

**MINUTES OF A REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
Monday, May 14, 2007**

President Catherine Schulte called the regular meeting of the Glencoe Board of Education to order at 7:30 p.m. on Monday, May 14, 2007 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Absent: None

APPROVAL OF MINUTES

Mrs. Stender made a motion to approve the Regular Meeting Minutes and Closed Session Minutes held April 23, 2007 and Mr. Katz seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

PUBLIC COMMENTS

There were no public comments at this point in the meeting.

REORGANIZATION OF THE BOARD OF EDUCATION

SEATING OF BOARD MEMBERS

President Schulte administered the oath of office to elected Board Members: James Burnham, Laura Malehorn, and Eric Sigurdson. The retiring Board members: Alvin Katz, Catherine Schulte, and Toria Stender were thanked for their service to the school community.

ELECTION OF OFFICERS

Mr. Makoul called for nominations for Board Officers.

Mr. Myefski nominated Mr. Bailey for School Board President, Mr. Makoul for Board Vice President, Dr. Cathlene Crawford for Secretary and himself for Secretary Pro Tem. Mr. Chez seconded the nomination.

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

DESIGNATION OF REGULAR MEETING DATES, TIME AND PLACE

Mr. Myefski made a motion to designate the second Monday of the month as the date for regularly scheduled Board meetings. The meetings will begin at 7:30 p.m. in Young Auditorium of Central School. Mr. Chez seconded the motion. The meeting dates were identified as follows:

Monday May 14, 2007
Monday June 11, 2007
Monday July 30, 2007
Monday No Meeting
Monday September 10, 2007
Monday October 16, 2007 (Tuesday)
Monday November 12, 2007
Monday December 10, 2007
Monday January 14, 2008
Monday February 11, 2008
Monday March 10, 2008
Monday April 7, 2008 (First Monday of the Month)

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

APPOINTMENT OF COMMITTEE ASSIGNMENTS

Dr. Crawford reviewed committee assignments asking for comments and requests from Board members. Mr. Makoul made a motion to confirm committee assignments. Mr. Myefski seconded the motion. The assignments were as follows:

Committees	Board Representatives
Behavior Intervention	John Myefski
Communications	Greg Makoul/Laura Malehorn
Educational Foundation	Eddie Chez
Facilities	John Myefski/Rob Bailey/James

	Burnham
Finance	Eddie Chez/John Myefski/Rob Bailey/Laura Malehorn
Glencoe Junior High Project	Eric Sigurdson (Liaison)
Intergovernmental Affairs	John Myefski/James Burnham
IASB	Laura Malehorn
NSSSED	Rob Bailey / Eric Sigurdson (Alternate)
Policy Manual Review	Greg Makoul
Plan Commission	Eddie Chez
PTO	Rob Bailey
Technology	Eddie Chez/ Eric Sigurdson/James Burnham (Alternate)
GEA/Board Liaison	Laura Malehorn - Liaison
Vision and Values	Greg Makoul/Laura Malehorn/James Burnham

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

ADMINISTRATOR REPORT

Dr. Jay Howe, Assistant Superintendent of Curriculum and Instruction reviewed summer curriculum instruction initiatives and staff development.

MONTHLY FINANCIAL SUMMARY

Mr. Kaiz, Assistant Business Manager, reported the End Fund Balance for April as \$15,877,984.53.

FIRST DRAFT 2007-2008 BUDGET

Mr. Kaiz presented the first draft of the 2007-2008 Fiscal Year Budget. The document represented items discussed by the Board concerning staffing levels and budget allocations. The following assumptions were utilized when preparing the document:

Revenue

1. Taxes were indicated at a tax cap level of 3.3% for 2005, and 3.4% for 2006, and 2.5% for the tax levy year 2007. It was anticipated that the collection of tax extensions would remain at approximately 99% of the total extension.
2. Interest earnings were projected at \$348,000.

3. The revenue to be received by the District was budgeted at a level similar to 2006-2007, with local revenue at approximately 95%, state revenue at approximately 4.0%, and federal revenue at approximately 1%. Grant programs were anticipated to remain at the 2006-2007 levels. When known the actual allocations would be reflected in the budget document. The special education funds from the IDEA grant were expected to drop by approximately \$42,000.
4. Funding from the P.T.O. and Educational Foundation was included to reflect the projects identified by the groups and district staff. The same level of revenue and expenditures were reported.
5. It was anticipated that state revenue would remain relatively constant.
6. Fees for busing, materials, and athletics were reflected at the levels approved by the Board.
7. Total revenue was expected to increase by \$1,124,090 (5.5%) when compared to the 2006-2007 budget. The new revenue reflected an increase in the tax levy at the CPI level, interest earnings, and fiscally conservative spending.

