

**MINUTES OF A REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION
Monday, May 8, 2006**

President Catherine Schulte called the regular meeting of the Glencoe Board of Education to order at 7:30 p.m. on Monday, May 8, 2006 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Chez, Makoul, Myefski, Schulte and Stender
Absent: None
Late Arrival: Alvin Katz

APPROVAL OF MINUTES

Mrs. Stender made a motion to approve the Regular Meeting Minutes and Closed Session Minutes held April 10, 2006. Mr. Chez seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

PUBLIC COMMENTS

There were no public comments at this point in the meeting.

RECOGNITIONS

President Schulte thanked the PTO Co-Presidents, Jill Dimitrief and Marla Mogul, for their work and the organization's contributions throughout the school year. She also thanked John Myefski for his service as Board President from 2004-2006 and recognized the Class of 1961 for its contribution of \$1,550 for a defibrillator at Central School.

ADMINISTRATORS REPORT

Mr. Tom Dempsey discussed a District #35 application made to Northern Regional Professional Development Center. Six demonstration/data collection sites would be selected in the Northern Region of Illinois for the 2006-2007 school year. The support to selected school districts would be in the areas of problem solving, norming of grade levels for data collection, and using data to drive educational decisions.

Mr. Ryan Mollet, Central School Principal, presented information regarding proposed changes to the 6th grade activity program. Students would be given options within categories (i.e., 2 or 3 quarters of art, 2 or 3 quarters of technology, 2 or 4 quarters of music, etc.). Mr. Mollet also indicated a letter would be sent to parents of 6th grade students regarding math placement for 2006-2007. Parents would be able to speak with their child's current teacher about recommendations.

MONTHLY FINANCIAL SUMMARY

Mr. Chilcote, Business Manager, reported the End Fund Balance for the month of April as \$12,205,302.44.

TRANSPORTATION FEE STRUCTURE

Mr. Chilcote indicated that one topic discussed by the Finance Committee on April 24th was transportation. In particular committee members discussed the number of routes, parent fees, and the level of school district subsidy. It was decided this topic should be brought to the Board as a whole for continued discussion. While transportation fees were established for the 2006-2007 school year it was identified that a Board Committee would examine potential fee structure changes and levels of service then bring proposals to the Board. Mr. Myefski, Mr. Bailey, and Mr. Makoul volunteered to serve on this Board committee.

JULY AND AUGUST 2006 BOARD MEETINGS

The Board members discussed meetings scheduled during summer break. It was determined that the August 14th meeting would be cancelled and the July 10th meeting would be held as scheduled.

APPROVAL OF BILL LIST

Mr. Katz reviewed the May 2006 Bill List and made the motion for their approval. Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF PERSONNEL REPORT

The May 2006 Personnel Report was tabled until discussion could be held in Closed Session.

APPROVAL OF DESIGNATION OF DEPOSITORY

Mr. Makoul made a motion to approve the Designation of Depository for the coming year as follows:

Harris Bank of Glencoe: Checking account, student activity account, payroll account, revolving account, investments

Illinois School District Liquid Asset Funds: Investments

Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF ISDLAF INVESTMENT RESOLUTION

Mr. Chilcote recommended the Board approve a resolution reflecting continued participation in the investment cooperative, Illinois School District Liquid Asset Funds (ISDLAF). This occurs every three years as required by the U.S.A. Patriot Act, federal securities rules and regulations, and for maintenance of client account information. PMA Securities is the administrator for ISDLAF.

Mr. Makoul made a motion to approve the ISDLAF investment resolution. Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF PREVAILING WAGE RESOLUTION

Mr. Myefski made a motion to approve the annual resolution indicating contractors working for the District be paid wages comparable to other contractors in the immediate area. The prevailing wage rate was determined by the Department of Labor for various areas in the State of Illinois. Mr. Makoul seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF AYSO SPRINKLER PROPOSAL

Mr. Bailey made a motion to approve a resolution authorizing A.Y.S.O. to proceed with installation of sprinkler systems to the two playing fields adjacent to Central School. The installation costs were to be paid by A.Y.S.O. The Park District would maintain the system and flush the lines each fall. The district costs would include water and repair costs required after expiration of warranties. Mr. Katz seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF TERMS OF WITHDRAWAL FROM AND APPROVAL OF NEW ARTICLES OF AGREEMENT FOR NTTEC

Dr. Crawford presented three documents required for the dissolution of New Trier Technology Cooperative and formation of New Trier Technology Educational Cooperative. The first acknowledged the withdrawal of Districts 37 and 39 and their responsibilities as withdrawing districts. The second defined the reorganization, indicated districts withdrawing, and defined new articles of agreement. The third resolution was an acknowledgement of agreement regarding each district's proportionate share of the Websense annual license.

Mr. Katz made a motion to approve the resolution for terms of withdrawal from New Trier Technology Cooperative (NTTC). Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

Mr. Katz made a motion to approve the resolution for new articles of agreement for New Trier Township Education Cooperative (NTTEC). Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

Mr. Katz made a motion to approve the acknowledgement of agreement for proportionate share of Websense Internet filtering license agreement. Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF TENTATIVE BUDGET DRAFT 2006-2007

Mr. Chilcote presented the tentative draft of the 2006-2007 Fiscal Year Budget. The document represented items discussed by the Board Finance Committee and Board as a whole concerning staffing levels and budget allocations. The following assumptions were utilized when preparing the document:

