

**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION**

Monday, February 8, 2010

President Robert Bailey called the Regular Meeting of the Glencoe Board of Education to order at 7:40 p.m. on Monday, January 11, 2010 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Absent: None

APPROVAL OF MINUTES

Mr. Sigurdson made a motion to approve the Regular Meeting and Closed Session Minutes held January 11, 2010 and Mr. Stauber seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

PUBLIC COMMENTS

There were no comments from the public during this opportunity in the meeting.

ADMINISTRATOR REPORTS

INTERNET SAFETY UPDATE

Mrs. Wang, Mrs. Bearwald, South School LLC Director, and Mrs. Feldman, West School LLC Director, reviewed the school district's Internet Safety Curriculum. The State of Illinois identified topics to be covered in Internet Safety and the local school district identified the scope and sequence of content. Priorities of the district included instruction for students in kindergarten through 8th grade, establishing building teams to develop curriculum content, and inclusion of a home communication component.

Mrs. Bearwald, indicated the focus of Internet Safety instruction was ethical use of technology. Activities for kindergarten through 2nd grade students included the Panda Pledge with identified safety steps, review of the Acceptable User Policy, and emphasis upon respect for others and their property. Students were taught the importance of keeping personal information and passwords safe as well as appropriate web sites to access. Each quarter parent reminders are sent home. Mrs. Feldman, West School LLC Director, indicated the concepts taught at South School were expanded upon in 3rd and 4th grade.

Mrs. Wang reported for Central School identifying an emphasis upon safety and responsible decision-making. Public Safety Announcements were utilized with a parent connection e-mailed to homes. The next steps of the Internet Safety Program include review of the strengths and needs at each grade level, revision of the curriculum materials for the 2010-2011 school year, and expansion of parent resources.

CLASS OF 2013 UPDATE

Dr. Crawford provided a snap shot of the NTHS Class of 2013. Information regarding the class as a whole and subgroup of Glencoe School District graduates was collected after the first quarter and provided by the high school.

The following reflected the reported distribution of students in the class of 2013:

	Number of Students	% of Total
Sunset Ridge School	50	5%
Sears School - Kenilworth	53	5%
Other	73	7%
Marie Murphy - Avoca	80	8%
Central School - Glencoe	145	14%
Washburne - Winnetka	204	20%
Wilmette Junior High	396	40%
Total	1001	100%

Dr. Crawford’s discussion included a description of course levels, the number of District 35 parents requesting level changes for their freshman students, level distributions for Glencoe students and the Class of 2013 as whole in each core subject areas, and grade level distribution for Glencoe students and the Class of 2013 in all cores subject areas and course levels. In the fourth quarter students in the Class of 2013 will be completing the Freshman Survey and results will be forwarded to each sender school district.

NEW U.S. DEPARTMENT OF EDUCATION RACE AND ETHNICITY STANDARDS

Dr. Crawford reviewed changes in the U.S. Department of Education requirements for collecting and reporting ethnicity and race of students and staff. These changes are to be implemented for the start of the 2010-2011 school year.

The Illinois State Board of Education (ISBE) requires the following information regarding ethnicity and race to be completed by parents/guardians:

Race/Ethnicity Data

Part A. Is this student Hispanic/Latino? (A person of Cuban, Mexican, Puerto Rican, South or Central American, or Spanish culture or origin, regardless of race.) Choose only one.

No, not Hispanic/Latino

Yes, Hispanic/Latino

This question is about ethnicity, not race. Regardless of the response selected, Part B must be completed by marking one or more boxes to indicate what is consider the student's race.

Part B. What is the student's race? Choose one or more.

American Indian or Alaska Native (A person having origins in any of the original peoples of North or South America, including Central America, and who maintains tribal affiliation or community attachment.

Asian (A person having origins in any of the original peoples of the far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)

Black or African American (A person having origins in any of the black racial groups of Africa.)

Native Hawaiian or Pacific Islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)

White (A person having origins in any of the original peoples of Europe, the Middle east, or North Africa.)

School districts must re-identify race and ethnicity for all students and staff, the identification for students should be done by the parent/guardian, and observer identification by the school district staff is required if the parent/guardian declines to indicate race and/or ethnicity of the child.

In order to accomplish this task information will be collected at Kindergarten Registration on February 24th and 25th, re-identification of race and ethnicity for current students will begin after Spring Break through a mailing to parents on or around April 9th, and re-identification of race and ethnicity for current staff will begin after Spring Break on or around April 5th.

FREEDOM OF INFORMATION REQUEST

Mr. Edelheit reported that a Freedom of Information Act request was received from Lorna Galandak of 259 Hudson Avenue, Clarendon Hills, Illinois. The request was for the following information for all non-certified employees of the school district:

Job Title/Job Classification

Number of Days Worked in the School Year

Number of Hours Worked Per Day

Date of Hire

Current Salary

Cost of any other fringe benefits, indicating how much the employer pays and/or how much the employee pays.

FINANCIAL PROFILE SCORE

Mr. Edelheit also reported that notice was received from the Illinois State Board of Education (ISBE) regarding the School District's 2010 Financial Profile Scores. This profile was developed to assist in monitoring the finances of school districts and identify those in or moving toward financial difficulty. The profile includes indicators that are individually scored and weighted in order to arrive at a Total Profile Score and applicable designation. District 35 received the highest score possible, a score of 4, Financial Recognition.

MONTHLY FINANCIAL SUMMARY

Mr. Edelheit reported the Ending Fund Balance for January 2010 as \$26,506,158.