Expenditures

1. Staffing levels approved by the Board, salaries reflecting the negotiated agreement, and actual salaries of new staff were included. Compensation for support staff and administrators was incorporated.
2. The same allocation as used for the past eight years, \$300 per child, was incorporated for supply/equipment budgets.
3. The budget reflected the fifth year of the contractual agreement with Alltown Bus Service. Seven (7) South/West bus routes were incorporated into the budget with consistent ridership anticipated. The cost of this contract was increased by approximately 2.75%, not including adjustments for fuel.
4. Contingencies were included at a .7% level or approximately \$148,000.
5. A TRS fund was included in the non-operating category as recommended by District auditors. The fund was created for reporting purposes only and reflected anticipated payroll expenses and the associated state cost for retirement.
6. Operating expenses were anticipated to increase by 7.45% or \$1,352,204. This was identified as a reflection of costs associated with the negotiated agreement for staff salaries and benefits. It also reflected capital improvements and contracts.

7. Replacement of technology equipment/hardware was budgeted at \$150,000. Included in this amount was the lease/purchase agreement with Apple.

8. The expenditure allocation level remained consistent with previous budgets as salary/benefits represented 74% of the operating budget.

9. The Education Fund budget continued to represent approximately 80% of the operating budget (81.6% for 2007-2008).

10. Capital Outlay represented an increase of approximately \$300,000 to complete the following projects:

- Lockers at Central and South Schools
- Clocks at South and Central Schools
- Sod for South School Courtyard
- Replacement of Fence at West School
- HVAC work for MDF Room at Central School

11. Included in this budget was the one time cost (\$16,000) of converting technology to fiber optics and monthly charge of \$3,600.

Mr. Kaiz indicated the tentative budget reflected a continued reserve of funds as a result of the successful April 2005 referendum. These reserve funds would be utilized prudently to achieve the long-term financial goal of delaying the next operating referendum for as long as possible.

Future versions of the budget would show slight changes in the budget balance for 2007 as grant allocations were reported and staffing completed.

APPROVAL OF BILL LIST

Mr. Chez made a motion to approve the May 2007 bills and Mrs. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

APPROVAL OF PERSONNEL REPORT

Mr. Myefski made a motion to approve the revised May 2007 Personnel Report and Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

APPROVAL OF DESIGNATION OF DEPOSITORY

Mr. Kaiz indicated that annually the Board must designate depositories for District funds during the upcoming school year. Mr. Chez made a motion to designate the following banking facilities as District depositories and Mr. Makoul seconded the motion:

Harris Bank of Glencoe: Checking account, student activity account, payroll account, revolving account, investments

Illinois School District Liquid Investments
Asset Funds:

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson

Nay: None

APPROVAL OF PREVAILING WAGE RESOLUTION

Dr. Crawford reviewed the annual Prevailing Wage Resolution indicating contractors working for the District would pay wages comparable to other contractors in the immediate area. The prevailing wage rate was determined by the Department of Labor for various areas in the State of Illinois.

Mr. Makoul made a motion to approve the prevailing wage resolution and Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson

Nay: None

APPROVAL OF 2005 PROPERTY TAX APPEAL INTERVENTION

Mr. Myefski made a motion to approve two 2005 Property Tax Assessment Appeal resolutions authorizing the firm of Robbins, Schwartz, Nicholas, Lifton, and Taylor to represent District #35 with New Trier High School. Mr. Makoul seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson

Nay: None

APPROVAL OF BOARD POLICY PROVISIONS

Mr. Makoul made the motion to approve the following Board policies revisions, and Mr. Burnham seconded the motion.

6:160	English Language Learners
6:310	Credit for Alternative Courses and Programs and Course Substitutions
7:70	Attendance and Truancy
2:80	Board Member Oath and Conduct
7:130	Student Rights and Responsibilities
7:190	Student Discipline

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

APPROVAL OF DISTRICT AUTHORIZED IMRF AGENT

Mr. Myefski made a motion to approve the request to designate Jeanne Conte, Payroll Manager, as the District Authorized IMRF Agent. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF GLENCOE AND SCHOOL DISTRICT 35

Dr. Crawford indicated that in 2006 the Village of Glencoe adopted a series of amendments regarding the Village's subdivision regulations. The new regulations included a provision for public land dedication or fees in-lieu for school and park sites.

An Intergovernmental Agreement between the Village of Glencoe and Glencoe School District would authorize the Village of Glencoe to disburse fee in-lieu payments, upon receipt, to Glencoe School District. A letter would accompany each payment delivered to the school district noting the location of the subdivision and number of new lots generated by the subdivision. A school site fee in-lieu payment of \$16,000 would be collected for every newly created lot in a subdivision. Funds collected would be intended for the purpose of capital improvements or land acquisition.

Mr. Chez made a motion to approve the Intergovernmental Agreement with the Village of Glencoe and School District 35. Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

PUBLIC COMMENTS

During the second opportunity for public comments, Mrs. Laurie Morse asked for clarification of the CPI used in the budget and inquired about long-range projection updates.

COMMITTEE REPORTS

There were no committee reports.

ADJOURNMENT TO CLOSED SESSION

At 8:30 p.m. Mr. Myefski moved to adjourn to closed session for the purpose of discussing matters related to probable or imminent litigation. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

ADJOURNMENT TO OPEN SESSION

At 10:45 p.m. Mr. Burnham made the motion to return to open session and Mr. Myefski seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

ADJOURNMENT OF OPEN SESSION

At 10:50 p.m. Mr. Myefski made the motion to adjourn open session and Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Makoul, Myefski and Sigurdson
Nay: None

Board President

Board Secretary