

**MINUTES OF A REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
Monday, July 30, 2007**

President Rob Bailey called the regular meeting of the Glencoe Board of Education to order at 7:30 p.m. on Monday, July 30, 2007 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Absent: Makoul

APPROVAL OF MINUTES

Mr. Burnham made a motion to approve the Regular Meeting Minutes and Closed Session Minutes held June 11, 2007 and Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

PUBLIC COMMENTS

There were no public comments at this point in the meeting.

AUDITOR'S REPORT

A report was provided by auditors Shelly Whitlow and Tim Cole of Virchow, Krause & Company, LLP. The 2006 audit results were reviewed and changes in the auditing process identified. The financial highlights identified for fiscal year 2006 included:

Net assets increased by \$4,633,777 as compared to fiscal year 2005. This was attributable primarily to the successful referendum in April 2005.

General revenues, \$21,195,611, accounted for 91% of all revenues. Program specific revenues in the form of grants, fees, and charges for services accounted for \$2,134,976 or 9% of the total revenues.

The District had \$18,666,810 in expenses.

Long-term debt was paid down at the rate of \$854,000.

Interest income was a nominal portion of the revenue stream for the 2006 fiscal year.

FIVE-YEAR FINANCIAL PROJECTIONS REPORT - PMA

Mike Francis from PMA Financial Network, Inc. presented the five-year financial projections. He identified the revenue assumptions as follows:

Existing EAV growth similar to past triennial reassessments, new growth of approximately \$8.8 million, and C.P.I. estimated at 2.5% were identified.

State revenue was estimated at a 1.5% annual increase for grants and the Flat Grant rate of \$218 per Average Daily Attendance was incorporated.

Expenditure assumptions included the current salary schedule and contract for members of the Glencoe Educational Association.

Health benefits and tuition were increased by 10% and purchased services and supplies were increased by 5%.

Given the enrollment projects, assuming no changes in legislative funding or program requirements, and continued hiring of new teachers at the MA Lane, Step 4 (an average), the revenues were anticipated to exceed expenses through fiscal year 2011. In fiscal year 2012 expenditures in all funds would exceed revenues by approximately \$788,141. This would be covered by the reserves generated during the previous years. One of the unknown variables identified was the upcoming negotiation of a contract with Glencoe Educational Association.

Mr. Francis also demonstrated the use of the financial model to show the changes in projections when assumptions were changed.

MODERN LANGUAGE REPORT

Dr. Jay Howe reported District 35 staff identified a review of the K-8 foreign language program as an activity to be included in the District's "Visions and Values" strategic plan. The review was the first formal study of the foreign language program in 11 years.

The Foreign Language Review Committee, made up of District professionals, representing various grade levels and subject areas, met in June 2007 to examine staff survey results regarding the K-8 Spanish and 5-8 French programs currently in place. Consequently, the committee discussed including a community survey in the Fall 2007 Board Bulletin. After much discussion by the Board it was decided a survey would not be included in the Board Bulletin. A recommendation would be brought back to the Board no later than January 2008 regarding changes to the Foreign Language program.

Dr. Crawford reported on the projected enrollment for 2007. As of Friday, July 27, 2007 a total of 1,355 students were enrolled. However, a number of students were in the process of completing registration materials for the 2007-2008 school year. This enrollment was slightly less, 8 students, than the opening enrollment of 2006.

FREEDOM OF INFORMATION ACT REQUEST

Dr. Crawford identified that a Freedom of Information Act request pertaining to the school district's food service, facilities maintenance, and skilled maintenance operations was received from Service Employees International Union.

