

**MINUTES OF REGULAR MEETING  
OF THE  
GLENCOE BOARD OF EDUCATION**

**Monday, October 19, 2009**

President Robert Bailey called the Regular Meeting of the Glencoe Board of Education to order at 7:30 p.m. on Monday, October 19, 2009 in Young Auditorium of Central School, Glencoe, Illinois.

**ROLL CALL**

Present: Bailey, Burnham, Chez, Malehorn, Shaw and Stauber  
Absent: Sigurdson

**APPROVAL OF MINUTES**

Mr. Burnham made a motion to approve the Budget Hearing Minutes and Regular Meeting Minutes held September 14, 2009 and Mr. Stauber seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw and Stauber  
Nay: None  
Absent: Sigurdson

**PUBLIC COMMENTS**

There were no comments from the public during this opportunity in the meeting.

**ADMINISTRATOR REPORTS**

**STAFF MEMBER SERVICE LEARNING**

South School Principal, Molly Cinnamon, introduced Kate Hutmacher, South School special education teacher. Kate explained the service learning project she participated in during the past two summers. She spent time volunteering in various schools and villages in Tanzania. Her time was spent in orphanages, schools for children with HIV, and homes for special needs children. The school district is working to coordinate student service learning projects and to highlight those of staff members.

**FALL HOUSING REPORT**

Dr. Crawford reported that the Fall Housing Report was filed with the September 30, 2009 enrollment figures. A total enrollment of 1,344 was reported as compared to the 2008 Fall Housing Report total enrollment of 1,351.

## **ILLINOIS SCHOOL LIBRARY GRANT**

Dr. Crawford reported that the Illinois School Library Grant was submitted for school year 2009-2010. The grant was based upon enrollments reported on September 30, 2009. A total of \$1,008 would be received if the grant were fully funded at \$.75 per student. These funds would be applied to the cost of software, audio-visual materials, and/or equipment. The following was reviewed as part of the grant application process: staff development opportunities in technology, parent and community member opportunities to enhance skills in the area of technology, and examination of available equipment and software.

## **FOIA REQUEST**

Mr. Edelheit explained that a Freedom of Information Act Request was received from Dan O'Brien with Illinois Central School Bus. The request was for May 2009 transportation invoices.

## **MONTHLY FINANCIAL SUMMARY**

Mr. Edelheit reported the Ending Fund Balance for September 2009 as \$23,186,685.

## **APPROVAL OF BILL LIST**

Ms. Malehorn made a motion to approve the October 2009 bills and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw and Stauber  
Nay: None  
Absent: Sigurdson

## **APPROVAL OF 2009 INTENT TO LEVY**

Mr. Edelheit recommended the Board approve the Intent to Levy for 2009. The tentative tax levy was \$21,295,263 for operational purposes, an increase of 3.51% over the 2008 tax extension. The proposed increase was recommended in light of the tax cap limitation of 0.1% above the 2008 tax extension. The Tax Cap Law required the lesser, CPI or 5%, to be used thus the 0.1% CPI figure.

The proposed tax levy increase incorporated the possibility of \$40 million of new growth in the District. Historical annual new growth was reported as:

1998 \$4.8 million  
1999 \$5.2 million  
2000 \$5.7 million  
2001 \$13.3 million (year of the three-year reassessment)  
2002 \$8.8 million  
2003 \$8.8 million  
2004 \$17.9 million (year of the three-year reassessment)  
2005 \$20.1 million  
2006 \$17.4 million

2007 \$23.1 million (year of the three-year reassessment)  
2008 \$18.3 million

It was anticipated that the additional tax extension resulting from new growth would be approximately \$300,427 (based upon \$18.3 million of new growth). Mr. Edelheit estimated that the tax extension increase for the District would be in the range of 3.51% when compared to 2008. The proposed levy allowed for significant new growth while increasing existing property taxes for operational purposes by the tax cap level of 0.1%.

Mr. Edelheit also indicated the total tax levy would be tempered due to the consistent level of debt services for tax year 2009. It was anticipated that the total tax extension, including debt service, would increase approximately \$722,676 or 3.25% above the 2008 total tax extension level while costing the existing taxpayer less than 2.1%.

A public hearing regarding the proposed 2009 property tax levy increase for Glencoe School District is scheduled for 7:15 p.m. on December 14, 2009. The meeting will be held in Young Auditorium at Central School.