Revenue

1. Taxes were indicated at a tax cap level of 1.9% for the tax levy year 2004, 3.3% for tax levy year 2005, and 3.4% for tax levy year 2006. It was anticipated the collection of tax extensions would remain at approximately 99% of the total extension.
2. Interest earnings were projected to be slightly higher than 2005-2006 levels due to an increase in rates and funds available for investing. A total of \$195,000 in interest revenue was estimated for the operating funds.
3. The revenue to be received by the District was budgeted at a level similar to 2005-2006, with local revenue at approximately 93.5%, state revenue at approximately 5.0%, and federal revenue at approximately 1.5%. The actual grant allocations for 2006-2007 would be reflected in the final budget.
4. Funding from the P.T.O. and Educational Foundation was included at the 2005-2006 level and would be amended in the final budget. The level of funding for the 2006-2007 school year has not yet been determined.
5. It was anticipated that state revenue would remain relatively constant with a slight raise in General State Aid, a slight increase in Transportation reimbursement and no change in Special Education reimbursement.
6. Fees for busing, materials, and athletics were reflected at the levels approved by the Board.
7. Total revenue was expected to decrease by \$170,000 (.53%) when compared to the 2005-2006 budget. The decrease reflected the return to a normal tax collection cycle. It also reflected a higher than anticipated CPI. It was estimated that the new growth

would generate approximately \$150,000 in additional tax revenue beyond the CPI generated increase to the tax extension.

Expenditures

1. Staffing levels approved by the Board, salaries reflecting the negotiated agreement, and actual salaries of new staff were included. Projected compensation for support staff and administrators was incorporated.
2. The same allocation as used for the past eight years, \$300 per child, was incorporated for supply/equipment budgets.
3. The budget reflected the fourth year of the contractual agreement with Alltown Bus Service. Seven (7) South/West bus routes were incorporated into the budget with consistent ridership anticipated. The cost of this contract increased by approximately 2.75% not including adjustments for fuel.
4. Contingencies were included at a .5% level or approximately \$88,000.
5. A TRS fund was again included in the non-operating category as recommended by District auditors. The fund was created for reporting purposes only and reflected anticipated payroll expenses and the associated state cost for retirement.
6. Operating expenses were anticipated to increase by 5.50% or \$958,089. This was identified as a reflection of costs associated with the negotiated agreement for staff salaries and benefits. It was reported that all non-salary/benefit objects would realize a 1.11% increase in the operating budget (\$193,504).
7. Replacement of technology equipment/hardware was budgeted at \$150,000. Included in this amount was the lease/purchase agreement with Apple.
8. The expenditure allocation level remained consistent with previous budgets as salary/benefits represented 76% of the operating budget.
9. The Education Fund budget continued to represent approximately 80% of the operating budget (81.09% for 2006-2007).
10. An increase of approximately \$51,000 was projected in the IMRF fund. This was attributed to increases in IMRF rate and compensation increases for support staff.

Mr. Chilcote indicated state and federal revenue sources were projected at levels comparable to the current school year. Significant increases in revenues for the reserves were predicted as a result of the successful April 5th operating referendum. The tentative budget was in keeping with the long-term financial projections presented in November 2005. The budget document showed a 2007 balance of \$1,547,851 as compared to the November 2005 projections of \$1,137,000. The additional 1% increase to CPI resulted in an increase of approximately \$200,000 in revenue.

Mr. Katz made a motion to approve the tentative draft of the 2006-2007 school year budget. Mr. Chez seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender

Nay: None

APPROVAL OF CERTIFICATE OF NOTICE OF PUBLICATION AND NOTICE OF PUBLIC HEARING

Mr. Chilcote indicated that the Certificate of Notice of Publication and Notice of Public Hearing would be available in the Board Office, Glencoe Public Library, and on the District #35 web page www.glencoeschools.org. The budget hearing was scheduled for Monday, September 11, 2006 at 7:00 p.m. prior to the regular Board Meeting.

Mr. Myefski made a motion to approve the certificate of Notice of Publication and Notice of Public Hearing. Mr. Bailey seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF PROCUREMENT CARD RESOLUTION

The Procurement Card resolution was tabled until next month, as information from the school's attorney had not yet been received.

PUBLIC COMMENTS

During the second opportunity for public comments Ms. Laurie Morse asked Mr. Chilcote to identify the C.P.I. and suggested the Board Transportation Committee include parent representatives.

COMMITTEE REPORTS

During committee reports Dr. Crawford indicated the Village Board had continued to discuss Fees In-Lieu for subdivision housing developments. On May 18th the Village Board was expected to again discuss the amount of the fee and distribution of collected fees. This was a project of the Plan Commission for several years.

Mrs. Stender reported that NSSED had also presented a tentative budget for 2006-2007. The organization would be using two portable classrooms next year to address their need for additional classroom space.

Mr. Chilcote indicated the PPO insurance increase for 2006-2007 was 3.5%. The HMO rates, while higher, were not yet finalized as HMO Illinois was being investigated as a carrier.

ADJOURNMENT TO CLOSED SESSION

At 8:35 p.m. Mr. Makoul moved to adjourn to closed session for the purpose of discussing matters related to personnel. Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

ADJOURNMENT TO OPEN SESSION

At 9:30 p.m. Mr. Chez made the motion to return to open session and Mr. Katz seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

APPROVAL OF PERSONNEL REPORT

Mrs. Stender made a motion to approve the May Personnel Report and Mr. Myefski seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

ADJOURNMENT OF OPEN SESSION

At 9:40 p.m. Mrs. Stender made the motion to adjourn open session and Mr. Katz seconded the motion.

Aye: Bailey, Chez, Katz, Makoul, Myefski, Schulte and Stender
Nay: None

Board President

Board Secretary