July 30, 2007 and Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

**PUBLIC COMMENTS**

There were no public comments at this point in the meeting.

**REVIEW OF OPENING ENROLLMENTS**

Dr. Crawford reviewed the comparisons of opening enrollments from 1999 through 2007. Kasarada projections were included in the comparison. The opening enrollment on August 28, 2007 decreased by seven students when compared to 2006.

The Fall Housing Report is the benchmark for enrollment comparisons throughout the State of Illinois and will be filed with the Regional Office of Education reflecting District 35 enrollments on September 28, 2007.

**REVIEW OF 2007 ISAT SCORES**

Dr. Crawford reviewed the reading, mathematics, and science portions of the 2007 ISAT. Scores for the past 2 to 6 years were compared by grade level. Adequate yearly progress (AYP) requirements were also received.

### **MONTHLY FINANCIAL SUMMARY**

Mr. Tanner, Director of Finance and Operations, reported the End Fund Balance for July as \$11,506,302.01 and August 2007 as \$11,254,575.08.

### **FREEDOM OF INFORMATION ACT REQUEST**

Dr. Crawford reviewed a Freedom of Information Act request which pertained to the current capacity of students per school and needs assessment studies as related to the Village of Glencoe Ordinance 2006-24-3166. The request was made by Howard Hanler, Government Affairs Director of North Shore-Barrington Association of Realtors. Mr. Tanner responded to this request.

### **CERTIFICATE OF ACHIEVEMENT**

Dr. Crawford indicated that a Certificate of Achievement for Excellence in Financial Reporting was awarded to Glencoe School District #35. The Government Finance Officers Association of the United States and Canada (GFOA) awarded this certificate for the Comprehensive Annual Financial Report (CAFR). The Certificate of Achievement represented the highest form of recognition in the area of governmental accounting and financial reporting. The award was for the fiscal year ending June 30, 2006.

### **APPROVAL OF BILL LIST**

Mr. Makoul made a motion to approve the September 2007 bills and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

### **APPROVAL OF PERSONNEL REPORT**

Ms. Malehorn made a motion to approve the September 2007 Personnel Report and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None

Absent: Sigurdson

**APPROVAL OF 2007-2008 BUDGET**

Mr. Chez made a motion to approve the 2007-2008 budget as presented in the Budget Hearing preceding the Board meeting. Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

**APPROVAL OF NSSED 2007-2008 BUDGET**

Mr. Myefski made a motion to approve the 2007-2008 NSSED budget. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

**APPROVAL OF APPLICATION FOR RECOGNITION OF SCHOOLS**

Ms. Malehorn made a motion to approve the annual Application for Recognition of Schools. Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

**APPROVAL OF PARK DISTRICT REQUEST FOR ADDITIONAL USE OF SCHOOL DISTRICT BUILDINGS AND GROUNDS AS IDENTIFIED**

The Board discussed the Glencoe Park District request for additional use of district facilities during the 2007-2008 school year and 2008 summer break. These requests were made due to the construction schedule for a new community center. Following receipt of a written request, Mr. Mike Kudla, Mr. Aiken and members of the administrative team met to discuss available dates, times, spaces, and grounds. Based upon planned school district projects, available staffing on weekends, and school district events, the following were approved by the Board of Education

**Summer 2008**

Sun Fun Camp at West School

Camp Dates: June 16, 2007 – July 18, 2008 (5 weeks)

West School Facilities and Equipment Available to the Park District Program:

- Gymnasium
- Multi-Purpose Room
- Kitchen Area adjacent to the Multi-Purpose Room
- P.E. Office with a telephone, one computer to type memos or notes to parents.
- Access to one printer and access to one photocopier for parent notes or memos.
- Entrance for the Park District program would be the North door off the playground

### **Summer 2008**

Camp Adventure at South School

Camp Dates: June 16, 2008 – July 18, 2008 (5 weeks)

South School Facilities and Equipment Available to the Park District Program:

- Gymnasium
- Multi-Purpose Room
- Kitchen Area off the Multipurpose Room
- Auditorium
- Office in Kitchen Area by the gymnasium (with telephone)
- P.E. Office with a telephone, one computer to type memos or notes to parents.
- Access to one printer and access to one photocopier for parent notes or memos.
- Entrance for the Park District Program would be the South door off the playground by gymnasium

In response to the Park District request for gymnasium space at South, West and Central Schools during the 2007-2008 school year, the following were approved:

- The large gym only at Central School.
- The Central School gymnasium would not be available on Sunday mornings (8:00–11:30 am) from November 11, 2007 through March 2, 2008.
- The South School gymnasium would be available at 3:00 p.m., student dismissal time at South School.
- Due to the school district use of Central School's large gymnasium for interscholastic sports practices and competitions this space would be available at approximately 6:15 p.m.

