

**MINUTES OF REGULAR MEETING  
OF THE  
GLENCOE BOARD OF EDUCATION**

**Monday, April 6, 2009**

President Robert Bailey called the Regular Meeting of the Glencoe Board of Education to order at 7:30 p.m. on Monday, April 6, 2009 in Young Auditorium of Central School, Glencoe, Illinois.

**ROLL CALL**

Present: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Absent: Stauber

**APPROVAL OF MINUTES**

Ms. Malehorn made a motion to approve the Regular Meeting Minutes and Closed Session Minutes held March 9, 2009 and Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Nay: None  
Absent: Stauber

**PUBLIC COMMENTS**

There were no public comments during the first scheduled opportunity.

**ADMINISTRATOR REPORTS**

**RECOGNITIONS**

The P.T.O. co-presidents were thanked for their work and the organization's contributions throughout the school year. This was Joy Fiorini's final year to serve as co-president. Wendi Williams and Stephanie Macakanja will lead the organization in the coming school year. The Glencoe Educational Foundation officers, President Jon Knouse, and Vice-President Dave Metrick were also recognized for their contributions to the school district and work of the organization to bring SMARTTechnology to the classrooms. Mr. Knouse introduced members of the GEF Board.

The Board also recognized Mr. John Myefski and thanked him for his eight years of service to the school district. This was Mr. Myefski's final meeting as he will be sworn in as a New Trier High School Board member on April 29, 2009.

## **FINANCIAL UPDATE**

Mr. Jason Edelheit reviewed financial projections for the school district. He reminded the Board that as a tax capped district our annual levy increases by 5% or CPI, whichever is lowest. The latest CPI was .01%, the lowest since 1954. The previous year's CPI was 4.1% and the average CPI from 1994-2009 was 2.82%. Prior to 2009 the figure had not dropped below 1.6%.

The impact of the flat CPI will be realized in FY11. At that time the expenditures would begin to exceed the revenues and reserve funds would be used. Given the scenario of a flat CPI in FY09 and FY10 with CPI at 2.5% for the following 4 years, the school district would have approximately 2 months of reserve funds at the lowest point in FY13. If the CPI was flat for one year and 2.0% for the following 5 years the school district would have approximately 2.4 months of reserve funds at the lowest point in FY13.

The Board Finance Committee will work to schedule a meeting prior to the May 4, 2009 monthly Board meeting to discuss options for addressing these scenarios. One option discussed was identifying dates for an operating referendum. Another option discussed was exploring the refinancing of bonds for the purpose of financing maintenance projects, the District's portion of NSSD construction, and operating funds to forestall a referendum.

## **WEST SCHOOL SURVEY REPORT**

Mr. Myefski reviewed the West School site survey and several options available for future renovation of the site. The changes explored were related to student pick up and drop off sites as well as parking. The options included construction of a road through school property with exits on Dundee Road and Willowbrook. The Board thanked Mr. Myefski for drawing plans for these options.

## **CERTIFICATE OF ACHIEVEMENT**

Dr. Crawford stated that a Certificate of Achievement for Excellence in Financial Reporting was awarded to District 35. This certificate was for the fiscal year ending June 30, 2008. Mr. Bailey thanked the administrators and support staff members for their work.

## **MONTHLY FINANCIAL SUMMARY**

Mr. Edelheit reported the End Fund balance for March 2009 as \$21,395,861.

### **APPROVAL OF BILL LIST**

Mr. Sigurdson made a motion to approve the April 2009 bills and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Nay: None  
Absent: Stauber

### **APPROVAL OF PERSONNEL REPORT**

The Personnel Report was tabled until discussion could occur in closed session.

### **APPROVAL OF REQUIRED WORKLOAD PLAN FOR SPECIAL EDUCATION**

Dr. Crawford reviewed the required workload plan for special education. Ms. Valerie Lamberti worked with district staff members to collect information regarding special education staff time spent on various activities. This information was utilized to develop the plan. In particular the following four workload activities were examined individualized instruction, consultation, attending meetings, and paperwork/reporting were analyzed.

Ms. Malehorn made a motion to approve the workload plan for special education. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Nay: None  
Absent: Stauber

### **APPROVAL OF NOTICE OF PUBLIC HEARING**

Mr. Sigurdson made a motion to approve the Notice of Public Hearing and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Nay: None  
Absent: Stauber

### **APPROVAL OF PROPERTY TAX APPEAL INTERVENTION**

Mr. Sigurdson made a motion to approve two Property Tax Appeal Interventions and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Nay: None  
Absent: Stauber

## **APPROVAL TO ESTABLISH AND IMPLEMENT CAPITAL PROJECTS AND DEBT SERVICE**

Ms. Malehorn made a motion to approve a resolution to authorize establishment and implementation of the Capital Project and Debt Service Funds. These changes were the result of recent amendments to the Illinois Program Accounting Manual (IPAM). Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Nay: None  
Absent: Stauber

### **PUBLIC COMMENTS**

During the second opportunity for public comments during the Board meeting Joy Fiorini, Co-PTO President asked what committee structures were in place to address environmental education. Dr. Howe identified the District Go Green Committee, building level committees and building level student clubs. She then asked whom to contact with PTO suggestions for environmental projects and was directed to the administrative team who would discuss the interface with curriculum and financial implications. Mr. Myefski and Mr. Chez also discussed environmental projects for schools in general including funding, grants, and a look to the future when these initiatives would be cost effective for public schools.

Mrs. Nancy Shaw asked for clarification on several cost saving measures identified during the financial projections presentation.

### **COMMITTEE REPORTS**

Mr. Myefski reviewed highlights of the Facilities Committee meeting. Proposed projects for maintenance were prioritized into three categories. Additional information would be obtained from the architect and the Finance Committee would meet to discuss funding options.

Mrs. Malehorn reported the Glencoe Junior High Project was reorganizing to streamline the organizational structure. Rotating co-presidents and sub committees were being identified. A focus would remain upon the play, social services, and involvement of students from all three schools in the district.

### **ADJOURNMENT TO CLOSED SESSION**

Mr. Myefski made the motion to adjourn to closed session and Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Nay: None  
Absent: Stauber

**ADJOURNMENT OF CLOSED SESSION**

Mr. Burnham made the motion to adjourn closed session and Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Nay: None  
Absent: Stauber

**APPROVAL OF PERSONNEL REPORT**

Mr. Sigurdson made a motion to approve the Personnel Report and Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Nay: None  
Absent: Stauber

**ADJOURNMENT OF OPEN SESSION**

Mr. Sigurdson made the motion to adjourn open session and Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson  
Nay: None  
Absent: Stauber

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Board President

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Board Secretary