APPROVAL OF BID FOR ELEVATOR RENOVATION AT CENTRAL SCHOOL

Mr. Edelheit and Colin Marshall, architect, reviewed the bids received for Central School elevator renovations. Two bids were received and a third bid submitted via fax, which could not be considered for award. The following bids were considered:

Colley Elevator	\$67,053
ThyssenKrup	\$69.444

Mr. Marshall reviewed the scope of work with Mr. Craig Zomcheck of Colley Elevator Co. He also reviewed references and received positive feedback in addition to the positive reports from the elevator consultant. Based upon this information it was recommended that the contract be awarded to Colley Elevator Company.

Ms. Malehorn made a motion to approve the bid for Colley Elevator Company and Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF BILL LIST

Mr. Burnham made a motion to approve the February 2010 bills and Mr. Stauber seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF PERSONNEL REPORT

Ms. Shaw made a motion to approve the February 2010 Personnel Report and Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Malehorn, Shaw, Sigurdson and Stauber
Nay: None
Abstained: Chez

APPROVAL OF TUITION REIMBURSEMENT PAYMENTS

Ms. Malehorn made a motion to approve additional funding to complete the 2009-2010 tuition reimbursement cycle. During this cycle the requested amount exceeded the \$50,000 set aside for tuition reimbursement. The additional funding needed to pay all tuition reimbursement requests was \$23,010. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Malehorn, Shaw, Sigurdson and Stauber
Nay: None
Abstained: Chez

APPROVAL OF 2010-2011 TRANSPORTATION FEES

Mr. Burnham, Mrs. Shaw, and Mr. Bailey met several times since the January Board meeting to draft a transportation fee recommendation for full Board review and approval. Highlights of the transportation fee proposal included:

- Elimination of the two-tiered fees based upon greater than and less than $\frac{3}{4}$ mile (a uniform fee for all riders)
- Elimination of the one way fee for kindergarten
- All K-4th grade transportation fees become uniform at \$525
- Inclusion of one dedicated Central School bus at 3:30 p.m. with a fee of \$200 per student for the morning pickup, \$200 for the afternoon drop off, or \$400 for transportation both morning and afternoon.

After further discussion of the proposal Mr. Sigurdson made a motion to approve the following transportation fees for the 2010-2011 school year:

	PLAN CODE	DESCRIPTION	COST PER YEAR
SOUTH – Kindergarten	K – AM	Bus Service twice per day – AM Kindergarten Student	\$525
	K – PM	Bus Service twice per day – PM Kindergarten Student	\$525
SOUTH – Grades 1 – 2	1 – 2	Bus Service twice per day – 1 st or 2 nd Grade Student	\$525
WEST – Grades 3 - 4	3 – 4	Bus Service twice per day –	\$525

		3 rd or 4 th Grade Student	
CENTRAL – Grades 5 - 8	5 – 8 AM	Bus Service AM Only – 5 th thru 8 th Grade Student	\$200
CENTRAL – Grades 5 - 8	5 – 8 PM	Bus Service PM Only – 5 th thru 8 th Grade Student	\$200
CENTRAL – Grades 5 - 8	5 – 8 2W	Bus Service twice per day – 5 th thru 8 th Grade Student	\$400
PARK DISTRICT BUS SERVICE: (KINDERGARTEN ENRICHMENT, AFTER SCHOOL ADVENTURES, CHILDREN’S CIRCLE,)			
SOUTH – Kindergarten	K-PD	2-Way Park District Only Bus Service	\$525
SOUTH/WEST – Grades K-4	After School Adventures A	2-Way Park District Only Bus Service	\$525
CENTRAL – Grades 5-8	After School Adventures B	2-Way Park District Only Bus Service	\$400

Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
 Nay: None

APPROVAL OF 2010-2011 SCHOOL MILK FEES

Mr. Stauber made a motion to maintain the current milk fee of no charge for children in 1st-4th grades. The 5th through 8th grade ala carte charge of \$.25 per carton was continued and the district would continue participation in the Federal Milk Program. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
 Nay: None

APPROVAL OF 2010-2011 STUDENT FEES

Mr. Burnham made a motion to approve student fees remain unchanged and as follows: South School \$125, West School \$100, and Central School \$135. A \$20 discount, if fees were paid by September 30th, was continued. Monthly invoices will be mailed for the Business Office. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
 Nay: None

APPROVAL OF 2010-2011 ATHLETIC PARTICIPATION FEES

Ms. Malehorn made a motion to approve the Athletic Participation fees at the current rates:

Basketball = \$380
Volleyball = \$225
Soccer = \$210
Track = No Charge

Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF SUMMER SCHOOL REGISTRATION FEE

Mr. Chez made a motion to approve the raising of the summer school registration to \$135 per class and eliminating material fees of \$15 or less. Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF PREPARTION OF 2010-2011 BUDGET

Mr. Chez made a motion to begin preparation of the 2010-2011 budget. The authorization by the Board would allow for developing assumptions necessary to draft a tentative budget. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF BOARD POLICY REVISIONS

Mr. Stauber made a motion to approve the following Board Policies as recommended by the Illinois Association of School Boards:

4:160 Environmental Quality of Buildings and Grounds.

Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

PUBLIC COMMENTS

During the second opportunity there were no public comments

COMMITTEE REPORTS

During Committee Reports, Mr. Chez reported that the Village Planning Committee commissioned a Sustainability Study. Various public bodies in the Village will review this information and meetings to discuss ways of working cooperatively will be forth coming.

Mrs. Wang described the Dove Program for 3rd and 4th grade girls and a female mentor. Two sessions have been scheduled with approximately 15 girls and mentors at each session. This program focuses upon positive self-image.

ADJOURNMENT OF OPEN SESSION

Mr. Stauber made the motion to adjourn open session, and Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

Board President

Board Secretary