MONTHLY FINANCIAL SUMMARY

Mr. Tanner, Director of Finance and Operations, reported the End Fund Balance for July as \$12,153,881.12

APPROVAL TO RATIFY BILLS PAID – JUNE 30, AND JULY 13, 2007

Mr. Chez made a motion to approve the ratification of bills paid for June 30 and July 13, 2007. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF BILL LIST

Mr. Burnham made a motion to approve the July 2007 bills and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF AUTHORIZATION TO PAY BILLS – AUGUST, 2007

Mr. Burnham made a motion to approve the authorization to pay bills for August, 2007 and Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF REVISED PERSONNEL REPORT

Mr. Sigurdson made a motion to approve the July 2007 Revised Personnel Report and Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF APPOINTMENTS

Ms. Malehorn made a motion to approve Michael Tanner as District Representative for the Northern Suburban Benefit Cooperative/Educational Benefit Cooperative, Collective Liability Insurance Cooperative, Illinois Gas Cooperative and Illinois Electric Cooperative. Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF DISTRICT TREASURER

Ms. Malehorn made a motion to approve Michael Tanner as the Treasurer for District 35. Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH VILLAGE OF GLENCOE

Dr. Crawford indicated that in May 2006 the Board approved an Intergovernmental Agreement with the Village of Glencoe. Subsequently the Village Board made language changes to that agreement. The Intergovernmental Agreement dealt with subdivisions and included a provision for public land dedication or fees in-lieu for school and park sites. The agreement authorized a school site fee in-lieu payment of \$16,000 for every newly created lot in a subdivision. Funds collected were intended for the purpose of capital improvements or land acquisition.

Mr. Myefski made the motion to approve the Intergovernmental Agreement with the Village of Glencoe. Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF COPIER LEASE

Mr. Myefski made a motion to authorize Mr. Tanner to execute a copier lease agreement with Oce once the agreement was approved by the school district legal counsel. The proposal included the buyout of the current contract with Image Tech and resulted in a lower monthly cost to the school district. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF SIDEWALK REPLACEMENT COSTS AT WEST SCHOOL

Mr. Burnham made a motion to approve the shared cost of sidewalk replacement at West School. A request was made from the Village of Glencoe to share one-half of the sidewalk replacement costs. The cost to the school district was identified as \$3,268.80. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF 2006 AUDIT REPORT (CERTIFIED ANNUAL FINANCIAL REPORT)

Mr. Chez made a motion to approve the 2006 Audit Report. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF BID FOR CLOCKS AT SOUTH AND CENTRAL SCHOOLS

Mr. Tanner indicated that the district received sealed bids for the supply and installation of GPS receivers and clocks at Central and South schools. The bid specifications called for the supply and installation of a GPS receiver at each school site and GPS clocks. The following bids were received:

| | |
|-----------------------------------|----------|
| Interstate Electronics | \$27,200 |
| Pentegra Systems | \$40,600 |
| Renaissance Communication Systems | \$22,585 |

Mr. Burnham made a motion to approve the bid from Renaissance Communication Systems for GPS clocks at South and Central Schools. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

APPROVAL OF VANGUARD AS A 403B PROVIDER

Ms. Malehorn made a motion to approve Vanguard as a 403B provider for district staff. Ms. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

PUBLIC COMMENTS

There were no public comments during the second opportunity.

COMMITTEE REPORTS

Mr. Chez reported that progress continued as the Village Plan Commission studied renovation of the parking lot on Vernon.

Dr. Crawford reported that the architect reviewed the proposed sensory room locations, recommended equipment and ventilation safety factors. The area at South School was not appropriate for use as there was no ventilation in the area now used for storage. At West School the area also required installation of ventilation. Equipment recommended for both schools would fit best if placed along the walls. It was determined that neither the area at Central or West School was large enough to safely accommodate a hook with suspended apparatus.

Mr. Bailey reported the NSED budget had been approved and was being sent to member districts for approval.

ADJOURNMENT TO CLOSED SESSION

Mr. Chez made a motion to adjourn to closed session for the purpose of discussing matters related to personnel and negotiations. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

ADJOURNMENT TO OPEN SESSION

At 10:45 p.m. Mr. Sigurdson made the motion to return to open session and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

ADJOURNMENT OF OPEN SESSION

At 10:50 p.m. Ms. Malehorn made the motion to adjourn open session and Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Myefski and Sigurdson
Nay: None
Absent: Makoul

Board President

Board Secretary