Mr. Stauber made a motion to approve the 2009 Intent to Levy and Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw and Stauber  
Nay: None  
Absent: Sigurdson

#### **APPROVAL OF INTERFUND TRANSFER**

Ms. Shaw made a motion to approve authorization of the District to transfer funds from the Educational Fund to the Operations and Maintenance Fund. These reflect bond proceeds used for repair and maintenance projects. Mr. Stauber seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw and Stauber  
Nay: None  
Absent: Sigurdson

#### **APPROVAL OF MEMORANDUM OF ACCEPTANCE FROM COOK COUNTY DEPARTMENT OF HEALTH**

Mr. Burnham made a motion and Ms. Shaw seconded the motion to table the Action Item calling for approval of the Memorandum of Agreement provided by Cook County Department of Public Health. The Cook County Department of Public Health (CCDPH) contacted all school districts in the county regarding H1N1 vaccine and the possibility of immunizing students in the school setting.

Since the initial mailing a number of meetings have been held at the township level and school district legal council has reviewed the Memorandum of Agreement drafted by the CCDPH.

The New Trier Township School Districts contacted CCDPH to request immunization

site(s) within the township for parents to access. This has not yet been approved by CCDPH and their information indicates that the New Trier Township site is not among the highest priority areas. Therefore, it was anticipated that vaccination through public schools would not be available in our area until January 2010. If a township site were approved by the CCDPH, this program will offer only one dose of vaccine. At this time, it is expected that in order to be fully immunized children will need 2 doses of vaccine, administered approximately 4 weeks apart. It would be parental responsibility to arrange with their physician administration of the second dose of vaccine.

Updated information regarding a township vaccination site will be brought to the November meeting.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw and Stauber  
Nay: None  
Absent: Sigurdson

### **APPROVAL OF BOARD POLICY REVISIONS**

Mr. Stauber made a motion to approve the following Board Policy Revisions. Ms. Malehorn seconded the motion.

4:40 Incurring Debt  
5:90 Abused and Neglected Child Reporting

Aye: Bailey, Burnham, Chez, Malehorn, Shaw and Stauber  
Nay: None  
Absent: Sigurdson

### **APPROVAL OF ARCHITECTURAL SERVICES PROPOSAL**

Mr. Stauber made a motion to approve a proposal from Green Associates to provide architectural services, at a rate not to exceed 8.5%, for maintenance repair projects during the summer 2010. Ms. Malehorn seconded the motion. Those projects included:

#### South School

1. Auditorium interior walls, trim around door openings, baseboards
2. Refinishing/painting woodbins by gymnasium entrances
3. Toilet Room improvements in two kindergarten classrooms
  - Accessible toilets
  - Replacing ceiling/lights/exhaust fan/tile work
4. Roofing Repairs
5. Tile floor replacement in two classrooms

#### Central School

Replace the elevator

Aye: Bailey, Burnham, Chez, Malehorn, Shaw and Stauber  
Nay: None  
Absent: Sigurdson

## **APPROVAL OF BOND RECORD KEEPING RESOLUTION**

Ms. Malehorn made a motion to approve a resolution establishing a bond record keeping procedure. This resolution was drafted by the district's bond counsel and would provide for tax-exempt bond record keeping. This is one of the final steps in the recent refinancing of bonds. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw and Stauber  
Nay: None  
Absent: Sigurdson

## **PUBLIC COMMENTS**

A second opportunity was provided for public comments. There were no comments during this portion of the meeting.

## **COMMITTEE REPORTS**

The following information was reviewed during Committee reports:

Mr. Stauber reported that Mr. Rongey and Dr. Crawford visited the Lake Bluff Elementary School dedication and open house. This new construction, K-5 building, is LEED certified. Additional schools will be visited as the Board works to complete maintenance and repair projects at each of the three schools.

Mrs. Shaw reported the parent connection group will meet to work on strategic planning and mission statement, the PTO is working to streamline activities and maximize the volunteer pool, and Dr. Howard Gardner will be speaking at New Trier High School on October 29<sup>th</sup> at 7:00 p.m. Dr. Gardner's appearance is sponsored by Family Awareness Network of New Trier Township (FAN) and the Ethical Conduct, Global Citizenship (ECGC) initiative at New Trier High School.

## **ADJOURNMENT OF OPEN SESSION**

Mr. Chez made the motion to adjourn open session and Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw and Stauber  
Nay: None  
Absent: Sigurdson

---

Board President

---

Board Secretary