It was requested the Park District identify specific dates for the use of gymnasium space at each school rather than a blanket request. Difficulties were encountered during the past school year (e.g., Gymnasium space was reserved by the Park District and then not used.). This was problematic for the School District as custodians were taken away from their daily routines to set up

programs that were cancelled and doors to the buildings were left unlocked resulting in security concerns. The school district requested specific dates and times for Travel Practice, House and Travel Practice, and Weekend Games. The gymnasiums would be reserved for the Basketball Evaluations and Pre-Season Clinics on the submitted dates and times.

The added use of the school buildings and grounds during the coming school year and summer 2008 would result in additional costs to the school district such as overtime pay for custodial staff, potential snow removal, utility costs, etc. It was understood that the Park District would reimburse District #35 for these additional costs as well as other supplies and materials needed for daily maintenance of the spaces utilized by Park District programs. It was recommended the school district submit a monthly bill to the Park District to cover these costs.

It was identified that the potential existed for the need to purchase security enhancements to isolate traffic within the buildings. If this became an issue Mr. Kudla and/or Mr. Aiken would be contacted to discuss options for modifying building access by visitors.

It is also requested that the Park District provide a Certificate of Insurance with District 35 listed as an additional insured.

Mr. Myefski made a motion to approve the additional use of school district buildings and grounds as identified. Mr. Makoul seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

**APPROVAL OF HIRING AN ADDITIONAL CUSTODIAN TO COVER PARK DISTRICT USE OF BUILDINGS IF DEEMED NECESSARY**

Mr. Chez made a motion to authorize hiring of an additional custodian should the need arise in order to open both West and Central Schools for weekend and evening Park District programs. Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

**APPROVAL OF AUTHORIZATION TO INTERVENE IN PENDING  
PROPERTY TAX ASSESSMENT APPEAL WITH COMMON WEALTH  
EDISON**

Mr. Tanner reported that Commonwealth Edison Company appealed to the Property Tax Appeal Board (PTAB) regarding the 2005 assessed property valuation of its High Voltage Electric Transmission Line right-of-ways located in New Trier Township. A successful appeal would potentially cost the New Trier Township approximately \$71,227 in annual revenue, and Glencoe School District 35 \$11,276 annually.

As a taxing district within New Trier Township, District 35 has a right to intervene in the proceeding before the PTAB to protect its revenue interests. Glencoe 35 would be joined by New Trier High School, Avoca School District 37, Wilmette School District 39, the Village of Wilmette, and the Wilmette Park District in an intervention consortium. Legal expenses, totaling \$4,571 to date, would be shared among consortium members on a pro-rated basis, determined by the potential financial impact to each consortium member.

Mr. Myefski made a motion to approve District 35's continuation as a member of this tax appeal intervention consortium, employing the services of the law firm of Robbins, Schwartz, Nicholas, Lifton & Taylor as the consortium representative in PTAB intervention efforts referencing the ComEd property valuation appeal. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

**PUBLIC COMMENTS**

Ms. Deb Bailey complimented the students and staff on impressive ISAT scores.

**COMMITTEE REPORTS**

Mr. Chez reported that progress continued as the Village Plan Commission studied renovation of the parking lot on Vernon.

Mr. Myefski indicated the Zoning Board was investigating the limiting of poster size for storefront windows.

**ADJOURNMENT TO CLOSED SESSION**

Mr. Makoul made a motion to adjourn to Closed Session for the purpose of discussing matters related to personnel and negotiations. Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

**ADJOURNMENT TO OPEN SESSION**

At 9:30 p.m. Mr. Myefski made the motion to return to open session and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

**ADJOURNMENT OF OPEN SESSION**

At 9:35 p.m. Mr. Chez made the motion to adjourn open session and Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Myefski  
Nay: None  
Absent: Sigurdson

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Board President

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Board Secretary