

**MINUTES OF REGULAR MEETING
OF THE
GLENCOE BOARD OF EDUCATION**

Monday, December 14, 2009

President Robert Bailey called the Regular Meeting of the Glencoe Board of Education to order at 7:30 p.m. on Monday, December 14, 2009 in Young Auditorium of Central School, Glencoe, Illinois.

ROLL CALL

Present: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Absent: None

APPROVAL OF MINUTES

Mr. Sigurdson made a motion to approve the Regular Meeting Minutes held November 9, 2009 and Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

PUBLIC COMMENTS

There were no comments from the public during this opportunity in the meeting.

ADMINISTRATOR REPORTS

AUDITOR'S REPORT

Mr. Edelheit introduced Mr. Jim White, auditor for Baker Tilly Virchow Krause and Co., who reviewed the 2009 Certified Annual Financial Report. He reported on financial stability of the district and changes in auditing practices impacting all school districts. In reviewing the communication document from the auditing firm to the Board of Education, control deficiencies, significant deficiencies, and material weaknesses were identified as well as measures taken to rectify. Mr. White indicated that overall the school district was financially sound. A copy of the audit is available for review in the Board Offices and will be posted on the District web page www.glencoeschools.org

FOIA REQUEST

Mr. Edelheit reported a Freedom of Information Act request was received from Janet Martin in Westmont, Illinois. The request was for information regarding non-certified staff (job title/classification, salary, date of hire, and fringe benefits). The request was responded to within the required time frame.

H1N1

The Board discussed updates on H1N1 vaccination clinics, recent changes in availability of the vaccine and lifting of restrictions on who can receive the vaccination. Given the recent changes in vaccine availability the district will not pursue a clinic with the Cook County Department of Public Health.

MONTHLY FINANCIAL SUMMARY

Mr. Edelheit reported the Ending Fund Balance for November 2009 as \$22,789,760.

APPROVAL OF BILL LIST

Mr. Stauber made a motion to approve the December 2009 bills and Mr. Burnham seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF PERSONNEL REPORT

Ms. Malehorn made a motion to approve the December 2009 Personnel Report and Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF FISCAL YEAR 2009 AUDIT

The Board approved the 2009 Certified Annual Financial Report as reviewed by the auditor.

Mr. Chez made a motion to approve the Fiscal Year 2009 Audit as reviewed by the auditor. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF TAX LEVY

Mr. Chez made a motion to approve the proposed Tax Levy for 2009 Audit as reviewed during the public hearing prior to the Board meeting. Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

**APPROVAL OF INTEREST FREE LOAN PROGRAM FOR COMPUTERS AND
COMPUTER RELATED EQUIPMENT**

Mr. Edelheit explained that for over 15 years the District has furnished an interest-free loan to qualifying district employees for the purchase of computers and computer-related equipment. The cost of the loan has been deducted from the employee's salary in equal installments over a 24-month period. Qualifying staff members include any district employee with at least two years of continuous employment in District 35. This bi-annual interest free computer loan occurs in the spring of even numbered years. The minimum amount of the loan is \$750 and the maximum \$2,500.

Mr. Chez made a motion to approve the interest free loans for computers and related equipment program. Ms. Malehorn seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

APPROVAL OF PTAB RESOLUTION

Mr. Burnham made a motion to approve a resolution to intervene with New Trier High School in property tax appeals. Mr. Chez seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

PUBLIC COMMENTS

A second opportunity was provided for public comments. There were no comments during this portion of the meeting.

COMMITTEE REPORTS

Mrs. Shaw asked for clarification of the district cybersecurity. She also inquired into Board self evaluation activities through the Illinois Association of School Boards (IASB). Mr. Bailey will contact IASB to obtain information and forward it to the Board members.

Mr. Chez reported that he and Mr. Edelheit discussed the option of identifying an independent evaluator to review the district investments with PMA. Once options are identified a report will be brought back to the Board.

ADJOURNMENT OF OPEN SESSION

Mr. Chez made the motion to adjourn open session and Mr. Sigurdson seconded the motion.

Aye: Bailey, Burnham, Chez, Malehorn, Shaw, Sigurdson and Stauber
Nay: None

Board President

Board Secretary