

MINUTES OF REGULAR MEETING  
OF THE  
GLENCOE BOARD OF EDUCATION

Monday, December 10, 2007

President Rob Bailey called the Regular Meeting of the Glencoe Board of Education to order at 7:35 p.m. on Monday, December 10, 2007 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Burnham, Chez, Makoul, Malehorn and Sigurdson  
Absent: Myefski

APPROVAL OF MINUTES

Mr. Sigurdson made a motion to approve the Budget Hearing, Regular Meeting Minutes and Closed Session Minutes held November 12, 2007 and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn and Sigurdson  
Nay: Myefski

PUBLIC COMMENTS

There were no public comments at this point in the meeting.

AUDITIOR'S REPORT

Mr. James White and Mr. Jason Coyle, auditors for Virchow Krause and Co., reviewed the 2007 Certified Annual Financial Report. They reported on financial stability of the district and changes in auditing practices impacting all school districts due to changes in Governmental Accounting Standards Board (GASB) Statement No. 45. Areas to be addressed due to these changes include: Internal Control Documentation, Post Employment Benefits, Internal Control Over Financial Reporting, and Capital Assets. Mr. Coyle identified ways in which the auditing firm could assist the district in meeting these new regulations.

ADMINISTRATOR REPORTS

Third grade students Olivia Boraiko, Colin Chapman, Sabrina Kingsbury, Jack Elrad, and Danny Kogan presented board games created during their study of Chicago. Mrs. Barbara Feldman, West School LLC Director and third grade teachers Claire Mooney, Susan Hand and Robin Fischer accompanied the students.

Dr. Howe provided information on the curriculum review in the area of modern languages. The following modifications and revisions will be implemented in the 2008-2009 school year:

Minutes per session at South School would be increased from 20 to 25 per session.  
Fifth grade students would continue the study of Spanish both semesters.  
Sixth grade students would select either Spanish or French for study in grades 6, 7, and 8.  
Exit goals and assessments would be developed for each grade level.  
Exploratory Clubs would be encouraged.

Examples of goals and assessments were presented and tasks for the modern language curriculum committee members identified.

Mr. Rongey reviewed the proposed changes to parking at West School and impact upon student drop off and pick up. The Village of Glencoe will make the parking changes with an anticipated implementation date for the start of the 2008-2009 school year.

#### MONTHLY FINANCIAL SUMMARY

Mr. Tanner, Director of Finance and Operations, reported the End Fund Balance for November 2007 as \$7,675,410.28.

#### APPROVAL OF BILL LIST

Mr. Sigurdson made a motion to approve the December 2007 bills and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None  
Absent: Makoul, Myefski

#### APPROVAL OF REVISED PERSONNEL REPORT

Ms. Malehorn made a motion to approve the Revised Personnel Report and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None  
Absent: Makoul, Myefski

#### APPROVAL OF BOARD POLICY REVISIONS

Mr. Chez made a motion to approve the following board policy revisions. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None  
Absent: Makoul, Myefski

2:260	Uniform Grievance Procedure
4:60	Purchases and Contracts
5:10	Equal Employment Opportunity and Minority Recruitment
5:290	Employment Termination and Suspension
5:330	Educational Support Staff - Sick Days, Vacation, Holidays and Leaves
6:60	Curriculum Content
7:20	Harassment of Students Prohibited
7:70	Attendance and Truancy
7:180	Preventing Bullying, Intimidation, and Harassment
7:220	Bus Conduct
8:20	Community Use of School Facilities

APPROVAL OF STUDENT PARTICIPATION IN TOWNSHIP ASSOCIATION FOR YOUTH (TAFY)  
FOCUS GROUP/SURVEY

Dr. Crawford reviewed a request from the New Trier Township Association for Youth (TAFY) to conduct a student focus group in Glencoe using the Loevy Consulting Group as facilitators. Information from the various focus groups held across the township would be used to develop surveys. The adult version of the survey would be mailed to random households throughout the township. Students in grades 5<sup>th</sup>–8<sup>th</sup> would receive a mailing regarding completion of a web-based survey.

She asked the Board to approve sending permission slips to parents for student participation in the focus group and allowing the Loevy Consulting Group to conduct the focus group at Central School. Additionally approve mailing of letters from the Loevy Consulting Group to 5<sup>th</sup>–8<sup>th</sup> grade students. The letter would include information regarding the web based survey and invite students to participate anonymously. Approval would be based upon maintaining voluntary participation and anonymity.

Results of the survey would be reported to TAFY as a township and would not be disaggregated by school district. This organization would then use the information for planning programs and activities for youth.

Mr. Burnham made a motion to approve for voluntary student participation in The New Trier Township Association for Youth (TAFY) focus groups and web based surveys. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
 Nay: None  
 Absent: Makoul, Myefski

APPROVAL OF GLENCOE JUNIOR HIGH PROJECT STUDENT SURVEY

Mr. Chez made a motion to approve the Glencoe Junior High School's request to survey students during the lunch period. This voluntary, anonymous survey asks questions related to service projects and redecorating the Oasis Door. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None  
Absent: Makoul, Myefski

APPROVAL OF LOCKER REPLACEMENT BID

Mr. Tanner reviewed bids received for locker replacement at South and Central Schools. A total of 4 competitive bids were received from the following vendors for the Base and Alternate projects. The alternate bid was for replacement of the locker room lockers at Central School.

<u>Vendor</u>	<u>Base Bid</u>	<u>Alternate</u>
Carroll Seating Company	\$249,350	\$91,487
Interior Steel Products	\$217,880	\$64,375
Larson Equipment & Furniture	\$249,800	\$81,500
Lyon Workspace Products	\$284,454	\$77,963

Mr. Burnham made a motion to approve the locker replacement bid by Interior Steel Products. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None  
Absent: Makoul, Myefski

APPROVAL OF BUILDING PERMIT APPLICATIONS

Ms. Malehorn made a motion to approve the building permit applications required to complete the locker installations. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None  
Absent: Makoul, Myefski

APPROVAL OF TAX LEVY

Ms. Malehorn made a motion to approve the Tax Levy as reviewed during the public hearing held prior to the Board meeting. Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None

Absent: Makoul, Myefski

#### APPROVAL OF FISCAL YEAR 2007 AUDIT

Mr. Chez made a motion to approve the 2007 Certified Annual Financial Report as reviewed by the auditor. Ms. Malhorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None  
Absent: Makoul, Myefski

#### APPROVAL OF APPOINTMENT OF DISTRICT AUDITOR

Mr. Burnham made a motion to approve Virchow, Krause and Co. as the district auditor for Fiscal Year 2008. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None  
Absent: Makoul, Myefski

#### PUBLIC COMMENTS

During the second opportunity public comments were heard from the following individuals:  
Nancy Shaw: Mrs. Shaw commented on the method of data collection for TAFY, asked the Board to consider how 5<sup>th</sup> graders are empowered to make a language decision for 6<sup>th</sup> grade and asked the Board to consider what role they would want exploratory clubs to play.

Michelle Gooze-Miller: Mrs. Miller indicated her son was fluent in Spanish when a care provider in the home spoke the language. Since the care provider has left he has lost this fluency and the school district was unable to help him retain his prior level.

Ardath Hamann: Ms. Hamann was troubled with the fifth grade shift to Spanish only. She stated the shift in emphasis would not give French a fair shake.

Laurie Morse: Ms. Morse asked if a French teacher would be hired. Dr. Crawford responded that no staffing decisions had been made at this time.

#### COMMITTEE REPORTS

Dr. Crawford reported Avoca School District 37 formally notified NSSED of their withdrawal from the cooperative effective June 30, 2007.

Mr. Chez reported the Village Plan Commission continues work on downtown parking and commercial property.

ADJOURNMENT TO CLOSED SESSION

Ms. Malehorn made a motion to adjourn to Closed Session for the purpose of discussing matters related to negotiations and pending litigation. Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None  
Absent: Makoul, Myefski

ADJOURNMENT TO OPEN SESSION

At 11:20 p.m. Mr. Sigurdson made the motion to return to open session and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn and Sigurdson  
Nay: None  
Absent: Makoul, Myefski

ADJOURNMENT OF OPEN SESSION

At 11:25 p.m. Mr. Chez made the motion to adjourn open session and Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Makoul, Malehorn, Myefski and Sigurdson  
Nay: None

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Board President

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Board Secretary